

BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, OCTOBER 22<sup>nd</sup>, 2013  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

**Present:** Chair Balding, Commissioner Wilkins, Commissioner Anderson, Clerk Prisco, Assessor Adamson and Paul Rekow, Assistant Superintendent Solid Waste/Noxious Weeds.

**COMMISSIONER DISCUSSION/COMMITTEE REPORTS:** Chair Balding attended the Local Emergency Planning Committee seminar on winter preparedness, a very informative presentation. Chair Balding attended the CDHD meeting; behavioral Health was the subject and dealt with mental health and substance abuse.

Chair Balding attended the CDHD Board meeting as well, including an executive session for evaluation of the Executive Director.

Commissioner Wilkins attended the Horseshoe Bend City Council meeting and provided copies of the meeting agenda. Commissioner Wilkins stated that Mayor Hanson will be at the meeting in November and will be discussing the topic of appointing a Horseshoe Bend representative to the Payette River Scenic Byway committee.

Commissioner Anderson attended the West Central Mountains electrical planning meeting and provided handouts of previous meeting summaries to the other Commissioners.

Commissioner Anderson attended the District III meeting (in Cambridge) and reported on that meeting.

Crouch Bridge update: Commissioner Anderson provided handouts on the project to the other Commissioners and Clerk Prisco, and discussed the status of right-of-way purchases for the project.

Commissioner Anderson attended the monthly meeting with the following entities:

BHS/WRFPD/IDL/Boise County, to continue discussions on the Karney Fire FMAG reimbursements. Commissioner Anderson discussed the email response sent from a Commissioner for the Atlanta Highway District, in which they effectively are declining to continue their contract for the work. The Commission discussed putting out the maintenance work (for grading and snow plowing the road) to bid.

Commissioner Anderson discussed the Forest Access Grant Program, under which Ada County Highway District has received a grant regarding Bogus Basin Road, and the conclusion that it is not necessary for Boise County to transfer ownership of the road in order for ACHD to complete the grant work.

Commissioner Wilkins brought up a discussion that Chair Balding had with Judge Cockerille regarding the Horseshoe Bend Court services, as well as the old library building in Idaho City. The items will be scheduled on a different agenda date.

**AMENDMENTS TO THE AGENDA:** Commissioner Anderson MOTIONED to amend the agenda to include further discussion on the FY 2014 budget and levies. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-nay; Commissioner Anderson -aye. Motion passed.

**MINUTES:** Commissioner Wilkins MOTIONED to approve the Boise County Board of Commissioners, Tuesday, August 20<sup>th</sup>, 2013 official meeting minutes. Chair Balding SECONDED. Roll call: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson -aye. Motion passed unanimously.

**DEPARTMENTAL ISSUES:** Paul Rekow, Solid Waste Assistant Superintendent, presented a payroll addition for Gary Hampton, to replace an employee who has left and which is a temporary position. Commissioner Wilkins MOTIONED to allow the Solid Waste Department, to hire Mr. Gary Hampton, effective October 22<sup>nd</sup>, 2013 as an on-call site attendant, to fill in as needed, an hourly rate of pay as shown on the form, not to exceed 16 hours per week. Chair Balding SECONDED. Roll call: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson -aye. Motion passed unanimously.

Assessor Adamson presented three bids for the replacement of the two furnaces required for the Idaho City Courthouse building. Both furnaces have now failed and both need replacement. Commissioner Wilkins MOTIONED to approve the Western Heating & Air Conditioning bid, for the Boise County Courthouse, for the heating system, in the amount of \$4,858.00, price includes all parts, labor, taxes and includes a 5 year warranty on parts and 1 year on labor. Also, that this is an emergency as we are going into the winter months, and is paid for as discussed with the Clerk. Chair Balding SECONDED. Roll call: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

**CONTRACTS/AGREEMENTS/GRANTS:** Prosecutor Gee joined the meeting and addressed the Public Defender Contract before the Board. Commissioner Wilkins MOTIONED to approve the Boise County Public Defender Contract, between Boise County and Mr. David Smethers, with the increases as stated. Chair Balding SECONDED. Roll call: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

The Board discussed the award of the FY 2013 audit engagement and the two proposals that had been submitted and presented; Bailey & Co. and Harris & Co. Chair Balding stated that she has read the two proposals (Harris & Co. and Bailey & Co.) and has great concern over the fact that Harris & Co. has not done any county government audits, nor any experience with the CAI software. Commissioner Anderson discussed the need to have a "fresh set of eyes" and that Harris & Co. does government fund auditing and their bid is \$3,000 less. Chair Balding MOTIONED to engage, for one more year, Bailey & Co., as our county auditors (for the FY 2013 audit). Commissioner Wilkins SECONDED. Discussion: Commissioner Wilkins would like to move forward with soliciting other entities for the audit of FY 2014. Roll call: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-nay. Motion passed.

