



BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, NOVEMBER 17<sup>th</sup>, 2015  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

**IN ATTENDANCE:** Chairman Ward- Commissioner Jackson- Deputy Coffelt- Clerk Prisco-PA Maloney- Assessor Juszczak- P&Z Administrator Canody-Sheriff Roeber-Road & Bridge Superintendent Bill Jones-EMS Supervisor John Roberts.

Commissioner Baker was available during the morning session starting with Contracts/Agreements/Grants via phone; in person during afternoon session.

**ALSO IN ATTENDANCE:** Ted Jewell

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

**AMENDMENTS TO THE AGENDA:** Chairman Ward MOTIONED to amend the agenda to hear from Greg Davis, on the Snowmobile activity, no decision will be made, will be readdressed next week at 3pm on the regular agenda. Commissioner Jackson SECONDED; All Ayes. Mr. Davis spoke briefly to the Board concerning signs the Snow Groomers club would like to hang at the beginning of trail heads. No action was taken at this time, will be on next weeks agenda.

**CONSTITUENT INPUT:** Mr. Jewell spoke to the Board about helping to improve the road in Duquette Pines along Gold Hill. The section that was discussed belongs to the Forest Service and the Commissioners suggested that Mr. Jewell speak to the Forest Service.

**MINUTES:** Commissioner Jackson MOTIONED to accept the minutes as written for November 10<sup>th</sup>, 2015. Chairman Ward SECONDED; Chairman Ward-Aye; Commissioner Jackson-Aye. Motion passed.

**DEPARTMENTAL ISSUES:** Road & Bridge Superintendent Bill Jones spoke to the Board about hiring a part time seasonal person to do snow removal. Commissioner Jackson MOTIONED to hire Mr. James Woolley for the Road Department. Chairman Ward SECONDED; Commissioner Jackson-Aye; Chairman Ward-Aye. Motion passed. Chairman Ward discussed with Mr. Jones the concern of nails on Centerville Road, which had been brought to the Board's attention from a constituent. Discussion of a magnet ensued. Mr. Jones also discussed with the Board the steps to take, for removing a road from County responsibility per request of a property owner. Sheriff Roeber presented a change of pay request, due to promotion, to the Board. Chairman Ward MOTIONED to make the payroll change for Mr. Scott Turner, with Boise County Sheriff's Office, Patrol Division, as per request of Sheriff Roeber. Commissioner Jackson SECONDED; Chairman Ward-Aye; Commissioner Jackson-Aye. Motion Passed. P&Z Administrator Rora Canody presented to the Board a new hire, for the full time position in her department. Commissioner Jackson MOTIONED to change Brenda Wood's position to Planning & Zoning. Chairman Ward SECONDED; Chairman Ward-Aye; Commissioner Jackson-Aye. Motion passed. Ms. Canody also discussed a possible road name change that was brought to her by a constituent. Chairman Ward MOTIONED to approve naming of Savola Road in Horseshoe Bend as per request of Planning & Zoning. Commissioner Jackson SECONDED; Chairman Ward-Aye; Commissioner Jackson-Aye. Motion Passed. Ms. Canody addressed a possible building permit payment

agreement for Mr. Robert Glenn. Chairman Ward MOTIONED to have the Planning & Zoning director enter into a contract for payment with Mr. Glenn, for the \$210 minus the \$5 already paid, for a six month period. Commissioner Jackson SECONDED; Chairman Ward-Aye; Commissioner Jackson-Aye. Motion passed. EMS Supervisor John Roberts spoke to the Board concerning the Declaration of Emergency that was approved by the Board during the Walker Fire. Mr. Roberts is asking that the Declaration by Resolution 2016-01 be completed. Chairman Ward MOTIONED to rescind Resolution 2016-01, the Emergency Declaration for the Walker Fire. Commissioner Jackson SECONDED; Commissioner Jackson-Aye; Chairman Ward-Aye. Motion passed. Commissioner Jackson spoke to Mr. Roberts concerning the Mass Gathering Coordinator position. It was discussed that Mr. Roberts would take over responsibilities of the position until it could be filled.

**CONTRACTS/AGREEMENTS/GRANTS:** Sheriff Roeber presented an Equitable Sharing Agreement and Certification to the Board. A brief overview was given as well as stating that no action is required on this matter. It would be submitted electronically, however the Board should be aware.

**DEMAND WARRANTS:** Several Demand Warrants were presented to the Board for approval. Treasurer Hutchings presented a Demand Warrant for reimbursement. Chairman Ward MOTIONED to approve the Demand Warrant for \$37.80, per request of April Hutchings for the District III Treasurers meeting reimbursement. Commissioner Jackson SECONDED; All Ayes. A Demand Warrant for Ashley Elliot for GIS training was presented to the Board. Chairman Ward MOTIONED to approve the Demand Warrant for Ashley Elliott, in the amount of \$64.02. Commissioner Jackson SECONDED; All Ayes. A Demand Warrant was presented for Jason Rowe for GIS training in Boise. Chairman Ward MOTIONED to approve the Demand Warrant for Jason Rowe in the amount of \$47.93. Commissioner Jackson SECONDED; All Ayes. A Demand Warrant for Deputy Clerk Loya was presented to the Board. Chairman Ward MOTIONED to approve the Demand Warrant for Sarita Loya, in the amount of \$94.72, for mileage and lunch. Commissioner Jackson SECONDED; All Ayes. A Demand Warrant for public defense services was presented to the Board. Chairman Ward MOTIONED to approve to pay the Demand Warrant, for Dauber #2, in the amount of \$2,761.50, fund number 01-36-559-00. Commissioner Jackson SECONDED; All Ayes. A Demand Warrant for Bank of America was presented to the Board. Chairman Ward MOTIONED to approve the Demand Warrant to Bank of America, in the amount of \$25.00, invoice number 0821, fund number 03-04. Commissioner Jackson SECONDED; All Ayes.

