



BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, OCTOBER 25th, 2016
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

IN ATTENDANCE: Chairman Ward, Commissioner Jackson, Commissioner Baker, Deputy Clerk Coffelt, Clerk Prisco, PA Pittman, Deputy PA Blocksom, Assessor Juszczyk, Community Justice Administrator Leader, Sheriff Kaczmarek, Planning & Zoning Deputy Wood, SW/NW Superintendent Bottoms, Road & Bridge Superintendent Jones, Treasurer Hutchings, Emergency Management Services Coordinator Roberts, Sheriff's Deputy McIntosh, Deputy Clerk Loya (Elections).

Chairman Ward called the meeting to order.

PA ISSUES: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, and per I.C. 74-206(1)(b), personnel and per I.C. 74-206(1)(d), exempt records. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation and per I.C. 74-206(1)(b) personnel and per I.C. 74-206(1)(d), exempt records, no action required.

AMENDMENTS TO THE AGENDA: None.

CONSTITUENT INPUT: None.

MINUTES: Commissioner Jackson MOTIONED to accept the minutes for Tuesday October 18th, 2016, as presented. Commissioner Baker SECONDED; All Ayes.

DEPARTMENTAL ISSUES: A discussion of how to handle the furniture from the Horseshoe Bend Court ensued. A sealed bid will be put out for certain items. A brief discussion ensued concerning Deputy McIntosh and the K-9 unit. Sheriff Kaczmarek has asked that this be tabled for a week. Road & Bridge Superintendent Jones presented a change order to the Board. Commissioner Baker MOTIONED to approve change order number 12, contract number 7970 in the amount of \$3,861.04. Commissioner Jackson SECONDED; All Ayes. Emergency Management Services Coordinator Roberts presented a revised job advertisement for the Emergency Management Services Coordinator position. It will be reviewed by the Board and discussed again next week. Treasurer Hutchings let the Board know that the quarterly report is due; however since the disbursements for fiscal year 2016 are still in process, her department is unable to complete the monthly reconciliation and thus, the quarterly report will be late. Ms. Hutchings also gave an update to the Board. Community Justice Administrator Leader discussed briefly with the Board having the Community Justice County Car in Horseshoe Bend for an employee.

CONTRACTS/AGREEMENTS/GRANTS: The pathology agreement between Boise County and Ada County was presented to the Board. Discussion ensued. Chairman Ward MOTIONED to approve the FY2017 pathology agreement between Boise County and Ada County.

Commissioner Jackson SECONDED; All Ayes. A Black Box Maintenance Agreement was presented to the Board, discussion ensued. Commissioner Baker MOTIONED to accept the agreement between Black Box Network Services in the amount of \$270.00, commencing November 9th, 2016, a one year agreement. Commissioner Jackson SECONDED; All Ayes. The CAI contract was discussed; The County will be receiving a revised contract from CAI for Board approval. No action at this time. The Valley Office Equipment agreement was presented to the Board and discussed; representatives from Valley Office have requested to meet with the Board. No action at this time.

DEMAND WARRANTS: Four (4) Demand Warrants were presented to the Board and discussed. Commissioner Jackson MOTIONED to pay the Demand Warrant to Gem County Fair Board out of fund number 01-17, account number 560-00, in the amount of \$4,000.00. Commissioner Baker SECONDED; All Ayes. Chairman Ward MOTIONED to approve the Demand Warrant for the State of Idaho, Department of Fish and Game for \$51.75, out of fund number 01-18, for the permit for the Golden Eagle. Commissioner Baker SECONDED; Chairman Ward-Aye; Commissioner Baker-Aye; Commissioner Jackson-Nay. Motion Carries. Commissioner Baker MOTIONED to pay Western States Asphalt Incorporated in the amount of \$11,498.45 out of fund number 02-00, account number 692-06. Commissioner Jackson SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay Castle Mountain Homes LLC \$5,868.73, out of fund number 01-39, account number 0497-00. Commissioner Baker SECONDED; All Ayes.

DEPARTMENT HEAD/ELECTED OFFICIALS MEETING: Round table discussion ensued. All department heads and elected officials in attendance gave an update on their respective departments. Deputy PA Blocksom did training with the department heads and elected officials on creating and managing job descriptions.

