

BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, APRIL 7<sup>TH</sup>, 2015  
BOISE COUNTY COMMISSIONER'S ROOM  
AGENDA

**In attendance:** Chair Wilkins, Commissioner Jackson, Commissioner Ward, Clerk Prisco, Sheriff Roeber, Dispatcher Danielle Friedhoff, Assessor Juszczak, Valerie Delyea, Deputy Clerk Loya, Emergency Manager John Roberts

Chair Wilkins called the meeting to order and the pledge of allegiance was recited.

**AMENDMENTS TO THE AGENDA:** None.

**CONSTITUENT INPUT:** None.

**MINUTES:** Corrections suggested and implemented for the March 31, 2015 minutes. Commissioner Ward MOTIONED to approve the minutes with the corrections. Commissioner Jackson SECONDED. All ayes, motion carried.

**DEPARTMENTAL ISSUES:** Sheriff Roeber; Payroll addition request form submitted for Danielle Friedhoff, Dispatcher. One vacancy to date. Chair Wilkins MOTIONED to sign the payroll addition form. Commissioner Jackson SECONDED. All ayes, motion carried.

Sheriff Roeber submitted a payroll request to incorporate a promotion to Corporal for Deputy Lebow. Commissioner Ward MOTIONED to sign the payroll request. Commissioner Jackson SECONDED. All ayes, motion carried.

Chair Wilkins referred to last week's meeting in which the Sheriff's canine discussion was tabled to this meeting. Chair Wilkins stated she met with the selected officer for the canine and was encouraged with his enthusiasm. The Commissioners would be remiss in not supporting an idea that has the potential to generate revenue for his department. It was also stated that the Sheriff has monies in his budget for this endeavor. Commissioner Jackson relayed his research on the subject and Commissioner Ward reiterated the value of the canine program to the local school districts. Chair Wilkins MOTIONED to fully support the Boise County Sheriff's Department in acquiring a canine deputy not to exceed the amount of \$25,000 to include the canine, training compensation and/or equipment. Commissioner Jackson SECONDED. All ayes, motion carried. Sheriff Roeber stated he will keep the Board apprised of any updates on this subject and values this golden opportunity.

Community Justice; Valerie Delyea updated the Commissioners on the Circle training and referred to a letter she submitted regarding these trainings. Ms. Delyea elaborated on the recent road clean-up project headed by Ellie Wolery that hauled out truckloads of debris and trash.

Ms. Delyea provided a job description for the Group Facilitator. This is for a payroll change request form on an existing employee of the county who works in the Prosecuting Attorney's office twenty-four hours per week. The job description with Community Justice would be for an additional 3.5 hours bringing her total work hours to 27.5. Commissioner Ward MOTIONED to approve and sign the payroll change request. Commissioner Jackson SECONDED. All ayes, motion carried. Chair Wilkins MOTIONED to amend the payroll request to be effective as of March 8, 2015. Commissioner Jackson SECONDED. All ayes, motion carried.

Emergency Management Services Coordinator John Roberts – provided documents for the Board in regards to SAPC grant monies in the amount of \$20,000. These funds will have to be obligated within the next two weeks. Spending options were discussed. Mr. Roberts also reported that he met with the installer of the generator behind the Miner's Exchange building, who recommended

replacement of the doors, installation of noise dampeners, new muffler and relayed that he does have great hopes for success with these changes. Mr. Roberts stated that monies were still available in the generator's maintenance fund to cover any costs associated with the noise issue. Mr. Roberts discussed his request to fulfill a request from the community emergency response teams to purchase CERT field packs. Chair MOTIONED to approve the Emergency Services Manager to exceed the \$1,000.00 limit amount, with the purchase of 10 LED landing lights in the amount of \$1,822.37 and \$1,000.00 for CERT field packs. Commissioner Jackson SECONDED. All ayes, motion carried.

