



BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, October 6<sup>th</sup>, 2015  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

**IN ATTENDANCE:** Chairman Ward- Commissioner Jackson- Deputy Coffelt- Clerk Prisco- EMS Coordinator John Roberts- PA Maloney- Assessor Juszczyk- P&Z Administrator Canody- Deputy Clerk Loya.

**ABSENT:** Commissioner Baker.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

**AMENDMENTS TO THE AGENDA:** None

**CONSTITUENT INPUT:** None

**MINUTES:** Commissioner Jackson MOTIONED to accept the minutes as written for September 29<sup>th</sup>, 2015. Chairman Ward SECONDED; All Ayes.

**DEPARTMENTAL ISSUES:** Deputy Clerk Loya updated the Board on the upcoming elections. Assessor Juszczyk spoke to the Board concerning limb removal of a tree that is growing next to one of the County buildings but is not on the County's property. A letter will be drafted to the owner of the tree seeking resolution. Clerk Prisco addressed everyone about Boise County hosting the District III meeting in October 2016. Clerk Prisco also let the Board know that there have been some inquiries about the EBCAD Director of Operations concerning a salary. Discussion ensued.

Emergency Services Coordinator, John Roberts, discussed with the Board the funds from Title III and had some suggestions for FY 2016. Mr. Roberts had two proposals; first Mr. Roberts had a recent meeting with the fire chief and areas that could use the funds. The GIS database could use some updates as well. Chairman Ward and Commissioner Jackson informed Mr. Roberts that he should proceed with these proposals. Mr. Roberts also gave a brief update on the recent fire that took place in the Robie Creek area.

**CONTRACTS/AGREEMENTS/GRANTS:** None.

**DEMAND WARRANTS:** Two Demand Warrants were presented to the Board. Chairman Ward MOTIONED to approve the Demand Warrant for Payee 1, 6 and 7 in the (total) amount of \$17,249.91. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED to approve the Demand Warrant for Vendor number 106007 in the amount of \$1,000.00, fund number 01-36. Commissioner Jackson SECONDED; All Ayes.

**INDIGENT:** Chairman Ward MOTIONED to move into executive session for indigent per I.C. 74-206(1)(d), records exempt from public disclosure. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye. Motion passed unanimously. Coming out of executive session per I.C. 74-206(1)(d), Chairman Ward MOTIONED to continue on with Case 4-295 as discussed. Commissioner Jackson SECONDED; All Ayes. Chairman Ward

MOTIONED to sign liens on the following cases 14-05-F, 15-09-B and 15-09-C. Commissioner Jackson SECONDED; All Ayes.

**PA ISSUES:** Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, and per I.C. 74-206(1)(b), personnel. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f), pending litigation and per I.C. 74-206(1)(b), personnel. Chairman Ward MOTIONED under pending litigation that the County send a letter of response to the Idaho State Tax Commission, per their inquiries. Commissioner Jackson SECONDED; All Ayes.

**VACATION POLICY DISCUSSION:** A discussion ensued between the Board, Department Heads and Elected Officials on the policy of vacation time, donated time and compensation time along with what changes should be made to them. No action was taken at this time.

**P & Z FCO'S VARIANCES/LL APPS DECISION:** Ms. Canody provided documentation to the Board on the Variances and Lot Line Vacation. Variance Case #VAR 2015-003 for Keith & Juli Bardsley: Chairman Ward MOTIONED to approve the Finding of Fact, Conclusions of Law and Conditions of Approval contained here in Boise County. Boise County Board of Commissioners conditionally approves that Keith and Juli Bardsley Variance # VAR-2015-003 as listed in the conditions of approval. Commissioner Jackson SECONDED; All Ayes. Ms. Canody presented a Lot Line Vacation #15-003 for Keith & Juli Bardsley. Chairman Ward MOTIONED the approval of the Lot Line Vacation #15-003 for Keith and Juli Bardsley contingent up on the applicant satisfying all conditions set forth above. The Boise County Board of Commissioners reserves the right to withdraw its approval if the applicant fails to adequately satisfy these conditions. Commissioner Jackson SECONDED; All Ayes. Ms. Canody presented Variance Case #VAR 2015-004 for Mr. Philip Carson. Based on the Findings of Fact Conclusions of Law Chairman Ward MOTIONED that the Boise County Board of Commissioners conditionally approve Philip Carson Variance #VAR2015-004 considering the list of conditions are concluded. Commissioner Jackson SECONDED; All Ayes.

**ULO DISCUSSION:** PA Jolene Maloney began the discussion introducing Mr. Frank Walker who has been retained to review the Unified Land Ordinance and ask him for his recommendations on the document. Mr. Frank Walker discussed with the Board his recommendations for very minor changes to the language. He is not suggesting any changes that would be material or affect land owners in any way. Discussion ensued.

**ECONOMIC DEVELOPMENT GRANT:** Mr. Cottingham asked the Board for some additional information so that he may submit the grant application on October 7<sup>th</sup>, 2015. Discussion ensued.

**BUDGET EXTENTION FOR U OF I:** Ms. Carrie Johnson spoke to the Board concerning the background of 4H and how it affects Boise County, also some documentation was given to the Board for review. Discussion ensued.

**MISCELLANEOUS AND CORRESPONDENCE:**

- A termination letter was presented to the Board for Emergency Services Coordinator John Roberts. Chairman Ward MOTIONED to approve the letter of request for

termination employment for Boise County Emergency Management position held by Mr. John Roberts. Commissioner Jackson SECONDED; All Ayes.

- A brief discussion ensued about the EBCAD Director of Operations job description. Chairman Ward MOTIONED to approve the EBCAD Director of Operations job description with the removal of any emblems or banners or information that is not required to be within the document. Commissioner Jackson SECONDED; All Ayes.
- A support letter was drafted and presented to the Board for approval on the Becker Integrated Resource Project from the Idaho City Ranger District. Commissioner Jackson MOTIONED to approve the letter on the Becker Project from the Idaho City Ranger District. Chairman Ward SECONDED. All ayes.
- Chairman Ward gave an update on an email he had received from Mr. Frank Gifford on the funds for the Banks/Lowman Road. Chairman Ward also informed that he had a meeting with members of the Road Department at 9am on Wednesday morning and also a brief update on the Crouch Bridge.
- Future Agendas were reviewed and discussed.
- A brief discussion on the vacation payout for an employee of the Road Department continued. Chairman Ward MOTIONED to approve the vacation pay request for the Road Department via Mr. Bill Jones. Commissioner Jackson SECONDED; All Ayes.

Chairman Ward adjourned the meeting until October 13<sup>th</sup>, 2015.



**ATTEST:**

*Mary T. Prisco*  
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MARY T. PRISCO, Clerk to the Board

Approved this 13<sup>th</sup> day of October, 2015

*Alan D. Ward*  
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**ALAN D. WARD** Chairman  
Boise County Board of Commissioners