

BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, OCTOBER 29th, 2013
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

In attendance: Chair Balding, Commissioner Anderson, Commissioner Wilkins, Assessor Adamson, Clerk Prisco and Chief Administrator Woodstrom.

COMMISSIONER DISCUSSION/COMMITTEE REPORTS: Chair Balding attended the Placerville Ambulance building dedication, and thanked Commissioner Anderson for the certificates of appreciation for the group.

Commissioner Wilkins attended the West Central Highlands RC&D meeting. Commissioner Wilkins gave a copy of the agenda from the meeting.

Commissioner Anderson attended the Placerville Ambulance building dedication also. Commissioner Anderson spoke about an EBCAD email, (gave handout), concerning occupational health services. She would like this issue on a future agenda. Commissioner Anderson discussed an upcoming winter emergency preparedness clinic in Garden Valley.

Chair Balding MOTIONED to table an Emergency Management expenditures letter until Mr. Roberts' return. Commissioner Anderson SECONDED. Roll call vote: Chair Balding – aye; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed unanimously. Chair Balding stated to have a "minutes" discussion and to put this on a future agenda. Chair Balding MOTIONED to make changes to the November 19th, 2013 meeting, as discussed. Commissioner Anderson SECONDED. Roll call vote: Chair Balding – aye; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed unanimously.

AMENDMENTS TO THE AGENDA: Chair Balding stated that Prosecutor Gee has asked that the 2:30 agenda item be tabled to a future date. Chair Balding MOTIONED to amend the agenda, as stated, and take the 2:30 item off the agenda. Commissioner Anderson SECONDED. Roll call vote: Chair Balding – aye; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed unanimously.

MINUTES: Chair Balding MOTIONED to approve the official meeting minutes of August 6th, 2013 and October 15th, 2013. Commissioner Anderson SECONDED. Roll call vote: Chair Balding – aye; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed unanimously. Commissioner Anderson MOTIONED to approve the minutes of the special meeting on August 2nd, 2013. Chair Balding SECONDED. Roll call vote: Chair Balding – aye; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed unanimously.

DEPARTMENTAL ISSUES: Valerie Delyea presented Annual Idaho Department of Juvenile Corrections Report to the Commission. Commissioner Anderson MOTIONED to approve the process in completing the annual report to IDJC and asked that the Chair sign the appropriate approval. Chair Balding SECONDED. Roll call vote: Chair Balding – aye; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed unanimously. Valerie Delyea discussed the old library building and that her estimate of getting the building up and running, which is right around \$5,000.

Bill Jones, Road Superintendent, spoke about the Arrow Rock Road and the costs to the County. Commissioner Wilkins MOTIONED that the Boise County Road Department assumes the minimal maintenance on Arrow Rock Road as discussed in the meeting. Commissioner Anderson

SECONDED. Roll call vote: Chair Balding – aye; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed unanimously. Commissioner Wilkins stated that Mr. Jones will need to notify the Sheriff and the Atlanta Highway District.

Assessor Adamson spoke about the old Mores Creek Ambulance Building and asked Commissioner Anderson what information she is looking for to send to the realtor.

CONTRACTS/AGREEMENTS/GRANTS: The IDJC JABG 2012 ICAN Project Award was presented. The awarded amount is \$3,200.00. Commissioner Anderson MOTIONED that we accept the Idaho Department of Juvenile Corrections FY 2012 Grant award for the ICAN Project #12-JA41-02, Federal CFDA #16.523 and direct the Chair to accept on behalf of Boise County. Chair Balding SECONDED. Roll call vote: Chair Balding – aye; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed unanimously.

DEMAND WARRANTS: None were presented.

INDIGENT: Chair Balding MOTIONED go into executive session, under I.C. 67-2345(1)(d), exempt records. Commissioner Anderson SECONDED. Roll call vote: Chair Balding-aye; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed unanimously. Coming out of executive session and after discussing, Chair Balding MOTIONED to deny Indigent case 13-07-B for noncompliance. Commissioner Anderson SECONDED. Roll call vote: Chair Balding – aye; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed unanimously.

PA ISSUES: Prosecutor Gee inquired of the action taken by the Board on the Arrow Rock Road maintenance and asked that he be allowed to draft a letter associated with their decision. The potential to abandon a road and provide a public right-of-way was discussed by Prosecutor Gee. Commissioner Wilkins MOTIONED to go into executive session, per I.C. 67-2345(1)(b), personnel and 67-2345(1)(f), pending litigation, per the agenda. Chair Balding SECONDED. Roll call vote: Chair Balding – aye; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed unanimously. Chair Balding MOTIONED to come out of executive session and stated that no action was taken. Commissioner Anderson SECONDED. Roll call vote: Chair Balding – aye; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed unanimously. Prosecutor Gee provided input to the Commission regarding how the matter of the Horseshoe Bend Court Annex affects his office. Clerk Prisco pointed out that having court services, once per month, does mean that the space must be maintained for court services at all times. Thus, the space cannot be used for other uses on the remainder of the office days. Chair Balding MOTIONED to move forward with the surplus of inventory, in the old library building. Commissioner Anderson SECONDED. Roll call vote: Chair Balding – aye; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed unanimously. Prosecutor Gee discussed a letter, dated October 28th, 2013, from Alan Dornfest, State Tax Commission, regarding their conclusion as to Boise County’s unauthorized compliance with Section 63-1305A, Idaho Code. The State Tax Commission concluded that the Boise County 63-1305A/Bond Fund levy was appropriate, as submitted.