A request from Lowell Martin was reiterated to the Board in regards to a building on Bogus Basin that could be offered to Boise County for repeater placement. A detailed email or letter was requested by the Deputy Clerk and when that is received, the item will be added to a future agenda.

Treasurer Hutchings submitted a Quit Claim Deed for signature. This property was discussed. Chair Wilkins MOTIONED to approve and sign the quit claim deed from Boise County. Commissioner Jackson SECONDED. All ayes, motion carried.

Clerk Prisco advised the Board in regards to the public defender contract expenditure that was budgeted for \$4,000 per month and is currently running at an average of \$5,000 per month. The Clerk advised that this budget line will be adjusted and the total amount of the adjustment is expected to be approximately ten to fifteen thousand dollars.

Clerk also advised the board that audited financial statements were issued and submitted to BNYMelon who will forward to the national financial system in accordance to bond issuance. Bound copies will be forthcoming for the Commissioners. The Clerk advised that dates for Bailey & Company will be added to future agenda topics for discussion.

Clerk Prisco relayed her progress on the Integra document management system. Clerk Prisco has been working with Assessor Juszcak in expediting this endeavor. A draft contract document is to be forwarded to Prosecutor Gee for review.

The travel policy resolution will be addressed at the next meeting.

**CONTRACTS/AGREEMENTS/GRANTS:** Sheriff Roeber presented his department's boating grant from the Idaho Parks & Recreation that is awarded each year as a matching grant. The amount is \$10,021.00 based on registrations attached to Boise County. The boat will be out throughout the weekends beginning the weekend prior to Memorial Day and up to Labor Day. This grant helps fuel the boat, purchase supplies for the boat. Chair Wilkins MOTIONED to approve the grant in the amount of \$10,021.00 with the matching funds. Commissioner Jackson SECONDED. All ayes, motion carried. Sheriff Roeber will be responsible for mailing the original documents.

Treasurer Hutchings advised the Board that delinquent taxes were all paid on a property that had been discussed with legal counsel. Legal counsel was advised on this issue and the delinquent tax monies were received and deposited.

A meeting was held with a representative from Umpqua Bank who provided an analysis on how they could save the county money vs. the current bank that is utilized. Treasurer Hutchings stated that she would like to make a bank change in the near future. The amount of savings to the county would be substantial according to the analysis received.

**DEMAND WARRANTS:** None.

**INDIGENT:** - Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(d), to discuss indigent case numbers 15-03-B and 15-03-C. Commissioner Jackson SECONDED. Roll call vote: Chair Wilkins-aye; Commissioner Jackson-aye; Commissioner Ward-aye; motion carried unanimously.

Coming out of executive session per I.C. 67-2345(1)(d), under indigent, Chair Wilkins MOTIONED to approve 15-03-B and to Suspend 15-03-C for potential other resources. Commissioner Jackson SECONDED. All ayes, motion carried.

**PA ISSUES:** Prosecutor Gee reviewed the final documentation from Planning & Zoning Administrator Canody who implemented the changes he recommended to the Middlefork Terrace Subdivision Variance. Findings of facts read for the record. Chair Wilkins MOTIONED to approve the findings of facts and conclusion on the Middlefork Terrace Subdivision Variance. Commissioner Jackson SECONDED. Motion was amended as the Chair may have added Lakes in her motion and reiterated as the Middlefork Terrace Subdivision Variance. Commissioner Jackson SECONDED. All ayes, motion carried.

Prosecutor Gee updated the Board on the Banks Lowman Road issue that is on hold and being incorporated into the toll road possibilities future discussion.

Prosecutor Gee also updated the Board on the Southfork Landing issue and stated that good progress has been recently made with email exchanges with the current surveyor. Work in progress and survey documentation will be sent to Prosecutor Gee.

**WEST CENTRAL HIGHLANDS RC&D:** Rick Brenneman and Commissioner Cruickshank of Valley County in attendance. Mr. Brenneman updated the Commissioners and provided copies of the latest data from Washington regarding the relative ratio of timber harvested, milled and the correlation to the Boise National Forest.

