

BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, NOVEMBER 18th, 2014
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

In attendance: Chair Wilkins, Commissioner Balding (morning only), Commissioner Anderson, Clerk Prisco, Sheriff Roeber, Treasurer Hutchings and Chief Administrator Woodstrom.

Chair Wilkins called the meeting to order and the Pledge of Allegiance was recited.

AMENDMENTS TO THE AGENDA: None.

CONSTITUENT INPUT: None.

MINUTES: Chair Wilkins MOTIONED to approve the Board of County Commissioners official meeting minutes for August 5th, 2014 as presented. Commissioner Anderson SECONDED. All ayes, motion passed. Chair Wilkins MOTIONED to approve the official meeting minutes for Monday, August 25th, 2014, for the Board of County Commissioners, as presented. Commissioner Balding SECONDED. All ayes, motion passed. Chair Wilkins MOTIONED to approve the Boise County Board of County Commissioner official meeting minutes for Friday, November 7th, 2014 as presented and corrected. Commissioner Balding SECONDED. All ayes, motion passed. Chair Wilkins MOTIONED to approve the Boise County Board of County Commissioners' official meeting minutes for November 12th, 2014 as presented. Commissioner Balding SECONDED. All ayes, motion passed.

DEPARTMENTAL ISSUES: Sheriff Roeber presented two bids received for the key card entry system for the Public Safety Building. Chair Wilkins MOTIONED to approve the M2 Automation Control Services Inc.'s bid, for the Sheriff's office door locks, to include card access quote for eight doors, in the amount of \$12,753, adding an exterior control door, in the amount of \$1,564, adding the card printer and software, in the amount of \$2,550, and adding the intercom for three interior doors, in the amount of \$1,013, for a total of \$17,880. Commissioner Anderson SECONDED. All ayes, motion passed. Commissioner Balding MOTIONED to go ahead and sign the M2 Automation and Control Contract, crossing out the interior door. Chair Wilkins SECONDED. All ayes, motion passed.

Solid Waste: A request for approval of the repair of a D7H Cat was discussed. Chair Wilkins MOTIONED to approve the Solid Waste repairs to the DH7 Cat, in the amount of \$3,827.58. Commissioner Anderson SECONDED. All ayes, motion passed.

An EBCAD payroll change for Jerry Newland was reviewed. Chair Wilkins MOTIONED to approve the payroll addition change form for Mr. Newland, with EBCAD, with an effective date of November 18, 2014, for a reduction of hours from 15 to 10 hours. Commissioner Balding SECONDED. Commissioner Anderson added to the motion that he is a regular part-time/less than 16 hours, employee. All ayes, motion passed.

Community Justice – Juvenile Justice Report: Valarie Delyea, CJ Administrator, presented the information contained in the report. Commissioner Anderson MOTIONED to approve the Boise County Juvenile Justice Report for the period of October 1, 2013 to September 30, 2014. Commissioner Balding SECONDED. All ayes, motion passed.

Clerk Prisco presented a payroll change form for a temporary/part time employee. Chair Wilkins MOTIONED to approve the payroll change form for Ms. Steffen, as presented by the Clerk's Office, as a temporary, part-time employee, at the hourly rate of pay as stated, on an as needed basis. Commissioner Balding SECONDED. All ayes, motion passed. Clerk Prisco updated the Board on the timing of the 2014 audit fieldwork and requested that the meeting of the December 16th be moved to the

Public Safety Building, as the auditors will be in the Commissioners' Room.

Treasurer Hutchings presented a request for tax cancellation. Commissioner Anderson MOTIONED to approve tax cancellation for parcel MH09NO4E570060, for taxes, certs and fees in the amount of \$349.16. Commissioner Balding SECONDED. All ayes, motion passed.

CONTRACTS/AGREEMENTS/GRANTS: Sheriff Roeber presented the Equitable Sharing Agreement to the Board agreement with an amount of \$836.56. Chair Wilkins MOTIONED to sign the Equitable Sharing Agreement and Certification, as presented by the Sheriff's Office, on the program for sharing the funds from (drug) seizures. Commissioner Balding SECONDED. Commissioner Anderson stated this is an extension of an existing annual agreement. All ayes, motion passed.

Sheriff Roeber discussed a request to apply for a grant from the Idaho State Liquor Division, in the amount of \$1,749, to be used to purchase the "Fatal Vision Program" goggles that simulate the feeling of alcohol.

DEMAND WARRANTS: Chair Wilkins MOTIONED to approve the demand warrant to reimburse Sandi Seibel, as presented, in the amount of \$9.49. Commissioner Balding SECONDED. All ayes, motion passed.

INDIGENT: None.

WOODY BIOMASS AND RC&D: Rick Brennaman, Woody Biomass Project, gave an update on the project and also provided the Board with an update on the Gem Forest Product and how it might impact Boise County. Sharon Pratt, RC&D Executive Director, gave an update on RC&D and the Boise Forest Coalition.

MISCELLANEOUS & CORRESPONDENCE:

- Foothills Plan discussion – Commissioner Anderson gave an update. The final document (plan) should be ready by December 10th. Commissioner Anderson gave an update on the internal controls project.
- Commissioner Discussion/Committee Reports: Commissioner Anderson attended a meeting on the Snow Grooming Program. The local snowmobile club has some excess funds and there was talk about signage as the best way to serve the snowmobilers with limited resources.
Chair Wilkins attended the Region IV Central District Health Department meeting and reported to the others.
Commissioner Anderson discussed the underlying statute for the Auditor/Treasurer Quarterly Report, citing I.C. 31-1611.
Commissioner Anderson discussed financial internal controls between departments.
Commissioner Balding discussed when she was the County Treasurer and the past A/C procedure.
Commissioner Anderson drafted a letter to Centra. Chair Wilkins MOTIONED to sign the letter to the Vice President and Chief Engineer for Centra Consulting, thanking them for their interest, on behalf of the County, on the courthouse remodel. Commissioner Anderson SECONDED. All ayes, motion passed.
- Issue Tracking: The Board discussed items on the issue tracking document and made updates.
- Commissioner Balding MOTIONED to approve, as Boise County Commissioners, the ballot concerning Valley County's appointment of Commissioner Hasbrook, to the Central District Health Board, for the term ending June 30, 2020. Chair Wilkins SECONDED. All ayes, motion passed. Commissioner Balding stated her term will end this December 12th.
- ID Power Notices of Modified Procedures: no action required.

- Future Agenda Topics Review – future agendas and agenda content were discussed.

EBCAD UPDATE: Chair Wilkins motioned to adjourn as the Board of County Commissioners and reconvene as the EBCAD Governing Board. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Anderson - aye, motion passed. Jerry Newland, EBCAD Director of Operations, was present and updated the Board on EBCAD operations and activity. John Roberts, Boise County Emergency Services Coordinator, was also present for this portion of the meeting. Chair Wilkins MOTIONED to recess as the Governing Board and reconvene as the Board of County Commissioners. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Anderson - aye, motion passed.

Chair Wilkins MOTIONED to recess the regular meeting of the Boise County Board of County Commissioners and reconvene on Tuesday, November 25th, 2014 at 10:00 am. Commissioner Anderson SECONDED. All ayes, motion passed.

Approved this 2nd day of December, 2014.

VICKI L. WILKINS, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board