

BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, OCTOBER 14th, 2014
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

In attendance: Chair Wilkins, Commissioner Balding, Commissioner Anderson, Chief Administrator Woodstrom and Sheriff Roeber.

Chair Wilkins called the meeting to order and the Pledge of Allegiance was recited.

COMMISSIONER DISCUSSION/COMMITTEE REPORTS: Commissioner Balding attended a meeting with the EBCAD Operating Board, as the Governing Board. Commissioner Anderson attended the City of Crouch council meeting and stated they are trying to finish their community block grant for their water treatment system and that they are working on a water ordinance. Commissioner Anderson was contacted by LHTAC over the issue with the transference of the Banks/Lowman Road. The Board will discuss this next meeting before discussion later in the day with ITD (here). Commissioner Anderson attended the EBCAD Operating Board/governing board meeting and stated that the Operating Board is waiting for the Commissioner's approval of the documents. Commissioner Anderson spoke about the project summary from ITD for the SF Payette River Bridge and the invoices that are in addition to change orders that have yet to be billed to Boise County. As a reminder, the documents that ITD tracks for us, the paperwork states a 92% reimbursement, not a match.

Chair Wilkins attended the Regional 4 Behavioral Health meeting and stated they are working on a operations plan. Chair Wilkins and Commissioner Balding are meeting with Russ Duke tomorrow for more information.

Medical Director Discussion – nothing has been received for this position. Commissioner Anderson suggested that the Board meet with Dr. Sturkie again.

Commissioner Room Projector – Commissioner Anderson spoke about the information from 2011 and gave a handout to the other Board members. Chair Wilkins asked that Commissioner Anderson put together a package of which will be most effective and to check the wiring capabilities.

ITD State Hwy System Adjustment – The Board reviewed.

UDO meeting information – Chair Wilkins stated she had numerous calls about the ULO being rushed through. Information was compiled and it was found that there were over 41 meeting, ongoing since October 2012. Rora Canody gave a handout to the Board and Clerk and stated she added the continuations of more current information and dissected them by open houses, special open, Board of County Commissioners and Final Ordinance Adoption. No constituents have requested a draft from the beginning until now. Commissioner Balding gave a thank you to the P&Z Board for their diligence.

CONSTITUENT INPUT: John Cottingham, Garden Valley, spoke about the draft Weilmunster Memorandum of Understanding and the SouthFork Landing CCR's. Mr. Cottingham also spoke about the ULO schedule.

Jayne Reed, Garden Valley, stated she attended many public meetings when the Subdivision Ordinance was changed and she feels that there was plenty of opportunity for the public to attend meetings.

AMENDMENTS TO THE AGENDA: None.

MINUTES: Chair Wilkins MOTIONED to approve the Boise County Board of County Commissioners official meeting minutes for Monday, August 11th, 2014, as presented. Commissioner Balding SECONDED. All ayes, motion passed. Chair Wilkins MOTIONED to approve the Boise County Board of County Commissioners meeting minutes for Tuesday, August 12th, 2014, with the changes as discussed. Commissioner Balding SECONDED. All ayes, motion passed.

DEPARTMENTAL ISSUES: Sheriff's Dept. – vehicle purchase: Sheriff Roeber gave a handout to Board with information which is to replace the totaled vehicle from earlier this year. Sheriff Roeber stated this would come out of the 2015 budget. Sheriff Roeber spoke about travel expense for an employee – waiting for receipts to get reimbursement so he will need to put this on the agenda for next week, vehicle damage last week and gave the report to the Clerk, gave updates on the card reader system bids for the Public Safety Building, he did another training and it went well so others want the training and he also brought pictures of the new bathroom for dispatch.

Clerk – Horseshoe Bend Court plumbing repair – The Clerk received only one bid. Clerk Prisco stated that timing is critical so we need to move forward with the \$2,200 in costs (may have Road Department help with any excavating). Clerk Prisco stated she would have building maintenance person, Brandon, put together a list of the companies he tried to contact for bids.

