

BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, DECEMBER 30th, 2014
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

In attendance: Chair Wilkins, Commissioners Balding and Anderson, Sheriff Roeber, Clerk Prisco, Chief Administrator Woodstrom.

Also present: Commissioner Elect - Alan Ward.

AMENDMENTS TO THE AGENDA: None

CONSTITUENT INPUT: None

MINUTES: Chair Wilkins MOTIONED to approve the minutes for September 23, 2014 as presented. Commissioner Balding SECONDED. Motion passed (Commissioner Anderson was not in the room at this time).

Chair Wilkins MOTIONED to approve the minutes for October 7th, 2014 as presented. Commissioner Balding SECONDED. All ayes, motion passed.

Chair Wilkins MOTIONED to approve the minutes for December 22nd, 2014, as presented. Commissioner Balding SECONDED. All ayes, motion passed.

DEPARTMENTAL ISSUES: Sheriff Roeber presented a payroll addition form for the position of Dispatcher. Commissioner Balding MOTIONED to approve the payroll addition of a new employee, Michelle Moore, as Boise County Dispatcher, effective December 30th, 2014, for the hourly rate submitted. Commissioner Anderson SECONDED. All ayes, motion passed.

Sheriff Roeber presented additional information to the Board regarding a vehicle purchase request. Commissioner Anderson MOTIONED to approve the expenditures for four new Sheriff vehicles, per their fleet replacement plan, and budgeted for in the FY 2015 year, an order of two Chevy Tahoes, in the amount of \$32,375.88 each, and two Ford Explorer's, in the amount of \$26,514.15 each, and contingent upon receiving at least \$4,600 of trade in value for each vehicle. Chair Wilkins SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – nay; Commissioner Anderson – aye; motion passed by majority.

P&Z Administrator, Rora Canody, presented a road name list (resolution) to the Board. Chair Wilkins MOTIONED to approve Resolution #2015-13, a resolution establishing the official road name list for Boise County. Commissioner Balding SECONDED. All ayes, motion passed.

Elections – HSB polling place renovation update. Deputy Clerk Loya presented grant information for a handicap ramp. Chair Wilkins MOTIONED to sign the grant for the State of Idaho, Secretary of State, application for the polling place accessibility, for the Horseshoe Bend facility, in the amount requested in the grant of \$3,239.88, contingent upon the Clerk's signature. Commissioner Balding SECONDED. All ayes, motion passed. Commissioner Anderson MOTIONED for Ms. Loya to proceed with the purchase from AM (American) Ramp, a 12' ramp with platform, and an angled entry ramp, total purchase of \$3,239.88. Chair Wilkins SECONDED. All ayes, motion passed. Emergency Services Coordinator, John Roberts, presented an EOC Communication room request to the Board. Chair Wilkins MOTIONED for the approval of Mr. Roberts moving forward with an upgrade to the EOC Communications room, not to exceed \$3,500. Commissioner Balding SECONDED. All ayes, motion passed. Commissioner Anderson noted that the \$3,500 proposal cap includes seven (7) individual purchases each less than \$1,000.

CONTRACTS/AGREEMENTS/GRANTS: None.

DEMAND WARRANTS: Chair Wilkins MOTIONED to approve the demand warrant to Boise County Treasurer's Office, for credit card fees, in the amount of \$125.93. Commissioner Balding

SECONDED. All ayes, motion passed. Chair Wilkins MOTIONED to approve the demand warrant to M&M Court Reporting Services, in the amount of \$599.25, for transcription fee and video technician fee, for deposition related to case #CR 2014-312. Commissioner Balding SECONDED. All ayes, motion passed.

INDIGENT: Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(d) to discuss indigent case numbers: 11-1-C, 14-12-A, 14-11-A, 11-05-A, 14-12-B and 14-12-C. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed. Coming out of executive session under Idaho Code 67-2345(1)(d), Chair Wilkins stated that, on case number 11-01-C, there was simply an update from staff, as we are awaiting further information from the CAT Board. Chair Wilkins MOTIONED, for case #11-05-A, that we sign the release of lien. Commissioner Anderson SECONDED. All ayes, motion passed. For case #14-11-A, Chair Wilkins MOTIONED to deny, due to noncompliance and that it is not the responsibility of the applicant to pay. Commissioner Balding SECONDED. All ayes, motion passed. Chair Wilkins MOTIONED, for case #14-12-A, to deny, as it is not medically necessary. Commissioner Balding SECONDED. All ayes, motion passed. Commissioner Anderson added that it is not necessary, based on medical review. Case #14-12-B, Chair Wilkins MOTIONED to sign the lien, as presented. Commissioner Balding SECONDED. All ayes, motion passed. Chair Wilkins MOTIONED to approve the case, #14-12-C, as presented, for cremation expenses. Commissioner Balding SECONDED. All ayes, motion passed.

Chair Wilkins MOTIONED to go into executive session per I.C. 67-23459(1)(b), under personnel, for discussion of employee evaluations prior to this afternoon. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed. Coming out of executive session per Idaho Code 2345(1)(b), under personnel, the Board discussed employee evaluations and will be doing some revisions and working on that before this afternoon.