**DEMAND WARRANTS:** Chair Balding MOTIONED to approve the demand warrant to Moore, Smith, Buxton, & Turcke, invoice #45143, in the amount of \$262.50, for consultation on the bond fund and levy. Commissioner Anderson SECONDED. Roll call: Commissioner Wilkins-nay; Chair Balding-aye; Commissioner Anderson-aye. Motion passed.

Commissioner Wilkins MOTIONED to approve a demand warrant, payment to the Coble Company, located in Boise, ID, invoice #40316, the amount of \$170.00, for coroner patches. Chair Balding SECONDED. Roll call: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Commissioner Wilkins MOTIONED to pay Verline Gullick, for mileage and coroner call on the Martinez property inventory, in the amount of \$105.60. Chair Balding SECONDED. Roll call: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Commissioner Wilkins MOTIONED to approve a demand warrant, for FY 2013, to Dee Woodstrom, in the amount of \$41.85, for mileage reimbursement for a seminar at ITD, that took place on September 11<sup>th</sup>, 2013. Chair Balding SECONDED. Roll call: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Chair Balding MOTIONED to approve a demand warrant to Computer Arts, in the amount of \$1,383.22, for meals and mileage expense reimbursement, for services provided in September, and the annual renewal of the County's website certification. Commissioner Anderson SECONDED.

Roll call: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Chair Balding MOTIONED to approve demand warrants to RC Hayes Construction, invoice #5 (revised), in the amount of \$15,513.01, and invoice #6, in the amount of \$9,224.30, for final payment of retention, for construction of the Sheriff's storage building. Commissioner Wilkins SECONDED. Roll call: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Commissioner Wilkins MOTIONED to sign the Certification of Substantial Completion, for the construction of the Public Safety Building storage building. Chair Balding SECONDED. Roll call: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Commissioner Anderson MOTIONED to approve the demand warrant to the City of Boise IT Communications, invoice IC84, in the amount of \$32.50, for calibration of radar. Commissioner Wilkins SECONDED. Roll call: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Chair Balding MOTIONED to pay a demand warrant, for FY 2013, (to Alpha Omega Services, in the amount of \$434.95, for ammunition and weapons in the Sheriff's Office) and address the negative balances with the Sheriff's Reserve accounts. Commissioner Wilkins SECONDED. Roll call: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed.

**INDIGENT:** There were no indigent matters before the Board.

**PA ISSUES:** Prosecutor Gee updated the Board on the ROW purchases associated with the Crouch Bridge Project. Prosecutor Gee discussed a letter sent from Ken Patterson, to the Prosecutor and Clerk, regarding an inquiry on the status of a stayed appeal on a P&Z Commission decision. Prosecutor Gee provided copies of the letter to the Board and then provided time for the Commission to review the letter. Prosecutor Gee requested a limited appeal of 30 to 60 day extension on the matter to allow the Prosecutor and P&Z Administrator to review. Chair Balding MOTIONED to allow a 60 day extension, on the CUP appeal process, for Severance Sand & Gravel and Mills Mountain, (represented by Ken Patterson). Commissioner Wilkins SECONDED. Roll call: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously. Chair Balding AMENDED her MOTION to allow the extension to a date certain of December 10<sup>th</sup>, 2013. Commissioner Wilkins SECONDED. Roll call: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Prosecutor Gee discussed the UDO process and stated that the committee has left, appropriately, a number of issues which are legal or administrative, and which need follow up by the County Prosecutor and P&Z Administrator. Prosecutor Gee discussed the fact that Commissioner Anderson has verbally requested, and has now submitted a written request to Prosecutor Gee, regarding the opening of the budget and a legal opinion on such. Prosecutor Gee addressed the email response from the Atlanta Highway District Commissioner regarding the maintenance of the Arrowrock Road and suggested that it may be a stretch of county road that could be a seasonal toll road due to its high use by non-Boise County residents during certain times of the year.

An Equitable Sharing Agreement application, going out under the Prosecutor's Office, was discussed and Prosecutor Gee will take it under consideration.