Chair Wilkins MOTIONED to approve Goff Plumbing Inc., out of Emmett, Idaho to fix the septic situation at the Horseshoe Bend Courthouse in Horseshoe Bend in the amount not to exceed \$2200. Commissioner Anderson SECONDED. All ayes, motion passed.

Clerk – Resolution 2015-01 carryover of funds – this was tabled until later today.

Clerk – budget payroll adjustment for Horseshoe Bend Court operations – this is tabled until later today to make corrections.

Clerk – public defender services – Clerk Prisco spoke with Larry Reiner and she is working on the execution of an administrative order for appointment of public defender.

Clerk – audited financial EBCAD – this will be addressed next week. Clerk Prisco will give copies to the Board.

Clerk – employee personal leave notice and requesting approval to get an interim resource (contract) during this time. The Board stated to discuss this during the Prosecutor's time today for Commissioner Balding.

Community Justice – payroll budget adjustments - The two separate job titles are for an assistant and community service person but it is one person doing both. Ms. Delyea wants to keep the job descriptions separate. Clerk Prisco spoke about the budget changes for these positions and stated that she has prepared a resolution for the budget changes.

CONTRACTS/AGREEMENTS/GRANTS: None.

DEMAND WARRANTS: None.

INDIGENT: None.

PA ISSUES: State Tax Commission letters: Chair Wilkins asked if there were any questions, comments or concerns, regarding the letter to the State Tax Commission, with regards to the Board attesting that all available surplus funds, as required under section 63-1305(a), in

conjunction with the authority of section 31-1605, were applied in the determination of the FY 2015 property tax levy rate, or to Prosecutor Gee's follow up letter of response to the State Tax Commission's letter of inquiry dated September 29, 2014. Commissioner Anderson MOTIONED to use an additional \$16,000 of general funds surplus to zero out the bond fund. No second, MOTION DIED.

Chair Wilkins asked, once again, if there was an issue to signing the letter to Alan Dornfest, State Tax Commission. Chair Wilkins MOTIONED to sign a letter from the Boise County Board of County Commissioners, dated October 14, 2014, in regard to the State Tax Commission along with sending a copy of the State Tax Commission's letter, as well as Prosecutor Gee's letter, to the State Tax Commission. Commissioner Balding SECONDED. Commissioner Anderson – nay, Chair Wilkins and Commissioner Balding – aye, motion passed.

Weilmunster MOU – Prosecutor Gee spoke about the MOU. Chair Wilkins asked about the CCR's being affected by this MOU. Prosecutor Gee stated that this document does not address the CCR's. Chair Wilkins asked if Prosecutor Gee would have a workshop to go through all concerns to get this done. Treasurer Hutchings is holding full payment. The check was written on June 20th, 2014 for 2011 taxes. Chair Wilkins MOTIONED for Treasurer Hutchings puts the check that she is holding from GV Holdings in the bank. Commissioner Balding SECONDED. All ayes, motion passed. Prosecutor Gee talked about scheduling a workshop to discuss the MOU, possibly Wednesday, October 22nd at 10:00 am. Chair Wilkins has questions on the verbiage, etc in the document. Commissioners Anderson and Balding would like to see a map from Assessor Adamson.

Gaming Q & A draft – Prosecutor Gee handed out a draft document and talked about the content. Chair Wilkins would like to review and email to the Gaming Committee. The rest of the Board is in agreement.

Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345 (1)(f), for pending litigation and 67-2345(1)(b) for personnel. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye; motion passed unanimously. Coming out of executive session for I.C. 67-2345(1)(f), pending litigation, update on stuff from a legal standpoint from Prosecutor Gee, and I.C. 67-2345(1)(b) personnel, there was a conversation with Prosecutor Gee and no decisions were made, and the Clerk will be doing some research in regards to backfilling for positions.