**INDIGENT:** None

**PA ISSUES:** Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, and per I.C. 74-206(1)(b), personnel. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f), pending litigation and per I.C. 74-206(1)(b), personnel. Chairman Ward stated no action was required; however the Board did reserve the right to enter into executive session later in the day.

**EMPLOYEE EVALUATION POLICY:** Clerk Prisco confirmed that Boise County does not have a written policy for Employee Evaluations. If the Board so chooses to have a policy drafted a standard form was suggested for all supervisors to follow, along with a timeline for review and

reiterated to employees. Self-evaluations were discussed for upper management. Chairman Ward suggested discussing this matter during next weeks Department Head and Elected Official meeting.

**ROAD RALLY 2016 DISCUSSION:** Mr. Rob Blout spoke to the Board concerning the race for next year. Commissioner Jackson had questions about the road closures that will be happening during this event. Discussion ensued. Chairman Ward MOTIONED to approve the Road Rally 2016 presented by Mr. Rob Blout. Commissioner Jackson SECONDED; All Ayes.

**POLAR BEAR CHALLENGE DISCUSSION:** Mr. John Roberts gave a brief overview of the Mass Gathering and asked the Board to approve. Commissioner Jackson MOTIONED to allow the Polar Bear Challenge to take place in Boise County on January 1<sup>st</sup>, 2016. Chairman Ward SECONDED; All Ayes.

**MISCELLANEOUS AND CORRESPONDENCE:**

- A Certificate of Residency was presented to the Board for approval, for the Spring Term. Chairman Ward MOTIONED to approve the Certificate of Residency for Kristina Reeves. Commissioner Baker SECONDED; All Ayes.
- Issue Tracking was reviewed and discussed.
- Planning & Zoning presented a Fee Reduction Request from Dustin Rich on a building permit. Chairman Ward MOTIONED to deny the change in fee to Mr. Dustin Rich. Commissioner Baker SECONDED; Chairman Ward-Aye; Commissioner Baker-Aye; Commissioner Jackson-Nay. Motion passed.
- The Memorandum of Understanding/Joint Powers Agreement was addressed and signed.
- A reimbursement letter to IAC, for public defense services associated with Dauber #2, was presented to the Board by Clerk Prisco. Commissioner Baker MOTIONED to sign and submit this letter to Mr. Chadwick, requesting reimbursement for case CR-2014-2027, in the amount of \$55,301.10. Commissioner Jackson SECONDED; All Ayes.
- An FYI for IAC Adult Misdemeanor Probation was presented to the Board.
- Commissioner Discussion and Committee Reports were discussed. Chairman Ward spoke of an email from Mr. Gifford on the Banks/Lowman Road. Chairman Ward also attended a planning & zoning training with ICRIMP and the rules for open meetings were discussed and found that the Board is doing well. Commissioner Baker will be attending the Horseshoe Bend City Meeting. Commissioner Jackson attended the EBCAD meeting, discussion of the Operations Plan was had.
- Future Agenda Topics were reviewed and discussed.

**PA ISSUES:** Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, and per I.C. 74-206(1)(b), personnel. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C 74-206(1)(f), pending litigation and per I.C. 74-206(1)(b), personnel. Chairman Ward stated no action was required.

**EBCAD UPDATE:** Chairman Ward MOTIONED to recess as the Boise County Board of Commissioners and to convene as the East Boise County Ambulance District Governing Board. Mr. Jerry Newland had routine update for the Board due to meeting regularly within the last month. Mr. Newland went over the last month's budget and expenditures for East Boise County

Ambulance District. Discussion ensued. The Memorandum of Understanding/Joint Powers Agreement was addressed and signed.

Chairman Ward adjourned the meeting until November 24<sup>th</sup>, 2015.

An emergency meeting per I.C. (74-204 subsection 2) was brought to order by the Board due to the report of a fire at the Idaho Waste Systems facility. Idaho Waste Systems Facility receives all solid waste for the County of Boise. As a result of the fire the facility immediately closed on this date at approximately 3pm. A request from Dave Fisher from Republic Services, to bring trash to the Ada County Landfill, was discussed. Chairman Ward MOTIONED to request permission from the Ada County Landfill, to allow Dave Fisher from Republic Services to dispose of Boise County waste at the Ada County Landfill. Commissioner Jackson SECONDED. Discussion: the possibility of entering into a contract with Payette County, to replace Idaho Waste Systems. All Ayes.

Chairman Ward adjourned the meeting until November 24<sup>th</sup>, 2015.



Approved this 24<sup>th</sup>, day of November, 2015

A handwritten signature in black ink, appearing to read "Alan D. Ward".

**ALAN D. WARD** Chairman  
Boise County Board of Commissioners

**ATTEST:**

A handwritten signature in blue ink, appearing to read "Mary T. Prisco".  
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MARY T. PRISCO, Clerk to the Board