

BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, DECEMBER 9th, 2014
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

In attendance: Chair Wilkins, Commissioner Balding, Commissioner Anderson, Prosecutor Gee, Treasurer Hutchings, Clerk Prisco and Chief Deputy Woodstrom.

Chair Wilkins called the meeting to order and the Pledge of Allegiance was recited.

AMENDMENTS TO THE AGENDA: None.

CONSTITUENT INPUT: Patricia Rattray, Boise, spoke about the need to be more diligent on arresting drug users and her sensitivity/allergic reactions odors.

MINUTES: Chair Wilkins MOTIONED to approve the meeting minutes for Tuesday, September 9th, 2014 as presented. Commissioner Balding SECONDED. All ayes, motion passed. Chair Wilkins MOTIONED to approve the Board of County Commissioners official meeting minutes for Tuesday, September 2nd, 2014 as corrected. Commissioner Balding SECONDED. All ayes, motion passed.

DEPARTMENTAL ISSUES: Auditor/Treasurer Quarterly Report – tabled until December 16th, 2014, meeting.

Chair Wilkins MOTIONED to allow Mr. Jones to exceed his \$1,000 spending authority, for tires on the Clear Creek grader, out of account #0476-02, in the amount of \$5,206.50, which is a state contract through Commercial Tire. Commissioner Balding SECONDED. All ayes, motion passed.

Juvenile Justice Annual Financial Report – Val Delyea, Community Justice Administrator, presented the financial report to the Board. Chair Wilkins MOTIONED to sign the Juvenile Justice Annual Financial Report for the reporting period of October 1, 2013 through September 30, 2014 as presented. Commissioner Anderson SECONDED. All ayes, motion passed.

FY 2015 Budget Resolutions:

- Chair Wilkins MOTIONED to approve resolution 2015-09, a Boise County resolution adjusting the Boise County Road & Bridge fund FY 2015 budget, for mandatory expenditures, increasing the revenue line item as stated previously and amending it to the \$301,075.96, and the expense line item for the transportation plan with an increase of \$41,900.00 with an amended amount of \$41,900.00. Commissioner Balding SECONDED. All ayes, motion passed.
- Chair Wilkins MOTIONED to approve Resolution 2015-10, a Boise County resolution adjusting the Boise County District Court Fund, Community Justice Department, FY 2015 budget, revenue budgeted increase in the amount of \$2,338.39 and the expense in the amount of \$2,338.39, amending both line items to the \$2,338.39 amount. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed.
- Chair Wilkins MOTIONED to approve Resolution 2015-11, a Boise County resolution adjusting the Boise County District Court Fund, Community Justice Department, FY 2015 budget, for a total revenue budget of \$107,081.64, with a decrease of \$1,738.68, for an amended revenue of \$105,349.96 and adjusting the expense budget line, budgeted amount of \$8,000, with a decrease of \$1,731.68, for an amended budget amount of \$6,268.32. Commissioner Balding SECONDED. All ayes, motion passed.

Pitney Bowes postage machine agreement - Chair Wilkins MOTIONED to approve the lease, Option C Agreement, with Pitney Bowes account #10, in the amount of \$148.50, (monthly amount) for the postage machine located in the Clerk's office, that is used countywide. Commissioner Balding SECONDED. Prosecutor Gee will add the verbiage to the lease agreement. Chair Wilkins RECINDED her motion. Chair Wilkins MOTIONED to sign the Pitney Bowes Lease Agreement, for the new postage machine, located in the Clerk's Office, with a sentence written out by Prosecutor Gee, as discussed in the meeting, in the amount of \$148.50 per month. Commissioner Balding SECONDED. All ayes, motion passed.

Emergency Management Services - Equipment Use Agreements for Lowman and Mores Creek Fire Departments: Commissioner Anderson MOTIONED to approve the Panasonic Tough Book, Equipment Use Agreement, for the Lowman Fire Department, Boise County property #61247, signed by their Board president. Chair Wilkins SECONDED. All ayes, motion passed. Commissioner Anderson MOTIONED to sign the Panasonic Tough Book Equipment Agreement with the Robie Creek Volunteer Fire Department, Boise County property #61251, signed by their chief or authorized representative. Commissioner Balding SECONDED. All ayes, motion passed.