BANKS/LOWMAN HWY/R&B DEPT.: A discussion ensued with Road & Bridge Superintendent Jones concerning the Banks/Lowman Highway.

MINERT & ASSOCIATES-DRUG TESTING DISCUSSION: Mr. Garrett Goodwin from Minert & Associates discussed with the Board the different drug tests that happen now and could happen in the future. Mr. Garrett has agreed to look over the in-progress drug policy and give the Commissioners his thoughts on what has been written so far.

PA ISSUES: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, and per I.C. 74-206(1)(b), personnel. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation and per I.C. 74-206(1)(b) personnel, no action required.

SOLID WASTE DISCUSSION: Mr. Roger Miller, Solid Waste Superintendent Bottoms and the Board discussed the disposal of solid waste from the Pioneer Fire.

EBCAD DIRECTOR INTERVIEWS: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(b), personnel. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(b) personnel, no action required.

MISCELLANEOUS AND CORRESPONDENCE:

- A document from the University of Idaho for an evaluation of the 4-H Director, for the University of Idaho Extension, was presented to the Board. Clerk Prisco will comment that the Board does not have sufficient knowledge of the Director to do an evaluation at this time.
- Resolution 2017-02 was presented to the Board for adoption. Discussion ensued. Chairman Ward MOTIONED to approve Resolution 2017-02, A Boise County Resolution Authorizing Transfer of Excess Tax Deed Sale Proceeds and Unclaimed Property to the State Treasurer. Commissioner Jackson SECONDED; All Ayes.
- The bills/claims were presented to the Board for review and approval. Commissioner Jackson MOTIONED to pay the bills as of October 21st, 2016, for the fiscal year 2016, in the amount of \$92,496.44. Chairman Ward SECONDED; All Ayes.

• General Fund	\$22,158.58	Solid Waste	\$38,138.87
• Road & Bridge	\$5,908.64	Tort	\$0.00
• Justice Fund	\$7,810.96	Weeds	\$9,990.04
• EBCAD	\$3,953.72	E911	\$36.44
• Court Facilities	\$0.00	63-1305B/Bond Fund	\$0.00
• District Court	\$262.10	Snowmobile IC8-A	\$7.71
• Indigent	\$0.00	Snowmobile GV8-B	\$0.00
• Junior College	\$3,500.00	Sheriff's Vessel	\$0.00
• Revaluation	\$729.38	Health Preventive	\$0.00

- Commissioner Jackson MOTIONED to pay the claims approval report as of October 21st, 2016, in the amount of \$61,012.55, for fiscal year 2017. Chairman Ward SECONDED. All Ayes.

• General Fund	\$12,840.16	Solid Waste	\$179.31
• Road & Bridge	\$2,607.75	Tort	\$10,833.00
• Justice Fund	\$9,487.35	Weeds	\$125.99
• EBCAD	\$453.68	E911	\$24,098.85
• Court Facilities	\$0.00	63-1305B/Bond Fund	\$0.00
• District Court	\$228.45	Snowmobile IC8-A	\$0.00
• Indigent	\$0.00	Snowmobile GV8-B	\$0.00
• Junior College	\$0.00	Sheriff's Vessel	\$0.00
• Revaluation	\$158.01	Health Preventive	\$0.00

- Commissioner Jackson will be attending a follow up meeting with the forest service to find out what action will be taken with logging in the area. Commissioner Baker attended a Central District Health Meeting, stating that Boise County is getting recognized as being involved due to Community Justice Administrator Leader's efforts, and Commissioner Baker will continue to work with them on this. Commissioner Baker will be attending her first WICAP meeting on Thursday. Chairman Ward has been continuing to work on the Banks/Lowman Highway. Chairman Ward is still waiting to hear from Western Federal Lands on the forty (40) acres.
- Future Agenda Topics were reviewed and discussed.

Chairman Ward adjourned the meeting until November 1st, 2016.

Approved this 1st, day of November 2016



A handwritten signature in blue ink, appearing to read "Alan D. Ward".

ALAN D. WARD Chairman
Boise County Board of Commissioners

ATTEST:

A handwritten signature in blue ink, appearing to read "Mary T. Prisco".

MARY T. PRISCO, Clerk to the Board