



BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, NOVEMBER 24th, 2015
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

IN ATTENDANCE: Chairman Ward- Commissioner Jackson- Commissioner Baker- Deputy Coffelt-Assessor Juszczak-P&Z Administrator Canody-PA Maloney.

ALSO IN ATTENDANCE: Anthony Montague

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

AMENDMENTS TO THE AGENDA: None

CONSTITUENT INPUT: Mr. Anthony Montague came before the Board to discuss Elk Creek Road, which runs through Mr. Montague's property, and a trespassing problem by a logging company. Discussion ensued.

MINUTES: Chairman Ward MOTIONED to approve the minutes as amended for the emergency meeting in the last portion of the day for November 17th, 2015. Commissioner Jackson SECONDED; All Ayes.

CONTRACTS/AGREEMENTS/GRANTS: An agreement between Payette and Boise County Solid Waste was reviewed and discussed. The Board asked Mr. Bottoms to talk to Payette and return to the Board with his findings. Agreement was tabled.

DEMAND WARRANTS: A Demand Warrant was presented to the Board by Prosecuting Attorney Jolene Maloney for travel expenses. Chairman Ward MOTIONED to approve the Demand Warrant for Ms. Maloney per diem advance related to Training in Nevada, November 30th, through December 2nd, for \$260.00. Commissioner Jackson SECONDED; All Ayes.

INDIGENT: Chairman Ward MOTIONED to move into executive session for indigent per I.C. 74-206(1)(d), exempt records. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Coming out of executive session per I.C. 74-206(1)(d), Chairman Ward MOTIONED to table the following case for thirty days, case number 15-09-C. Commissioner Jackson SECONDED; All Ayes.

DEPARTMENT HEAD/ELECTED OFFICIALS MEETING: P&Z Administrator Rora Canody presented a cash handling policy to the Board for approval. Chairman Ward MOTIONED to approve Planning and Zoning policy for internal controls financial reporting as presented by Ms. Canody. Commissioner Jackson SECONDED; All Ayes. Commissioners have requested that all departments do their respective policies and present them to the Board no later than December 8th, 2015. Treasurer April Hutchings is asking that no Auditor's Certificates be delivered to her office after 3:00pm in order to give them time to process by the end of the day. Solid Waste Superintendent Mike Bottoms spoke of cash handling and the possibility of using credit/debit cards. The Board is going to work on an old resolution for cash handling. Discussion ensued.

Assessor Juszczyk gave a brief rundown on cash handling within the assessor's office. Sheriff Roeber presented three required quotes for the repair of an overhang on the Public Safety Building. Commissioner Baker MOTIONED to approve R C Hayes Construction proposal for a walkway cover at the Boise County Sheriff's office. The amount in the proposal is \$3,573.75. Commissioner Jackson SECONDED; All Ayes. The Sheriff also discussed an invoice that will be in the bill cycle later in the day from CAI for billing hours. Discussion ensued. Chairman Ward suggested that an advertisement be put in the Statesman for a part time IT technician. Community Justice Administrator Valerie Delyea let the Board know that her IDJC Annual Financial Report is done, will be able to present the report to the Board at the December 1st, 2015 meeting for signature. Emergency Medical Services Coordinator John Roberts let the Board know that an Emergency Operations Center team was being put together by a group of seven Boise County employees. Solid Waste Superintendent Mike Bottoms spoke to the Board about the Idaho Waste Systems fire. A discussion of the new contract between Payette County and Boise County Solid Waste ensued. Prosecuting Attorney Jolene Maloney updated the Board on call issues that may arise while she is out of the office next week.

PA ISSUES: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, and per I.C. 74-206(1)(b), personnel. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation and per I.C. 74-206(1)(b) personnel. No action required, however reserve the right to enter back into executive session at a later time in the day.

EBCAD OPERATION PLAN REVIEW: Chairman Ward recessed as the Boise County Board of Commissioners and convened as the East Boise County Ambulance District Governing Board. Mr. Jerry Newland presented a copy of the revised Operating Plan to the Board for review and discussion along with a copy of the Logistics Officer Job description. Final revisions will be made and presented to the Board for approval on December 1st, 2015. Chairman Ward recessed as the EBCAD Governing Board and reconvened as the Boise county Board of Commissioners.

