

BOISE COUNTY BOARD OF COMMISSIONERS  
WEDNESDAY, NOVEMBER 12<sup>TH</sup>, 2014  
BOISE COUNTY COMMISSIONERS' ROOM  
**OFFICIAL MEETING MINUTES**

**In attendance:** Chair Wilkins, Commissioner Balding, Commissioner Anderson, Clerk Prisco, Prosecutor Gee and Chief Administrator Woodstrom.

Chair Wilkins called the meeting to order and the Pledge of Allegiance was recited.

Commissioner Anderson discussed the need to address the server purchase in today's meeting. Commissioner Anderson MOTIONED to amend the special meeting agenda, for the Boise County Board of Commissioners, Wednesday, November 12<sup>th</sup>, 2014, inadvertently not including the server purchase, after last weeks discussion on final conformance and confirming by Commissioners of the specifications, on a 30 day quote and it needs to happen as soon as possible. Chair Wilkins SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye, Commissioner Anderson - aye, motion passed unanimously.

**BILLS:** Data entry for specific bills was discussed. Chair Wilkins MOTIONED to approve the claims approval report for Wednesday, November 12<sup>th</sup>, 2014, for a grand total of \$82,193.44, with all of the copy lease payments that were miscoded being corrected. Commissioner Balding SECONDED. All ayes, motion passed.

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|---------------------|----|-----------|------------------|----|-----------|
| General Fund        | \$ | 20,941.58 | Solid Waste      | \$ | 20,471.98 |
| Road & Bridge       | \$ | 13,538.81 | Weeds            | \$ | 1,284.76  |
| Justice Fund        | \$ | 17,810.61 | E911             | \$ | 3,650.43  |
| District Court      | \$ | 1,396.52  | Snowmobile IC8-A | \$ | 422.27    |
| Jr. College Tuition | \$ | 500.00    | Snowmobile GV8-B | \$ | 7.73      |
| Revaluation         | \$ | 56.50     | Sheriff's Vessel | \$ | 907.36    |

**CANVASS OF VOTES – GENERAL ELECTION:** Commissioner Anderson inquired as to why some totals are different now, compared to the unofficial report. Clerk Prisco explained the process that is performed at the Clerk's Office, after the election precinct results are obtained. Deputy Clerk Loya was also in attendance. Chair Wilkins MOTIONED with the following statement: that we, the Commissioners of the County, and acting as the Board of Canvassers of election, do hereby state that the attached Boise County official results for the general election of November 4<sup>th</sup>, 2014, is a true and complete abstract of all votes cast in the general election, as shown in the records now on file in the County Clerk's office. Commissioner Balding SECONDED. All ayes, motion passed.

**AGENDA AMENDMENT:** The Board reviewed the information and quotes on the Dell Server purchase. Chair Wilkins MOTIONED to approve the Dell quote, quote #693834980, in the amount of \$39,983.06 and Dell quote, quote #69391842, in the amount of \$15,546.24. Commissioner Anderson SECONDED. Discussion: Commissioner Anderson added that the purchase is from the Idaho State Contract and meets our obligation under purchasing statues. All ayes, motion passed. Commissioner Anderson discussed the installation of the server and the estimated hours to perform. Commissioner Anderson suggested that the contract hours of CAI IT support of 600 hours be used and that separate invoices be generated for that work. Commissioner Anderson MOTIONED that we have CAI provide separate invoicing for the installation and migration of the data for the two new servers and that we pay them at the rate, and through their current 600 hour contract, for said services. Commissioner Balding SECONDED. All ayes, motion passed.

The Board discussed the corrected reinstatement letter for John Roberts, Emergency Management Coordinator. Chair Wilkins MOTIONED to change the reinstatement date for establishment of employment of the Emergency Management Coordinator, to be November 12<sup>th</sup> rather than the 13<sup>th</sup>. Commissioner Balding SECONDED. Discussion: Commissioner Anderson noted that a separate letter will be attached to the letter and placed in his personnel file. All ayes, motion passed.

Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(f), under pending litigation and under I.C. 67-2345(1)(b): personnel. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye; motion passed. Coming out of executive session per I.C. 67-2345(1)(f), under pending litigation, and I.C. 67-2345(1)(b), under personnel, Chair Wilkins stated that pending litigation (the Board) was updates from Prosecution and legal counsel with regards to pending cases, and under personnel, an update and discussion and will continue discussion in public.

Prosecutor Gee made a record and discussed the information that he provided to the Board for a reorganization of his department's payroll budget, which addresses a four month term.

Commissioner Anderson MOTIONED to approve the departmental reorganization for Boise County Prosecutor Ian Gee and instruct the Clerk to prepare a resolution to accomplish this reorganization. Commissioner Balding SECONDED. Opposed: Chair Wilkins – nay. In Favor: Commissioner Balding – aye; Commissioner Anderson - aye. Motion carried.

**BAILEY & CO. ENGAGEMENT LETTER:** Prosecutor Gee and Clerk Prisco spoke to the Board regarding the engagement letter (contract) with Bailey & Co. regarding the fiscal year 2014 audit. Additionally, the Board had a conference call with Leroy Loomis, Bailey & Co. engagement partner, regarding questions they had. Commissioner Anderson MOTIONED that we sign, by your title (Chair), that this letter correctly sets forth the understanding of Boise County, Idaho, for the engagement of Bailey & Co., certified public accountants, for the year ended 9/30/2014, with the understanding that the major funds will include the General Fund, Justice Fund, Road & Bridge Fund, Solid Waste Fund and the District Court Fund. Chair Wilkins SECONDED. All ayes; motion passed. Commissioner Anderson noted that the fees for these services are \$13,800.

**CENTRA LETTER:** The Board reviewed and discussed the proposal from Centra regarding the engineering specs and estimates for the Court remodel. The Board determined that they would solicit additional engineering firms for proposals.

Chair Wilkins MOTIONED to recess the meeting of Boise County Board of County Commissioners, and reconvene on Tuesday, November 18<sup>th</sup>, 2014 in the Commissioners' Room. Commissioner Balding SECONDED. All ayes; motion passed.

Approved this 14<sup>th</sup> day of November, 2014.

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**VICKI L. WILKINS**, Chair  
Boise County Board of Commissioners

**Attest:**

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MARY T. PRISCO, Clerk to the Board