Mr. Brenneman encouraged Boise County's continued participation in the Woody BioMass partnership. Chair Wilkins requested that submissions in regards to future budget needs be submitted. Mr. Brenneman advised the Board of their next meetings in Cascade on May 16<sup>th</sup> and 21<sup>st</sup>.

Mr. Brenneman addressed the recent article in the Idaho World that related to the Garden Valley School District and their recent issues with the wood chips and that issue was clarified.

**PLACERVILLE AMBULANCE:** Dan Gasiorowski addressed the Commissioners in regards to the submission of an MOU for Placerville Ambulance. This same MOU was presented to EBCAD in November of 2014 with no action to date.

Chair Wilkins MOTIONED to recess the regular meeting and reconvene as the EBCAD Governing Board. Commissioner Jackson SECONDED. Roll call vote: Chair Wilkins – aye. Commissioner Jackson – aye and Commissioner Ward – aye; motion passed. Discussion ensued in regards to service percentages in 2014. Mr. Gasiorowski requested assistance from the Board to gain action with enacting the MOU. Mr. Newland was in attendance and stated that this subject was on the EBCAD's next meeting agenda. Commissioner Jackson will be attending the next EBCAD meeting and ensure the MOU issue will be addressed. Chair Wilkins MOTIONED to recess the EBCAD Governing Board and reconvene as the Boise County Commissioners.

**INDIGENT HEARING:** Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(d), Indigent, for case 14-11-A. Commissioner Jackson SECONDED. Roll call vote: Chair Wilkins – aye. Commissioner Jackson – aye and Commissioner Ward – aye; motion passed. Coming out of executive session per I.C. 67-2345(1)(d), Indigent. The Board continued case 14-11-A for 45 days.

**SRS FUNDING DISCUSSION:** Mr. Frank Gladics spoke regarding an interesting approach to Secure Rural School Funding. Percentages of disbursement will continue to decrease and Federal lands are not producing as promised in the past. Documents provided were discussed and Mr. Gladics provided several options to consider for the future of this funding program. Chair Wilkins thanked Mr. Gladics for his input and time on the subject.

**MORES CREEK RECREATION FOUNDATION:** Former Commissioner Terry Day updated the Board on the Mores Creek Recreation Foundation. Steamboat visitor numbers were discussed. The Foundation's purpose is to enhance recreation in Boise County for citizens and visitors alike. The next project they would like to address is the lavatory access to the lavatories available to the public on Grimes Creek Road. Currently the path to the lavatory needs improvements and holes filled. Mr. Day will attempt to acquire a letter from the Forest Service allowing this improvement project. Mr. Jones was in attendance and offered that this project appears to be under a few hours of labor and supply for filling of the holes is nearby. The Forest Service will be contacted for permission to move forward on this project and a letter stating such will be requested. Upon receipt of that letter the Board will take action on this matter.

**REPUBLIC SERVICES:** Mr. Dave Fisher and Rochelle Klein of Republic Services of Idaho spoke to the Commissioners as the current service provider for the Idaho City transfer station. Mr. Fisher indicated he would like to be involved in the proceedings and would like the opportunity to be involved. Mr. Fisher values the current relationship with Boise County and may be interested in extending their services to accommodate the future changes. Fees and services were discussed. Mr. Paul Rekow was in attendance and did provide copies of the RFP draft. Mr. Rekow also indicated a decision needed to be made today on the RFP so that timeline guidelines could be adhered to for publishing, bid submissions, etc. Commissioner Ward MOTIONED to approve the RFP as presented by Boise County Solid Waste. Chair Wilkins SECONDED. Clarification as to the start date to within 30 days confirmed. Roll call vote: Chair Wilkins – aye. Commissioner Jackson – nay and Commissioner Ward – aye; motion passed. The timeline was then re-stated for the record: Approved on April 7, April 15 & 22 publication in the local newspaper, 5:00 p.m. on May 1 is the proposal deadline, interested parties to present mid-May. Chair Wilkins MOTIONED to adhere to this process per the timeline provided. Commissioner Ward SECONDED. All ayes, motion passed. Mr. Rekow requested the execution of acceptance letters to the Idaho State Department of Agriculture for agreements on the Boise Basin CWMA and the Upper Payette CWMA. Amounts were discussed and clarified in regards to cost-share funding. Chair Wilkins MOTIONED to sign the Boise Basin CWMA Agreement for 2015 in the allocated amount of \$4,200.00. Commissioner Jackson SECONDED. All ayes, motion carried. Chair Wilkins MOTIONED to sign the Upper Payette CWMA Agreement for 2015 in the allocated amount of \$22,050. Commissioner Jackson SECONDED. All ayes, motion carried.