PA ISSUES: Prosecutor Gee updated the Board of the following items: 1) EMS Joint Powers Agreement, the Weilmunster MOU (to be discussed in executive session), an amendment of the Snowmobile Trail Ordinance #2014-01, revised dates regarding the Unified Land Ordinance, the internal control policy, and the Garden Valley Recreation District. Clerk Prisco provided information to the Board regarding a discussion that she had with the President of the Garden Valley Recreation District and agreed to follow up with a request for a certified copy of a resolution from the District.

Chair Wilkins MOTIONED to go into executive session per Idaho Code 67-2345(1)(f), for pending litigation, and under 67-2345(1)(b), for personnel. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed. Coming out of executive session per I.C. 67-2345(1)(f), litigation, Chair Wilkins stated that the Board received updates on possible litigation, and for 67-2345(1)(b), personnel, the Board received an update on the status of the issue.

SOUTH FORK PAYETTE BRIDGE SUPPLEMENT: Bill Russell of TO Engineers gave an overview of where they are at on the bridge project and stated that they are requesting an additional \$9,000. Bill Jones, R&B Superintendent and Marilyn Newman, R&B Administrative Assistant, were in attendance. Commissioner Anderson MOTIONED to sign the professional service agreement, Supplemental Agreement #2, with TO Engineers, Inc., for the South Fork Payette River Bridge project, Key no. 09986, Agreement #8551, in the amount of \$9,000. Chair Wilkins SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed.

MISCELLANEOUS & CORRESPONDENCE:

- Commissioner Discussion/Committee Reports – Commissioner Anderson spoke about additional wetlands mitigation needed on the Middle Fork Payette River Bridge, and a presentation from Jerry Flahtz, LHTAC, scheduled for January 6th, 2015.
- Commissioner Anderson brought forward a discussion on the Court Facility Resolution.
- Procurement Card update – Clerk Prisco stated they are in transit and will have them very soon for the Prosecutor’s office.
- Board Of Equalization - Monthly reports/action: none.
- Road Department Annual Road & Street Financial Report: Clerk Prisco stated that she did review the report and discussed one change that was made to the report. Chair Wilkins MOTIONED to sign the Annual Road & Street Report, with the correction that the Clerk stated. Commissioner Balding SECONDED. All ayes, motion passed.
- Road/Street maps (6) that are to be signed and given to ITD. Road Department Superintendent, Bill Jones, presented road/street maps that are to be signed and submitted to ITD. Chair Wilkins MOTIONED to sign the 2014 reporting of road surface maps for Road & Bridge. Commissioner Balding SECONDED. All ayes, motion passed.
- Film Permit Policy Resolution: Chair Wilkins MOTIONED to approve Resolution 2015-14, a Boise County resolution for filming permit policy with the policy attached to the resolution. Commissioner Balding SECONDED. All ayes, motion passed.
- Internal Control Policy Resolution: Chair Wilkins MOTIONED to approve Resolution 2015-15, a Boise County resolution adopting the Boise County internal control for financial reporting. Commissioner Balding SECONDED. All ayes, motion passed. There was discussion with the Clerk on portions of the policy.
- Payette River Scenic Byway Resolution: Chair Wilkins MOTIONED to approve Resolution 2015-16, a Boise County resolution adopting the Payette River Scenic Byway Corridor Management Plan, to cooperate in the implementation, maintenance, and operations of its management plan, and identify development, at no cost to the county. Commissioner Anderson SECONDED. All ayes, motion passed.
- Letter of Support for Snowgroomers Program Grant – Commissioner Anderson asked to table this until next week.
- Future Agenda Topics Review – the Board discussed the future agendas.
- Commissioner Anderson spoke about the Boise Foothills MOU and asked the Board if they would be signing it next week. The rest of the Board stated that they would like the incoming Commissioners to review and approve the MOU.
- Resolution 2015-09 is being resigned as there was a typo (wrong entity in the first paragraph). Chair Wilkins spoke about the change made to the resolution.

SWICHA: David Patten, Director, spoke about the Joint Powers Agreement before the Board. Mr. Patten stated that this is the Third Amendment to and Restatement of Joint Exercise of Powers Agreement for the purpose of creating a multi-county/city housing authority to foster housing development in the jurisdictions of participating public agencies. Mr. Patten also stated that they worked with ICRMP to make the revisions to the document. Mr. Patten stated that they are active in communities and with Health & Welfare. Mr. Patten also stated that Jessica Gasiorowski is the County’s representative. Assessor Adamson spoke about the agreement. This will be tabled until next week as the Prosecutor needs to review the document. SWICHA’s next meeting is in January and Chair Wilkins stated she would like to attend.

COMMISSIONER’S EMPLOYEE EVALUATIONS: Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(b), personnel. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed.

Coming out of executive session for 67-2345(1)(b), all five (5) department head's have had their evaluations and the Board has signed them.

Chair Wilkins MOTIONED to recess the meeting of December 30th, 2014 and reconvene on Tuesday, January 6th, 2015. Commissioner Anderson SECONDED. All ayes.

Approved this 6th day of January, 2015.

VICKI L. WILKINS, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board