

BOISE COUNTY BOARD OF COMMISSIONERS
FRIDAY, NOVEMBER 7th, 2014
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

In attendance: Chair Wilkins, Commissioner Balding, Commissioner Anderson, Chief Administrator Woodstrom, P&Z Administrator Canody, Clerk Prisco, Coroner Garlock and Prosecutor Gee.

Chair Wilkins called the meeting to order and the Pledge of Allegiance was recited.

MEDICAL DIRECTOR DISCUSSION: The Board discussed the status of finding a Medical Director for the East Boise County Ambulance District, with Dr. Sturkie via a phone conference call.

SERVER PURCHASE: Commissioner Anderson discussed the purchase of servers for the County with the other Commissioners and Prosecutor Gee, including procurement laws.

PA ISSUES: Prosecutor Gee presented the final draft document of the Boise County Filming Policy. In order to set the fee associated with the policy, a public hearing will be needed. Chair Wilkins MOTIONED to set the fee for the Boise County Filming Policy draft, at \$400. Commissioner Balding SECONDED. Discussion: Chair Wilkins stated that the County will move forward with the public hearing. All ayes, motion passed. Prosecutor Gee discussed the status of the non-payment by Idaho Waste Systems and also notified the Board that he will not be in attendance of the meeting scheduled for November 18, 2014. Prosecutor Gee provided a draft of the Weilmunster Memorandum of Understanding to the Board and certain details of the MOU were discussed. Prosecutor Gee updated the Board on the status of the EMS Joint Powers Agreement. Prosecutor Gee presented a payroll request for Alexxus Hastie for the Victim Witness Coordinator position. Chair Wilkins MOTIONED to approve the payroll change/addition form for Alexxus Hastie, at the hourly rate of pay and the yearly salary, as presented, coming out of the account number 03-04-0407-00, effective Nov. 10th, 2014. Commissioner Balding SECONDED. All ayes, motion passed. Prosecutor Gee also discussed the results of the general election, with regards to the advisory vote on limited gambling in the County, and how the Board might want to move forward.

Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(f), under pending litigation and executive session per I.C. 67-2345(1)(b), under personnel. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed. Chair Wilkins stated, coming out of executive session for I.C. 67-2345(1)(f), pending litigation, there were updates from legal counsel and no decisions were made, and I.C. 67-2345 (1)(b), under personnel, updates, no decisions were made.

Chair Wilkins MOTIONED to recess for lunch and reconvene at 1:15 p.m. Commissioner Balding SECONDED. All ayes, motion passed.

COMMISSIONER DISCUSSION/COMMITTEE REPORTS: No committee reports from Chair Wilkins or Commissioner Balding.

Commissioner Anderson reported on a meeting of the Boise Forest Coalition to look at the next steps of the coalition. The next project was decided to be "Clear Robie" which will encompass the Clear Creek and Robie Creek areas.

Commissioner Anderson stated she was contacted by Lance Holstrom, regarding the Banks/Lowman Road agreements, and provided information to the other Commissioners.

Commissioner Anderson stated that the City of Crouch received the grant check for the Crouch Bridge match of approximately \$49,000, which will be forwarded to Boise County. The Board discussed the comp time payout for Rora Canody. Clerk Prisco stated that her opinion was that she was classified as exempt under the law (Fair Labor Standards Act). She would like confirmation from the Prosecutor on this.

CONSTITUENT INPUT: None.

AMENDMENTS TO THE AGENDA: Chair Wilkins MOTIONED to amend the agenda, because the Board did not finish the personnel discussion under executive session in the morning, for an executive session for personnel to take place this afternoon when the Prosecutor is available. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed.

MINUTES: Chair Wilkins MOTIONED to approve the Boise County Board of County Commissioners' official meeting minutes of Tuesday, August 19th, 2014 with the corrections as stated. Commissioner Balding SECONDED. All ayes; motion passed.

Chair Wilkins MOTIONED to approve the Boise County Board of Commissioners official meeting minutes for Monday, October 27th, 2014 as presented. Commissioner Balding SECONDED. All ayes; motion passed.

Chair Wilkins MOTIONED to approve the Boise County Board of Commissioners Tuesday, October 28th, 2014 official meeting minutes, as corrected. Commissioner Balding SECONDED. All ayes; motion passed.

DEPARTMENTAL ISSUES: Bill Jones discussed the Bridge Inspection Report with the Board. Chair Wilkins MOTIONED to approve the payroll addition change form for John Hileman Jr., for the Road Department as a winter maintenance extra help, as a seasonal part-time temporary employee, as stated on the payroll change form, on an as needed basis, effective November 10th, 2014. Commissioner Balding SECONDED. Discussion: Commissioner Anderson asked that the form specifically state "seasonal part-time temporary". All ayes; motion passed.

Clerk Prisco presented a payroll addition form to the Board. Chair Wilkins MOTIONED to approve the payroll addition form, for Ms. (Heidi) Zimmers with an effective date of November 17th, 2014, for the Court, the position of Deputy Court Clerk, as discussed with Clerk Prisco, out of fund 06-50, from account 0404-00. Commissioner Balding SECONDED. All ayes; motion passed.

Clerk Prisco presented Resolution 2015-06 to the Board. Chair Wilkins MOTIONED to approve resolution 2015-06, a Boise County resolution adjusting the Boise County District Court Fund, Community Justice Department, FY 2015 budget, in the amount of \$15,000, for a trail maintenance and stewardship grant. Commissioner Balding SECONDED. All ayes, motion passed. Treasurer Hutchings made the Board aware of her receipt of a request for excess funds on a tax deed sale, the request being from Castle Mountain.

