

BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, OCTOBER 21st, 2014
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

In attendance: Chair Wilkins, Commissioner Balding, Commissioner Anderson, Assessor Adamson, Sheriff Roeber, Treasurer Hutchings, Clerk Prisco, Chief Administrator Woodstrom.

COMMISSIONER DISCUSSION/COMMITTEE REPORTS: Commissioner Balding stated that she and Chair Wilkins met with Russ Duke from Central District Health. He explained the new formula that they (CDH) are proposing to the legislature.

Commissioner Balding attended the Board meeting of CDH and gave a handout of the agenda. Commissioner Anderson attended the Tech meeting where they discussed a virtual server purchase.

Commissioner Anderson and Chair Wilkins met to discuss a Request for Proposal for the courthouse remodel.

Commissioner Anderson discussed the Foothills Plan and currently reserved lands.

Chair Wilkins attended the CHD Behavioral Health Board meeting and stated that Russ Duke will be at the Department Head/Elected Officials meeting on October 27, 2014.

Commissioner Anderson and Chair Wilkins attended the IAC District III meeting.

Regarding the Owyhee County grant letter of support for a public boat ramp, Chair Wilkins will draft a letter of support.

CONSTITUENT INPUT: None.

AMENDMENTS TO THE AGENDA: Commissioner Anderson MOTIONED to remove the Courthouse remodel discussion for lack of information and that we move the EBCAD agenda item to the 3:45 slot and will continue through the 4:15 time, in case someone shows up.

Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed.

MINUTES: None.

DEPARTMENTAL ISSUES: Assessor Adamson discussed a Homeowner's Exemption letter and response. Chair Wilkins MOTIONED that Assessor Adamson go through the normal procedures to collect, based on the letter received, regarding the homeowner's exemption and collection of late fees. Commissioner Balding SECONDED. All ayes, motion passed.

Sheriff Roeber discussed a travel expense demand warrant for R. Tatilian. Chair Wilkins MOTIONED to approve the demand warrant to Robert Tatilian, for reimbursement for airfare to training, as discussed in the previous board meeting, in the amount of \$286.20. Commissioner Balding SECONDED. All ayes, motion passed.

Sheriff Roeber discussed reimbursement of search and rescue efforts under the Title III funds. The Clerk and Sheriff will work towards payment within FY 2014.

A vehicle purchase for the Sheriff's office was discussed. Chair Wilkins MOTIONED to have the Sheriff move forward to replace the 2014 Interceptor that was crashed, with the Ford interceptor with the SUV all wheel drive, with the payments to be over 48 months, in the amount of \$23,940.01, with the end of lease buyout at \$1.00, yearly payment of \$6549.47, to include the police package in the amount of \$21,634.90, with the clarification that this is a replacement vehicle and the majority of it will be paid for through insurance. Discussion on year of vehicle; it will be 2014 or 2015, unsure at this time. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed.

Community Justice: Valarie Delyea, CJ Administrator, presented a payroll addition request for John Krempa, for the Juvenile Probation Officer position. Chair Wilkins MOTIONED to approve the payroll addition change for John Krempa, as the Boise County Juvenile Probation Officer, with the salary as presented to the Board, to be effective October 20th, 2014, for the Community Justice Department. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed.

Ms. Delyea provided the Board with a departmental update report.

Clerk Prisco updated the Board on the completion of the plumbing repair at the Horseshoe Bend Courthouse Annex facility. Clerk Prisco discussed the meeting minutes that are in arrears and laid out a plan for catching up, based on discussion with Mr. Jim McNall, ICRMP and Deputy Woodstrom and Deputy Loya, for executing the plan. Chair Wilkins MOTIONED to allow the Clerk to proceed forward with her plan in catching up the minutes, with the format that was discussed on the record for the catch up minutes. Commissioner Balding SECONDED. Chair Wilkins clarified her motion. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed.

Clerk Prisco provided an update to the Board regarding her request at last week's meeting for interim resources. Commissioner Anderson MOTIONED that they approve a contingency expense, for interim resources for the Clerk's office, for an individual, using the general reserve appropriation, for FY 2015 as a source and that a resolution will need to be prepared upon a decision of a temporary agency or a local part-time employee for that office. Commissioner Balding SECONDED. Vote: Commissioners Balding – aye; Commissioner Anderson – aye; Chair Wilkins – nay; motion passed by majority.

The Clerk provided an update to the Board on recent activity of a committee to revise the current procedures/forms/funding for junior college tuition.

The Clerk provided background on a revised attestation, to the State Tax Commission, before the Board. Chair Wilkins MOTIONED to sign the revised letter to the Idaho State Tax Commission, to be sent to Alan Dornfest, and to cc: Steve Fiscus, Gary Houde and George Brown, and Prosecutor Gee as well, as presented, with revisions. Discussion from Commissioner Balding about the format of the letter and Clerk Prisco responded. Commissioner Balding SECONDED. Discussion: Commissioner Anderson stated her position on the \$16,000, that it would be available and that we have not used all surplus funds. Commissioner Anderson – nay, Commissioner Balding and Chair Wilkins – aye, motion passed.

ISSUE TRACKING: The Board discussed items on the issue tracking document and adjustments to the document.