CONTRACTS/AGREEMENTS/GRANTS: None.

DEMAND WARRANTS: Chair Wilkins MOTIONED to approve the demand warrant payment to John Krempa in the amount of \$114.41, for ICAN reimbursement, as presented. Commissioner Balding SECONDED. All ayes, motion passed. Chair Wilkins MOTIONED to approve the demand warrant payable to Jolene Maloney, in the amount of \$100, for reimbursement for deposition of witnesses, for travel and meals, for case #2014-312. Commissioner Balding SECONDED. All ayes, motion passed. Chair Wilkins MOTIONED to approve the demand warrant to Maloney Law Offices, invoice #1136-03, in the amount of \$7,200, for professional attorney services, for the month of November, noting that the payment of this demand warrant is the termination of Ms. Maloney's contract, as recommended by Prosecutor Gee. Commissioner Balding SECONDED. All ayes, motion passed. Chair Wilkins MOTIONED to approve the demand warrant to Mary Prisco in the amount of \$296.90, for reimbursement of election expenses as well as the IAC conference. Commissioner Anderson SECONDED. All ayes, motion passed.

INDIGENT: Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(d), to discuss case #08-02-C, an advisement letter from the applicant and case #11-01-C, which is a request from the bank in reference to a refinancing. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed.

Coming out of executive session per I.C. 67-2345(1)(d), for case #08-02-C and case #11-01-C. Chair Wilkins MOTIONED that we allow a stop payment, for 6 months, to be re-evaluated by the Indigent Clerk in June, on case #11-01-C. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed. Chair Wilkins MOTIONED on 11-01-C, that it be tabled for more information and research by staff, to report back to us. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed.

PA ISSUES: Arrow Rock Road response letter: Chair Wilkins MOTIONED to approve the letter to Mr. Lake and the Atlanta Highway District, with regards to maintenance on Arrow Rock Road, in response to the November 25th letter from them. Including that it be cc'd to the Elmore County Board of Commissioners, Senator Bart Brackett, David Wynkoop (attorney), and IAHD. Commissioner Anderson SECONDED. All ayes, motion passed.

Garden Valley Translator District: a discussion took place between the Board and Prosecutor Gee. The Board discussed the East Boise County Ambulance District transition, and status, with Prosecutor Gee.

Weilmunster MOU – Prosecutor Gee stated that he had not heard anything from the parties involved, since sending the letter. The Board discussed authority over sign variance approvals at the P&Z Commission level. Prosecutor Gee discussed a potential overriding Code of Federal Regulations with regards to a County ordinance regarding vehicles on groomed snowmobile trails. Prosecutor Gee discussed the subject of the Garden Valley Recreation District and the increase in fees that did not get billed.

Chair Wilkins MOTIONED that the Clerk, the Assessor and the Treasurer, to move forward in getting the fee issue resolved, and the fee in lieu of tax for the Garden Valley Recreation District, in making a correction in billing, based on the 2014 assessment. Commissioner Anderson SECONDED. All ayes, motion passed.

Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(f), under pending litigation and 67-2345(1)(b), under personnel, requesting that all staff remove themselves from the room. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed. Chair Wilkins stated, coming out of executive session per Idaho Code 67-2345(1)(f), under pending litigation, Prosecutor Gee has updated the Board on some issues and will keep them informed. Under Idaho Code 67-2345(1)(b), under personnel, also an update on a personnel issue.

Prosecutor Gee provided comments to the Board regarding the draft Internal Control Policy.

INTERNAL CONTROL POLICY & PROCEDURES: The Board discussed the draft document, which incorporated Prosecutor’s Gee’s comments. Commissioner Anderson will make the changes and get the document to ICRMP.

MISCELLANEOUS & CORRESPONDENCE:

- Chair Wilkins MOTIONED to approve the Claims Approval Report, as presented, in the amount of \$129,779.50. Commissioner Balding SECONDED. All ayes; motion passed.