Chair Balding MOTIONED to adjourn for lunch. Commissioner Anderson SECONDED. All ayes; motion passed.

CONSTITUENT INPUT: Jayne Reed, Garden Valley, spoke about the Commissioners keeping information about their meetings. Ms. Reed spoke about following her personal notes for the “timeline” she put together on the bond fund discussions.

PUBLIC HEARING—2ND OPENING OF 2013 BOISE COUNTY BUDGET: Chair Balding closed the regular meeting and opened the public hearing. Clerk Prisco discussed the documents involved in this hearing. There are two resolutions associated with the 2013 budget; Resolution 2013-77 – Jr. College Fund, exceeded the budgeted amount and Resolution 2013-78, amending the FY 2013 budget (includes addendum A & B). Clerk Prisco spoke with Mr. McNall of ICRMP and he stated that it would not have to be done by category but the Clerk stated she will discuss this with him further. Chair Balding MOTIONED to close the public hearing.

Chair Balding MOTIONED to adopt 2013-77 a Boise County resolution to increase the FY 2013 Jr. College budget for unanticipated expenses in the revenue and expense amount of \$5452.00. Commissioner Wilkins SECONDED. Discussion: Commissioner Anderson stated she received a phone call from Prosecutor Gee and pursuant to I.C. 31-1605, the Commissioners have the ability during the year to adjust the budget and she does not want to approve or sign after being informed that this can be done during the year. Roll call vote was asked, the motion was recinded by the Chair for lack of vote. Chair Balding stated to table the resolutions until Prosecutor Gee can give a written opinion. Clerk Prisco stated that she cannot close the books until these resolutions are approved and the changes are made. Prosecutor Gee spoke about the differences of opinion. Commissioner Wilkins MOTIONED to hold the resolutions, as presented by the Clerk's office, until we can get a legal opinion from Prosecutor Gee at the next Commissioner meeting and being aware that this will put everything else off for another week in the Clerk's office. Chair Balding SECONDED. Roll call vote: Chair Balding – aye; Commissioner Wilkins – aye; Commissioner Anderson – nay, motion passed.

CROUCH/HSB AMBULANCE COOPERATIVE AGREEMENTS: This has been tabled to a later date. Commissioner Anderson reported on her meeting with Crouch Ambulance President, to discuss their search for a Medical Director. Commissioner Wilkins MOTIONED to recess until 3:30. Chair Balding SECONDED. Roll call vote: Chair Balding – aye; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed unanimously.

MISCELLANEOUS & CORRESPONDENCE:

- Personnel Policy Resolution 2014-05 – Chair Balding MOTIONED to adopt the Boise County Personnel Policy, Resolution 2014-05. Commissioner Anderson SECONDED. Roll call vote: Chair Balding – aye; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed unanimously.
- Resolution 2014-04 was presented. Commissioner Anderson MOTIONED to approve res 2014-04 Boise County resolution to carry over appropriated fund balances into the FY 2014 budget as authorized under IC 31-1605A, to maintain operations on a cash basis in a total amount from all funds being \$609,348.03. Chair Balding SECONDED. Roll call vote: Chair Balding – aye; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed unanimously.
- (3) Payroll requests – Clerk Prisco stated that this is being done to establish the hourly rates for the deputy Coroners as they were given a flat rate previously. Commissioner Anderson MOTIONED to approve the payroll additions for the Coroner's office per the FY 2014 budget to convert "contract labor" to employee status for Verline Gullick, Rindy Quijas and Jon DeValle, the hourly rate of pay for all being \$12.50 and they are considered permanent part time, less than 20 hours, with no benefits. Chair Balding SECONDED. Roll call vote: Chair Balding – aye; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed unanimously.

FUTURE AGENDA TOPICS REVIEW:

- November 18th, 2013: a real estate contract for old Mores Creek Ambulance property.

- November 5th, 2013: a letter regarding Arrow Rock Road, during the Prosecutor's time.
- The regular meeting of Tuesday, November 19th was changed to Monday, November 18th.
- Holidays - (Christmas & New Year's) – the Commission agreed to move the regular meetings to Monday.

BOARD OF EQUALIZATION: The Board discussed the need for this to be a standing item on the agenda, once per month. There were no items to discuss this month.

Chair Balding MOTIONED to adjourn until November 5th, 2013. Commissioner Wilkins SECONDED. All ayes; motion passed.

Approved this 18th day of November, 2013.

BARBARA M. BALDING, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board