PA ISSUES: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, and per I.C. 74-206(1)(b), personnel. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation and per I.C. 74-206(1)(b) personnel. No action required.

SNOWGROOMER TRAILS/PGM: Mr. Greg Davis spoke to the Board last week about hanging signs at the head of the snow groomer trails by the Snowmobile Club. The Board discussed and reviewed the suggestion. Chairman Ward MOTIONED to authorize the Boise County Snow Groomers Group, to put up signs authorizing snow mobiles and snow machines only. Commissioner Jackson SEONDED; All Ayes.

MISCELLANEOUS AND CORRESPONDENCE:

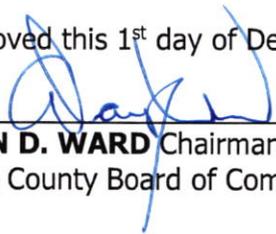
- Ms. Delyea presented a copy of her annual report to the Board for review, and will be presented with all signatures for approval on December 1st, 2015.
- A tax cancellation was presented to the Board by Treasurer Hutchings, for the Assessors' office, on a Home Owners Exemption. This matter has been tabled until December 1st, 2015.

- The bills were reviewed and discussed. Commissioner Baker MOTIONED to approve the claims report in the amount of \$90,854.97 for November 24th, 2015. Commissioner Jackson SECONDED; All Ayes.
- General Fund \$10,582.50
- Road & Bridge \$4,285.42
- Justice Fund \$20,092.04
- EBCAD \$1,717.44
- Court Facilities \$0.00
- District Court \$5,970.36
- Indigent \$0.00
- Junior College \$500.00
- Revaluation \$263.24
- Solid Waste \$7,964.79
- Tort \$0.00
- Weeds \$680.41
- Emerg. Comm. \$20,468.35
- 63-1305B/Bond Fund \$0.00
- Snowmobile IC8-A \$698.14
- Snowmobile GV8-B \$6.62
- Sheriff's Vessel \$71.66
- Health Preventive \$17,554.00
- An option for terrorism coverage, under the ICRMP policy, was presented to the Board. Chairman Ward MOTIONED to decline the terrorism coverage for Boise County, as presented by ICRMP. Commissioner Jackson SECONDED; All Ayes.
- Nominations for the Catastrophic Health Care Cost Program board, were reviewed and discussed. No action required.
- Commissioner Baker received an email from family advocates, inviting her to a meet and greet. Chairman Ward discussed the Crouch Bridge, the graded walkway was sent and not painted. Mr. Jones requested that it be sent back and painted, however it can't be painted due to being galvanized steel. Trevor Howard is asking the Board if they would be willing to accept the walkway as is, with a \$5,000.00 reduction in the cost of materials.
- Future agendas were reviewed and discussed.

A statement read by Chairman Ward, is as follows: The Boise County Commission would like to advise the public that on November 3rd, 2015, it was discovered that one payment in the amount of \$1,700.00 cash, went missing from the County. As a result of a recently adopted Internal Control Policy, concerning cash handling, these funds were identified as missing or stolen within thirty-six hours. However, it is the position of the Boise County Commission that additional policy, oversight and regulation is necessary concerning money and cash handling. The Boise County Commissioners have asked all Elected Officials and Department Heads to provide us with a written policy for review and adoption within two weeks as to how each department will adhere to a higher standard of physical accountability. At this time, the Idaho State Police, with the assistance of Boise County Prosecuting Attorney's office, is conducting an official investigation. Upon receipt of the final reports from the Idaho State Police the Boise County Commission is prepared to consider resignation and/or termination of those found to be responsible for the loss. This statement has been issued on the record, here from the Commissioners' office, and will be forwarded on to the Idaho World for publication in the next edition.

Chairman Ward adjourned the meeting until December 1st, 2015.

Approved this 1st day of December 2015



ALAN D. WARD Chairman
Boise County Board of Commissioners

ATTEST:

Mary T. Prisco

MARY T. PRISCO, Clerk to the Board