General Fund	\$	23,814.39	Solid Waste	\$	31,084.83
Road & Bridge	\$	44,365.86	Weeds	\$	92.04
Justice Fund	\$	21,135.73	District Court	\$	7,188.89
EBCA	\$	773.55	Snowmobile IC8-A	\$	565.69

- Commissioner Discussion/Committee Reports:
Commissioner Anderson attended the Boise Forest Coalition meeting.
Commissioner Anderson attended a meeting with ITD Western Federal Lands and Senator Crapo’s office.
Commissioner Anderson requested that a resolution be prepared for the next meeting to facilitate the \$500 to each of the Senior Centers, as was done last year.
- Williams Creek letter: Commissioner Anderson presented a draft letter. Chair Wilkins MOTIONED to approve the letter to the Boise National Forest, in support of the Williams Creek Project, as presented. Commissioner Balding SECONDED. All ayes, motion passed.
- Recreation Department of Valley County letter: Commissioner Anderson presented the draft letter. Commissioner Anderson MOTIONED to submit the letter to Valley County, in support of their Idaho Parks & Rec. grant funds, to improve the Cabarton/Payette River access point. Chair Wilkins SECONDED. All ayes, motion passed.
- Courthouse Remodel/RFP Discussion: Chair Wilkins stated she spoke with Mr. Rosenthal regarding his recommendation and it was to adjust the RFP to make it appealing to both architects and engineers.

- Certificate of Residency: Chair Wilkins MOTIONED to approve the Certificate of Residency affidavit, for R. Delvecchio, as submitted. Commissioner Balding SECONDED. All ayes, motion passed.
- ID Power Notices (2) – the notices were reviewed by the Board. No action taken.
- Payroll change forms for Jolene Maloney and Ian Gee were provided to the Board by the Clerk. Commissioner Anderson MOTIONED to approve the Payroll Change Form for Jolene C. Maloney and Ian W. Gee, per their restructuring plan, Ms. Maloney to be a full time employee, with benefits and Prosecutor Gee to now be a part-time prosecutor with benefits. Commissioner Balding SECONDED. Chair Wilkins – nay; Commissioners Balding – aye; Commissioner Anderson – aye. Motion passed.
- Commissioner Anderson thanked the Clerk’s Office, specifically Brandon Bettys, for seeing to the server purchase, etc.
- Future Agenda Topics Review: the Board discussed future agenda dates and topics to be included on them.

PUBLIC HEARING – FILMING POLICY: Chair Wilkins MOTIONED to close the regular meeting of the Boise County Board of County Commissioners. Commissioner Balding SECONDED. All ayes, motion passed. Chair Wilkins MOTIONED to open the public hearing on the Filming Policy, before the Board of County Commissioners. Commissioner Balding SECONDED. All ayes, motion passed. No members of the public provided or submitted testimony on the proposed policy. A summary will be prepared for publishing in the newspaper and a resolution will be prepared for approval on December 30th. Chair Wilkins closed the public hearing for the Filming Policy and opened the regular meeting for discussion/decision. Commissioner Balding SECONDED. All ayes, motion passed.

MASS GATHERING REVIEW/APPROVAL: Polar Bear Challenge - Deputy Krempa presented the event information to the Board and John Roberts, Emergency Services Coordinator, was also present and participating in the presentation. Chair Wilkins MOTIONED to approve the Mass Gathering Permit Application for the 12th Annual Polar Bear Challenge, which is a fundraiser for the Make-A-Wish Foundation, down at Spring Shores. Commissioner Anderson SECONDED. All ayes, motion passed. Chair Wilkins MOTIONED to waive the mass gathering fee for the Make-a-Wish Foundation, so they can utilize their funds and proceeds and so they can meet their goal for a year of wishes. Commissioner Balding SECONDED. All ayes, motion passed.

Chair Wilkins MOTIONED to recess the regular meeting of the Board of County Commissioners, and will reconvene on Tuesday December 16th, 2014, in the Public Safety Building. Commissioner Anderson SECONDED. All ayes.

Approved this 16th day of December, 2014.

VICKI L. WILKINS, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board