**EMERGENCY MANAGEMENT:** Mr. Roberts recognized Chief Dan Cano, Valley of the Pines Volunteer Fire Department and discussion ensued on the Title III funds and reimbursement to Valley of the Pines Volunteer Fire Department for mitigation work performed. Confirmation was obtained from the Board in regards to this reimbursement agreement.

Mr. Roberts introduced Mr. Lowell Morton, who will be on a future agenda, and briefly discussed the Bogus Basin building he is willing to part with and in turn, offer to the County. Mr. Martin was asked to provide detail documentation in regards to this building and submit to the Clerk.

Mr. Roberts addressed the FMAG reimbursement discussion from the last meeting and confirmed that FEMA's determination will stand with no other costs being considered. It was noted and confirmed that the Robie Creek Volunteer Fire Department was never paid by the Department of Lands. Chair Wilkins MOTIONED to reimburse the Robie Creek Volunteer Fire Department in the amount of \$910.00 to be paid out of the Sheriff's Reimbursement monies from that incident. Commissioner Jackson SECONDED. All ayes, motion carried.

Mr. Roberts also presented the board with his bi-annual termination of employment form. This form is signed on a regular basis in accordance with PERSI requirements. Commissioner Ward MOTIONED to sign the termination of employment. Commissioner Jackson SECONDED. All ayes, motion carried.

**MISCELLANEOUS & CORRESPONDENCE:**

- The Idaho Public Utilities Commission sent a letter thanking the Boise County Board of Commissioners on behalf of the PURPA Energy Sales Agreement and wind turbine in conjunction with Idaho Power.
- Monthly probation survey was reviewed by the Commissioners.
- Committee Reports: Commissioner Jackson had no reports for this last week. Commissioner Ward attended the Boise Coalition meeting last Thursday. Highway 55 Corridor meeting was attended and the usage of highway 55 through New Meadows was discussed. Senator Risch will be contacted to meet on the Banks/Lowman Highway, which would be beneficial, and he will keep the Board apprised. Commissioner Ward also was present at the Garden Valley Senior Center last Tuesday and discussed the toll road possibilities. Their response was somewhat positive, extremely informative and received well.
- Commissioner Discussion – Commissioner Jackson would like the vault and safe in the very back of the Clerk's office to be usable/lockable. With unanimous consent from the Board, the Clerk was asked to re-key both the back vault and safe, not to exceed \$1,000. Commissioner Ward updated the board on the toll road research and will be sending photos and detailed maps to the equipment company to gain their perspective on the road and locations for possible toll booths.
- Future Agenda Topics Review – Future topics discussed and scheduled.

Chair Wilkins MOTIONED to recess the regular meeting of the Board of Commissioners until the 14<sup>th</sup> of April at 10:00 a.m. Commissioner Ward SECONDED. All ayes, motion carries.



**Attest:**

*Mary T. Prisco*  
MARY T. PRISCO, Clerk to the Board

Approved this 14<sup>th</sup> Day of April, 2015.

  
**VICKI L. WILKINS**, Chair  
Boise County Board of Commissioners