Commissioner Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(f), under pending litigation. Chair Balding SECONDED. Roll call: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously. Coming out of executive session, Chair Balding stated that no action was taken.

Commissioner Wilkins MOTIONED to recess until 1:15 p.m., for constituents input, on October 22<sup>nd</sup>, 2013. Chair Balding SECONDED. All ayes; motion passed.

**CONSTITUENT INPUT:** Oscar Baumhoff, Centerville, discussed the Grimes Creek Road being cleaned up and also spoke about the Arrowrock Road. Commissioner Wilkins stated that the revised agreement was declined by Atlanta Highway District. Commissioner Wilkins stated that the Road Department Superintendent will be part of the discussion on the agreement and what to do to get to a mutual agreement.

Jayne Reed, Garden Valley, reminded the Commission of the need to make a final decision, about the Tax Commission, and about changing the numbers.

**PUBLIC HEARING:** Snowmobile Trail Protection Ordinance – Chair Balding MOTIONED to go into public hearing on the matter of the Boise County ordinance on Snowmobile Trail Protection. Commissioner Wilkins SECONDED. Roll call vote: Chair Balding-aye; Commissioner Anderson-aye, Commissioner Wilkins-aye. Motion passed unanimously. Prosecutor Gee gave background information on how this ordinance came about. There was no input from any constituents. Chair Baling MOTIONED to close public hearing and reconvene in regular meeting. Commissioner Wilkins SECONDED. Roll call vote: Chair Balding-aye; Commissioner Anderson-aye, Commissioner Wilkins-aye. Motion passed unanimously. Commissioner Anderson MOTIONED that the Boise County Commissioners approve Boise County Ordinance 2014-01, a Boise County Snowmobile Trail Protection Ordinance, repealing Boise County ordinance #2004-01, and establishing an ordinance providing that the operation or otherwise physical control, of a self-propelled vehicle, with wheels, on groomed snowmobile trails within Boise County, is an infraction. Commissioner Wilkins SECONDED. Roll call vote: Chair Balding-aye; Commissioner Anderson-aye, Commissioner Wilkins-aye. Motion passed unanimously.

**GEM PLAN/AFFORDABLE CARE ACT UPDATE:** Tim Marks and Graden Staley, GEM Plan Administrators, presented information to the Commission on the current status of the Healthcare Exchange and the Affordable Healthcare Act. At this time, they recommend that all GEM Plan counties “stay the course” and continue to monitor the ever-changing situation.

**BILLS:** Chair Balding stated that the claims for 2013 are also on the 2014 claims. Chair Balding stated that this will stay this way until 2013 is closed out. Any FY 2013 demand warrants will not be honored after today, as this was the deadline. Commissioner Wilkins stated that she will not sign the claims approval if it has any negative balances, especially if there are only two commissioners present. Commissioner Anderson agreed. Chair Balding MOTIONED to pay the claims, for FY 2013, \$84,718.96. Commissioner Anderson SECONDED, with the corrections that were discussed in terms of the funds that are available at this point. Roll call vote: Commissioner Wilkins-nay; Chair Balding-aye; Commissioner Anderson-aye. Motion passed. Chair Balding MOTIONED to pay the claims for FY 2014, in the amount of \$80,722.52. Commissioner Anderson SECONDED. Roll call vote: Chair Balding-aye; Commissioner Anderson-aye, Commissioner Wilkins-aye. Motion passed unanimously.

For 2013:

General Fund	\$	6,533.22	Solid Waste	\$	10,053.08
Road & Bridge	\$	35,526.26	Weeds	\$	999.17
Justice Fund	\$	10,221.75	Snowmobile IC8-A	\$	524.51
EBCA	\$	3,054.24	Snowmobile GV8-B	\$	5.20
District Court	\$	6,397.18	Sheriff's Reserves	\$	237.35
Indigent	\$	3.64	Sheriff's Vessel	\$	369.20
Jr. College Tuition	\$	9,700.00	Revaluation	\$	644.16

For 2014:

General Fund	\$	19,617.13	Solid Waste	\$	10,053.08
Road & Bridge	\$	47,404.48	Tort	\$	8,707.00
Justice Fund	\$	10,948.62	Weeds	\$	1,014.17
EBCA	\$	7,126.23	E911	\$	23,866.95
District Court	\$	9,199.69	Snowmobile IC8-A	\$	1,055.17
Indigent	\$	14,747.90	Snowmobile GV8-B	\$	5.20
Tuition	\$	10,300.00	Sheriff's Reserves	\$	237.35
Revaluation	\$	751.31	Sheriff's Vessel	\$	407.20