ICRMP POLICY REVIEW: Doug Colwell from HD Insurance discussed what is under our insurance schedules, reviewed claims. Mr. Colwell stated that inadvertent items (left off policy) have been moved up to \$500,000. Clerk Prisco spoke about the policy and her recent accident on County property on County time. Clerk Prisco found out that ICRMP is the secondary insurer. The Board discussed looking at adding the information to the Travel Policy. Possibly have fleet vehicles instead of using personal vehicles. Mr. Colwell stated that through ICRMP, keep doing what we are doing and with the State Insurance Fund, we could do some work there.

DISTRICT JUDGE CANDIDATE INTRODUCTION: Chair Wilkins stated, to Mr. Hoagland, that he cannot talk campaign as this is a polling place but can give a background on himself. Mr. Hoagland spoke of his past.

PURCHASING POLICY AMENDMENT: There was discussion of constituting an emergency Board decision on spending over \$1,000. The Board discussed the changes that Commissioner Anderson has made to Exhibit A. Emergency Repairs, we need to add or designate a representative. Upon receipt of a written document, the Commissioner will determine if it is an emergency or not.

MISCELLANEOUS & CORRESPONDENCE:

- Chair Wilkins MOTIONED to approve the claims approval reports as follows: for the FY 2014 \$102,123.21, and for FY 2015 in the amount of \$102,055.10, holding the \$3,069.81 and the \$1,352.02, as documented on the claims approval report for further information. Commissioner Balding SECONDED. All ayes; motion passed.

General Fund	\$	57,692.28	Solid Waste	\$	2,447.61
Road & Bridge	\$	9,920.79	Weeds	\$	3,779.60
Justice Fund	\$	8,981.97	Revaluation	\$	823.66
EBCA	\$	9,877.22	Snowmobile IC8-A	\$	6.07
District Court	\$	5,253.09	Snowmobile GV8-B	\$	8.17
Jr. College Tuition	\$	2,000.00			

General Fund	\$	12,795.60	Solid Waste	\$	466.46
Justice Fund	\$	1,472.73	Weeds	\$	137.95
EBCA	\$	3,183.87	Revaluation	\$	356.50
District Court	\$	1,732.47	Indigent	\$	200.00

- Chair Wilkins MOTIONED to approve Resolution 2015-01, a Boise County resolution to carry over fund balance to operate on a cash basis (for the rest of the motion, see resolution as Chair read the full resolution into the record). Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye; motion passed unanimously.
- Chair Wilkins MOTIONED to approve Resolution 2015-02, a Boise County resolution adjusting the Boise County General Fund, General Operations Department, as presented. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye; motion passed unanimously.
- Chair Wilkins MOTIONED to approve Resolution 2015-03, a Boise County resolution adjusting the District Court Fund, Community Justice Department, FY 2015 budget. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye; motion passed unanimously.
- Chair Wilkins MOTIONED to approve the payroll addition change form, for the Community Justice Department, Administrative Assistant/Community Service Coordinator in the salary amounts, described on payroll change form, account #06-54-0407 for Eleanor Wolery, with an effective date of October 5, 2014, in the amount stated. Chair Wilkins will change the date and cross out the elected official signature. Commissioner Anderson SECONDED. All ayes; motion passed.
- Chair Wilkins MOTIONED to sign the letter to the State Animal Damage Board, attention Stanley Boyd, regretfully informing them that the Board is not committing to the \$1,500. Commissioner Balding SECONDED. All ayes; motion passed.
- Chair Wilkins MOTIONED to approve the letter to Potlatch Corporation, in support of the Idaho Rally International. Commissioner Balding SECONDED. All ayes; motion passed.
- Chair Wilkins MOTIONED to allow the Idaho City School District to put red ribbons on the county buildings, as requested by Commissioner Anderson. Commissioner Anderson SECONDED. All ayes; motion passed.
- Future Agenda Topics Review: The Board discussed topics to be included in future meeting agendas.

EBCAD UPDATE: Jerry Newland did not appear before the Board.

With unanimous consent, Chair Wilkins recessed the regular meeting of the Board of Boise County Commissioners and they will reconvene on Tuesday, October 21st, 2014.

Approved this 16th day of December, 2014.

VICKI L. WILKINS, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board