CONTRACTS/AGREEMENTS/GRANTS: None.

DEMAND WARRANTS: Chair Wilkins MOTIONED to approve the demand warrant for the FY 2015 for John Blair, in the amount of \$203.37, for accommodations associated with an investigation. Commissioner Anderson SECONDED. All ayes, motion passed.

INDIGENT: Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(d) to discuss case 14-04-A. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed. Coming out of executive session, Chair Wilkins MOTIONED to sign the amended approval for case 14-04-A for the additional provider information. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed.

PA ISSUES: Due to the extension of another meeting, the Prosecutor was not available.

Chair Wilkins MOTIONED to approve the gaming questions fact sheet, as presented by Prosecutor Gee in the last draft that the Clerk just gave to us, so that the Clerk can get it to the Idaho World for publication. Commissioner Balding SECONDED. All ayes, motion passed.

Chair Wilkins MOTIONED to go into executive session I.C. 67-2345(1)(b), under personnel.

Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed. Coming out of executive session for I.C. 67-2345(1)(b), under personnel, no decisions were made, discussion only. Chair Wilkins MOTIONED that the Board of County Commissioners will pursue an option for hiring outside legal counsel for the Board of County Commissioners, exclusively. Commissioner Balding SECONDED. All ayes, motion passed. Chair Wilkins MOTIONED that the Board proceed with gathering information and looking into having a forensic audit done of the County's financials. Commissioner Balding SECONDED. All ayes, motion passed.

BOISE COUNTY SERVER UPDATE: Commissioner Anderson passed out diagrammed information on servers and options available to the County. The Technology Committee approved and made a recommendation. The Board discussed the options. Chair Wilkins MOTIONED to move forward with the first diagram as presented, using the old servers as backups, on the bid on the Dell quote of two servers at a total price of \$26,596.20, the purchasing of two sequel servers in the amount of \$20,207.22, a best guess estimate for two V/M Wares, for a total of \$12,000, with the total not to exceed \$59,000. Commissioner Anderson SECONDED. Discussion: Commissioner Anderson clarified that there will need to be hours incurred by CAI for the migration of data. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed.

BANKS/LOWMAN ROAD DISCUSSION: Commissioner Anderson spoke about the agreement. There was significant discussion about the road going to the State (road is owned by the US Forest Service).

MISCELLANEOUS & CORRESPONDENCE:

- A revised Purchasing Policy and associated resolution were reviewed by the Board. Chair Wilkins MOTIONED to adopt Resolution 2015-04, a Boise County resolution revising the Boise County Purchasing Policy as presented, with the new attachment of Exhibit A, for clarification on the repairs and exceeding the \$1,000 procedure. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed.
- Certificates of Residency (for Junior College tuition assistance) were reviewed. Chair Wilkins MOTIONED to approve the following Certificates of Residency/Affidavit for the following names: Jessica Akers HSB, Robert Briggs GV, Caleb Feigels HSB, Cassandra and Mark Fetters GV, Quentin Flippin GV, Emma Forbes GV, Mycel Furhiman GV, Gus Hinson GV, Patrick Hunter GV, Cheyenne Huston GV, Zachary Johnson GV, Phil Koenig GV, Angelica Olivios GV, Greg Silverly GV, Luke Ronquillo GV, Jack Sanders, Jesse Ward GV, Bryce Waters GV, and Maize Yearsley GV. Commissioner Anderson SECONDED. All ayes, motion passed.
- The LHTAC progress report was reviewed by the Board.
- A University of Idaho evaluation of Rikki Ruiz, was reviewed by the Board. Chair Wilkins MOTIONED to sign the letter to the University of Idaho Extension, in regards to the yearly evaluation for Rikki Ruiz. Commissioner Balding SECONDED. All ayes, motion passed.
- Future Agenda Topics Review: future agenda items were discussed.

IDAHO TRANSPORTATION DEPT: Amy Revis, Idaho Transportation Department, Dist. III Representative, discussed the status of the agreement for transfer of the Banks/Lowman Road.

COURTHOUSE REMODEL DISCUSSION: This was tabled as there was not sufficient information to discuss at this time.

EBCAD: Clerk Prisco presented documentation on the fund balance analysis for EBCAD and explained the information. The \$75,000 is specifically for future ambulance replacement. Chair Wilkins stated "let the record show that the Clerk has supplied the Board the fund balance analysis, prepared from the September 30, 2013 audited financial statements, and adjusted it to reflect \$75,000 in the EBCAD Fund, as assigned for replacement programs, and that it represents the accumulation of three years of savings, at \$25,000 per year, towards the replacement of an ambulance. We understand that once the 2014 audit is complete we will adjust this again. A draft Member Handbook, including a proposed Financial Policy, was presented to the Board by Jerry Newland, Director of Operations for EBCAD and discussed, including the need to determine which previously adopted resolutions of the Board of Boise County Commissioners would need to be rescinded once the handbook was adopted.

Chair Wilkins MOTIONED to recess the regular meeting of the County Commissioners until tomorrow at 10:00 a.m., here in Idaho City. Commissioner Anderson SECONDED. All ayes.

Approved this 28th day of October, 2014.

VICKI L. WILKINS, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board