



BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, DECEMBER 8th, 2015
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

IN ATTENDANCE: Chairman Ward, Commissioner Jackson, Commissioner Baker, Clerk Prisco, Deputy Clerk Coffelt, Sheriff Roeber, Treasurer Hutchings, P&Z Administrator Canody, R&B Superintendent Jones, PA Maloney.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

AMENDMENTS TO THE AGENDA: Chairman Ward MOTIONED to amend the agenda to move Demand Warrants to after Constituent Input. Commissioner Baker SECONDED; All Ayes.

CONSTITUENT INPUT: None.

DEMAND WARRANTS: Several Demand Warrants were presented to the Board for approval. Commissioner Baker MOTIONED to approve the Demand Warrant to pay the Poll Workers for November 3rd, 2015, in the amount of \$1,921.16 out of fund number 01-01, account number 443-00. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED to approve the Demand Warrant in the amount of \$135.00 to Jason Rowe, cash advance for GIS training in Moscow Idaho. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED to approve the Demand Warrant in the amount of \$52.55, for election meals, dated November 3rd, 2015, fund number 01-10, as per request of Clerk Prisco. Commissioner Jackson SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay the Demand Warrant for Bank of America for Road & Bridge-Bill Jones in the amount of \$1315.70, fund number 02-00, and account number 476-01. Commissioner Baker SECONDED; All Ayes. Chairman Ward MOTIONED to pay the Demand Warrant for Bank of America in the amount of \$111.95, for Valerie Delyea, fund number 06-54, account number 0480-0011. Commissioner Jackson SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay the Demand Warrant for Bank of America for postage, K9, and vehicle maintenance and repair for the Sheriff's department, fund number 03-01, account number 449-00, 540-01, 475-00, in the amount of \$393.14. Commissioner Baker SECONDED; All Ayes. Chairman Ward MOTIONED to pay the Demand Warrant to Bank of America in the amount of \$997.67, fund number 03-04, for training for the prosecutor's office, per request of Jolene Maloney-Prosecutor. Commissioner Jackson SECONDED; All Ayes.

MINUTES: Commissioner Jackson MOTIONED to pass the minutes for December 1st, 2015 as presented. Commissioner Baker SECONDED; All Ayes.

DEPARTMENTAL ISSUES: Payroll Change forms that were tabled from December 1st, 2015 were revisited by the Board. Chairman Ward MOTIONED to approve the payroll change forms as per request of the Assessor's office. Commissioner Jackson SECONDED; All Ayes. Road & Bridge Superintendent Bill Jones spoke to the Board concerning a payroll change for a seasonal hire. Commissioner Jackson MOTIONED to approve the payroll addition for Robert Miller for a seasonal part-time equipment operator, for the Road Department. Chairman Ward SECONDED; All Ayes. Mr. Jones also let the Board know that there is a piece of equipment the Road

Department has been leasing for some time from Caterpillar, have budgeted to purchase it within FY2016. Chairman Ward also asked for an update on a magnet for the roads that have caused a problem for Constituents. Mr. Jones let it be known that a plan is in progress and should be completed by next spring. Clerk Mary Prisco presented a payroll addition to the Board for the Clerk's office. Commissioner Baker MOTIONED to allow the Clerk to hire Ashlee Druffel, in the amount of \$19.00 an hour, 40 hours a week, out of account number 1-01 0402-00 on a temporary term. Commissioner Jackson SECONDED; All Ayes. Clerk Prisco also updated the Board on Bailey & Company; the auditor's which completed their audit last Friday. Neal Timmerman from a Security Company toured the Miner's Exchange and the Court House, the main focus was cash handling and where it happens. A bid was created and administered to Clerk Prisco & Sheriff Roeber for review. Planning & Zoning Administrator Rora Canody spoke to the Board about a date change that needed to be approved on a recent payroll change for the Planning & Zoning department. Chairman Ward MOTIONED to rescind the original payroll request for the Planning & Zoning department, with a start date of November 23rd, 2015 and amend the payroll addition with an effective date of November 30th, 2015, for Brenda Wood, Planning & Zoning department, as presented by Ms. Canody. Commissioner Jackson SECONDED; All Ayes. Ms. Canody presented a request to donate some of her accrual time to another County employee. Commissioner Jackson MOTIONED that Ms. Canody donate sixteen hours of her vacation time to Brandee Kline. Chairman Ward SECONDED; All Ayes. Sheriff Roeber has an opportunity for on the deputy's to attend Terrorism Training in New Mexico for one week. Sheriff will look into Homelands Security Grant which should fund this training.