#### **MISCELLANEOUS & CORRESPONDENCE:**

- ITD Form 1983 – will not be addressed as Commissioner Anderson said the Prosecutor was preparing a response to ITD Right-of-Way concerning the reimbursement and to wait until it was accepted.
- Commissioner Wilkins MOTIONED to approve Boise County Resolution #2013-75, a resolution to increase the FY 2013 budget, General Fund, for unanticipated revenues and expense, in the Extraordinary Legal Department, in the amount of \$50,000. Chair Balding SECONDED. Discussion: Commissioner Anderson addressed a reference to I.C. 31-1508, regarding the Board's ability to transfer funds in relation to emergencies. Commissioner Wilkins RESTATED her MOTION: to approve Boise County Resolution #2013-75, a resolution to increase the FY 2013 budget, General Fund, for unanticipated revenues and expense, in the Extraordinary Legal Department, in the amount of \$50,000, removing "whereas the Board of County Commissioners, under 31-1508, has the ability to transfer funds". Chair Balding SECONDED. Roll call vote: Chair Balding-aye; Commissioner Anderson-aye, Commissioner Wilkins-aye. Motion passed unanimously.
- Commissioner Wilkins MOTIONED to approve Resolution 2013-76, a Boise County resolution to increase the FY 2013 Sheriff's Reserve Fund budget, for unanticipated expenses, under revenue, transfers and adjustments, in the amount of \$9,116.38, and to the expense line, as presented, in the amount of \$9,116.38. Chair Balding SECONDED. Commissioner Wilkins AMENDED the MOTION to remove the "whereas the Board of County Commissioners under 31-1508 has the ability to transfer funds". Chair Balding SECONDED. Roll call vote: Chair Balding-aye; Commissioner Anderson-aye, Commissioner Wilkins-aye. Motion passed unanimously. The Clerk presented this information for review only, as a draft resolution, as the numbers will change with the resolutions passed today and the bills that were approved.
- Commissioner Wilkins MOTIONED to adopt Resolution 2014-01, a Boise County resolution to donate a safe, to the Idaho City Historical Society Museum, per their request. Commissioner Anderson SECONDED. Roll call vote; Chair Balding-nay; Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion passed unanimously.
- Chair Balding MOTIONED to adopt Resolution 2014-02, a resolution preparing, approving and adopting an amendment to the FY 2014 budget, for paying the current expenses of Boise County, Idaho, for the fiscal year beginning on October 1<sup>st</sup>, 2013, and ending on September 30<sup>th</sup>, 2014. Commissioner Wilkins SECONDED. Roll call vote: Chair Balding-aye; Commissioner Anderson-aye, Commissioner Wilkins-aye. Motion passed unanimously.
- Commissioner Wilkins MOTIONED to approve Boise County resolution #2014-03, a Boise County resolution to adjust the FY 2014 budget for the Sheriff's

Department, as the revenue for the IDJC Holding Grant, in the amount of \$5,682.70, and to the expense account of Capital Equipment, for \$5682.70. Chair Balding SECONDED. Roll call vote: Chair Balding-aye; Commissioner Anderson-aye, Commissioner Wilkins-aye. Motion passed unanimously.

- Commissioner Wilkins MOTIONED to TABLE Resolution 2014-04 and put it on the agenda of the meeting of October 29<sup>th</sup>. Chair Balding SECONDED. Roll call vote: Chair Balding-aye; Commissioner Anderson-aye, Commissioner Wilkins-aye. Motion passed unanimously.
- The resolution for the revised Personnel Policy was tabled until the next meeting.
- Commissioner Anderson spoke about budgets and surplus money, in accordance with the amendment made to the agenda.

**FUTURE AGENDA TOPICS REVIEW:** the Commission discussed a number of future agenda topics.

Chair Balding MOTIONED to adjourn the meeting and reconvene on Monday, October 28<sup>th</sup>, 2013, for a meeting with Elected Officials, at Diamond Lil's, at 11:30 a.m. Commissioner Wilkins SECONDED. All ayes; motion passed.

Approved this 5<sup>th</sup> day of November, 2013.

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**BARBARA M. BALDING**, Chair  
Boise County Board of Commissioners

**Attest:**

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MARY T. PRISCO, Clerk to the Board