

Completing Petition of Candidacy Special Districts

Section 1: Office Information

1. Enter the name of the office that you will be a candidate for to the right of “Filing for the Office of”.
2. Enter the name of the District to the right of “District Name”.
3. Enter the name or number of the sub-district, zone, seat or position to the right of “Sub-district, Zone, seat or position (if applicable)”.

Section 2: Candidate Information

1. Enter your Name as it will appear on the ballot.
 - a. Nicknames may be included if it is a name that is commonly known. Nicknames that promote a political platform or may be deemed offensive are not allowed.
 - b. Professional identifiers are also not allowed on the ballot (i.e. Dr., M.D., Ph.D., Esq., CPA, etc.).

Section 3: Signers Section

1. Enter the date of the election in the Signers Statement.
2. Collect signatures of qualified electors (i.e. registered voters) of your district, or if required, your sub-district or zone.
2. Each individual participating in the petition must:
 - a. Sign their name.
 - b. Print their name.
 - c. Print their residence address. (**Note:** PO Boxes are not allowed. The listing of a PO Box will automatically invalidate the signature and it will not be counted in the number of required signatures.)
 - d. Enter the date that they signed the petition.

Section 4: Certification

1. Enter the County in which the circulator is having the notarization completed to the right of “County of”.
2. Enter the name of the circulator along with their county of residence in the Certification Statement.
3. **In the presence of a notary**, the circulator will sign and enter their address on the Petition of Candidacy.
 - a. The notary will then complete the bottom portion of the Petition of Candidacy.

Note: The candidate may have other individuals circulate petitions on their behalf. In this case, the individual circulating the petition will complete, sign and have notarized the Certification prior to returning the completed petition to the candidate.

Questions

1. Contact either the Clerk or Secretary of the District or the County Clerk’s Office.