CONTRACTS/AGREEMENTS/GRANTS: A letter of support was reviewed and discussed to a University for a study on CuMo Mine, tabled until later in the day. A Boise County Intermountain agreement was presented and approved. Commissioner Jackson MOTIONED to sign the contract with Intermountain for 2015-2016 involuntary mental holds. Commissioner Baker SECONDED; All Ayes. A Gem State Grant was presented to the Board, Chairman Ward has been working on this grant, and it was decided to table until next week. Two Snow Groomer Agreements were presented to the Board for review and approval. Commissioner Jackson MOTIONED to accept the Challenge Cost Share Agreement with the Parks and Recreation, Boise County, State of Idaho, US Forest Service, for Snowmobile Trail Grooming Program Unit #8A, Agreement #11-CS-11040203-017. Commissioner Baker SECONDED; All Ayes. Commissioner Jackson MOTIONED to accept the 2016 Challenge Cost Share Agreement with the Idaho Department of Parks and Recreation, Boise County, State of Idaho, and US Forest Service, for Snowmobile Trail Grooming Agreement Unit #8B, Agreement #11-CS-11040206-021. Commissioner Baker SECONDED; All Ayes.

INDIGENT: Chairman Ward MOTIONED to move into executive session for indigent per I.C. 74-206(1)(d). Commissioner Baker SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Coming out of executive session per I.C. 74-206(1)(d), Chairman Ward MOTIONED the Treasurer's department to contact the parties involved for the settlement for excess funds from the sale of parcel number RP015010010130. Commissioner Baker SECONDED; All Ayes.

PA ISSUES: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, and per I.C. 74-206(1)(b), personnel. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion

passed unanimously. Chairman Ward brought the meeting out of executive session per I.C 74-206(1)(f) pending litigation and per I.C. 74-206(1)(b) personnel. No action required.

EBCAD RESOLUTION: Resolution 2016-04 for the East Boise County Ambulance District Operating Plan was presented to the Board for review and approval. Chairman Ward MOTIONED to approve Resolution 2016-04, a Boise County Resolution Establishing an Operation Plan for East Boise County Ambulance District, per the Resolution that rescinds previous Resolutions on the Operating Plan. Commissioner Jackson SECONDED; All Ayes.

INTERNAL CONTROL POLICY: Each department spoke to the Board about their individual procedures, it was decided that adjustments needed to be made to the current procedures and they would be reviewed again next week. Discussion ensued.

MISCELLANEOUS AND CORRESPONDENCE:

- An update on the Joint Powers Agreement was presented to the Board by the Clerk’s office. All signatures have been obtained with the exception of the Horseshoe Bend Mayor and City Clerk.
- The claims/bills were presented to the Board. Commissioner Jackson MOTIONED to pay the bills in the amount of \$31,147.32 for the current bill cycle. Chairman Ward SECONDED; All Ayes.
- General Fund \$11,305.05
- Road & Bridge \$8,843.97
- Justice Fund \$9,024.33
- EBCAD \$252.45
- Court Facilities \$0.00
- District Court \$883.19
- Indigent \$0.00
- Junior College \$150.00
- Revaluation \$164.11
- Solid Waste \$171.71
- Tort \$0.00
- Weeds \$12.00
- Emerg. Comm. \$0.00
- 63-1305B/Bond Fund \$0.00
- Snowmobile IC8-A \$340.51
- Snowmobile GV8-B \$0.00
- Sheriff’s Vessel \$0.00
- Health Preventive \$0.00
- Commissioner Discussion/Committee Reports-Commissioner Baker let the Board know that Horseshoe Bend had a fund raiser for the food bank. Commissioner Baker had extra ornaments that she donated and used to decorate a tree for auction in the name of Boise County. Commissioner Baker has meetings with Behavioral Department and Central District Health later this week. Chairman Ward updated on an article that Ms. Janet Jurock was working on. Several people were involved in providing updated information on the Banks/Lowman Road for the article. The support letter for Mr. John Cottingham has been tabled until next week for further review.
- Future Agenda Topics were reviewed and discussed.

ANNEX HSB DISCUSSION/COURT: Commissioner Baker has been working on trying to make some adjustments with the Annex building in Horseshoe Bend to make it more comfortable and inviting. Commissioner Baker has had some ideas about Court hearings not being held in Horseshoe Bend any longer. Commissioner Baker has spoken to the magistrate judge here in Idaho City and he is in agreement. The heating of the building has also been an issue which Commissioner Baker is addressing, bids and quotes have been sent and reviewed. Commissioner Baker will present to the Board next meeting. Discussion ensued.

Chairman Ward adjourned the meeting until December 8th, 2015.

Approved this 8th, day of December 2015



ALAN D. WARD Chairman
Boise County Board of Commissioners



ATTEST:



MARY T. PRISCO, Clerk to the Board