The Board reviewed two payroll change requests for East Boise County Ambulance personnel. Clerk Prisco confirmed that the request for Ms. Browning was not applicable. Pam Garlock, as the Advisory Board Chair, discussed the payroll request for Linda Bucca. Chair Wilkins MOTIONED to approve the payroll addition form for Linda Bucca, at the hourly rate of pay, as stated, for 5 hours a week, in a budgeted position for the East Boise County Ambulance District, with an effective date of November 7th, 2014. Commissioner Anderson SECONDED. All ayes; motion passed.

Chair Wilkins MOTIONED to go into executive session, as discussed earlier, under I.C. 67-2345(1)(b), personnel. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed. Chair Wilkins stated,

coming out of executive session per I.C. 67-2345(1)(b), under personnel, the Emergency Management position was discussed and the Board, with the cooperation of the Clerk, will be drafting a reinstatement letter, with conditions. An FYI to Mr. Jones and the Board on an issue for potential personnel matter, and discussion and direction on moving forward on some employee issues for the East Boise County Ambulance.

CONTRACTS/AGREEMENTS/GRANTS: Bill Jones, Road Department Superintendent, discussed the bid responses received from the bid request on the Arrow Rock Road Maintenance Contract. Chair Wilkins MOTIONED to reject the bid from Jerry Inama, as presented, after discussion with Mr. Jones, as it is not conducive to the work of the actual operation and the fees. Commissioner Anderson SECONDED. All ayes; motion passed. Agreement has been changed to reflect the hourly changes. Chair Wilkins MOTIONED to approve the Road Maintenance Agreement, regarding Arrowrock Road, which is an agreement between Boise County and the Atlanta Highway District as the contractor, for the hourly rates billable on a monthly basis, for a grader at \$150, the loader at \$150, dump plow truck at \$100, and the service truck rate at \$85 per hour, and not to exceed the limited sum of \$20,000, on the contract as presented for the winter maintenance of Arrow Rock Road. Commissioner Anderson SECONDED. All ayes, motion passed.

Chair Wilkins MOTIONED to sign a letter to IWS President, Ronda Avery, with regards to reimbursement to the County, for the Horseshoe Bend Transfer Facility. Commissioner Balding SECONDED. All ayes; motion passed.

Cost Share Agreements for the snow groomer units 8A & 8B were discussed. Commissioner Anderson MOTIONED to sign the FY 2015 Annual Operating Plan Agreement between Idaho Parks and Recreation Department, Boise County, and the USDA Forest Service, for snowmobile grooming Unit 8B (the Garden Valley program). Commissioner Balding SECONDED. All ayes; motion passed. Commissioner Anderson MOTIONED to sign the FY 2015 Annual Operating Plan Agreement between Idaho Parks and Recreation Department, Boise County, and the USDA Forest Service, for snowmobile grooming Unit 8A, (the Idaho City program), noting that there is a slight difference in the Boise County contributions in exhibit 4. Commissioner Balding SECONDED. All ayes; motion passed.

DEMAND WARRANTS: Chair Wilkins MOTIONED to approve the demand warrant in the amount of \$85.86, for mileage reimbursement for the Clerks' Conference, for Sue Aebischer. Commissioner Balding SECONDED. All ayes, motion passed. Chair Wilkins MOTIONED to approve the demand warrant for the FY 2015, to Stacy Aubrey, in the amount of \$99.63. Commissioner Balding SECONDED. All ayes; motion passed. Chair Wilkins MOTIONED to approve the demand warrant to John Blair, in the total amount of \$43.13, for reimbursement for food. Commissioner Balding SECONDED. All ayes; motion passed. Chair Wilkins MOTIONED to approve the demand warrant to Julie Frost, in the amount of \$10.58, for reimbursement for batteries. Commissioner Balding SECONDED. All ayes; motion passed. Chair Wilkins MOTIONED to approve the demand warrant to Mary Prisco for mileage reimbursement (and other items), in the amount of \$297.44. Commissioner Balding SECONDED. All ayes; motion passed. Chair Wilkins MOTIONED to approve the demand warrant to Trudy's Kitchen, in the amount of \$157.95. Commissioner Balding SECONDED. All ayes; motion passed. Chair Wilkins MOTIONED to approve the demand warrant to Brenda Wood, in the amount \$36.54, for mileage to the Clerk's Conference. Commissioner Balding SECONDED. All ayes; motion passed.

INDIGENT: Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(d), to discuss (indigent) case #14-08-C. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed. Coming out of executive session for 67-2345(1)(d) for case 14-08-C, Chair Wilkins MOTIONED to deny case 14-08-C for the following reasons: the application was not filed correctly, it was filed as a ten day prior when the procedure had already been performed. The second application was filled

out and incomplete and there was nothing supplied by the provider, St. Lukes Regional Medical Center, to correct any of the errors. Commissioner Balding SECONDED. All ayes; motion passed.

MISCELLANEOUS & CORRESPONDENCE:

- The Board reviewed a constituent letter regarding forgiveness or reduction of tax fees, it is an Assessor and Treasurer item. No action.
- The Misdemeanor Probation monthly report, prepared by Dishion, was reviewed. No action.
- A notice of modified procedure, from Idaho Power, was acknowledged. No action.
- Future Agenda Topics Review: the Board discussed future agenda topics.

Chair Wilkins MOTIONED to recess the regular meeting until Wednesday, November 12th, 2014, noting that the meeting starts at 10:00 a.m. Commissioner Balding SECONDED. All ayes.

Approved this 18th day of November, 2014.

VICKI L. WILKINS, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board