



BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 27th, 2016
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

IN ATTENDANCE: Chairman Ward, Commissioner Baker, Deputy Clerk Coffelt, Clerk Prisco, PA Pittman, Deputy PA Blocksom, Assessor Juszcak, Community Justice Administrator Leader, Sheriff Kaczmarek, Planning & Zoning Administrator Canody, SW/NW Superintendent Bottoms, Road & Bridge Assistant Superintendent Morgan, Treasurer Hutchings, Coroner Garlock.

Absent: Commissioner Jackson attended a forest service meeting on behalf of the County.

Chairman Ward called the meeting to order.

PA ISSUES: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, and per I.C. 74-206(1)(b), personnel and per I.C. 74-206(1)(d), exempt records. Commissioner Baker SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Baker; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation and per I.C. 74-206(1)(b) personnel and per I.C. 74-206(1)(d), exempt records, no action required.

AMENDMENTS TO THE AGENDA: None.

CONSTITUENT INPUT: None.

MINUTES: Commissioner Baker MOTIONED to approve the meeting minutes for Boise County Commissioners meeting for Tuesday September 20th, 2016 as presented, Chairman Ward SECONDED; All Ayes.

DEPARTMENTAL ISSUES: Road & Bridge Assistant Superintendent Morgan presented a quote for a backhoe hammer. Discussion ensued. Chairman Ward MOTIONED the approval of the purchase of the backhoe hammer from John Deere Coastline Equipment, in the amount of \$4,500 after the approval and inspection from Boise County Road & Bridge Superintendent Jones. Commissioner Baker SECONDED; All Ayes. Solid Waste/Noxious Weeds Superintendent Bottoms presented four (4) payroll changes to the Board, moving four (4) employees from the Noxious Weeds Department budget to the Solid Waste Department budget. Commissioner Baker MOTIONED to approve the payroll changes in the Solid Waste & Noxious Weeds Departments, effective October 1st, 2016 as presented. Chairman Ward SECONDED; All Ayes. Treasurer Hutchings presented two (2) authorizations for fund transfers to the board. Commissioner Baker MOTIONED to sign the banking information, the direct deposit authorization change form from the Treasurer's office, for both accounts. Fund number 2500 LGIP fund & the Diversified Bond Fund (DBF) LGIP. Chairman Ward SECONDED; All Ayes. Assessor Juszcak presented a payroll change to the board. Chairman Ward MOTIONED to approve the new payroll budget change in the Assessor's office as requested by Assessor Juszcak. Commissioner Baker SECONDED; All Ayes. Sheriff Kaczmarek discussed with the board the possible purchase of surface laptops for the deputies. Chairman Ward MOTIONED to approve the purchase of four (Surface Pro 3/4 Docking Stations and 5 Microsoft Surface Pro 4

laptops) Microsoft Surface Pro 4 laptops for the Sheriff's Department, as per request of Sheriff Kaczmarek. Commissioner Baker SECONDED; All Ayes. Clerk Prisco presented a payroll change moving an employee from the Indigent Department budget to the Elections Department budget, effective October 1, 2016. Chairman Ward MOTIONED to approve the payroll change in Elections/Indigent Clerk, per request of Clerk Prisco. Commissioner Baker SECONDED; All Ayes. Treasurer Hutchings presented four (4) Quitclaim Deeds from the tax deed sale from last week for approval and signature by the board. Chairman Ward MOTIONED to approve the four (4) County Quitclaim Deeds as per request of Treasurer Hutchings. Commissioner Baker SECONDED; All Ayes.

CONTRACTS/AGREEMENTS/GRANTS: Clerk Prisco presented the CAI contract to the board, noting that the document had been reviewed by Deputy PA Blocksom. Discussion ensued. Chairman Ward MOTIONED to approve the software & service agreement between Boise County and CAI addendum A in the amount of \$46,010.04 for annual County Software License & Maintenance Fees, addendum B in the amount of \$9,975, addendum C for up to 500 hours of network support fees, and addendum D for public safety annual software maintenance and support fees, in the amount of \$17,818. Commissioner Baker SECONDED; All Ayes. The Ada County Pathology Agreement was presented to the board, which has been tabled until further notice. Community Justice Administrator Leader presented an MOU to the board for review. Commissioner Baker MOTIONED to sign the memorandum of agreement to support the CIP, REP and MHP programs between the Idaho Department of Juvenile Corrections and Boise County. Chairman Ward SECONDED; All Ayes. A terrorism insurance act from ICRMP was presented to the Board for further review. Chairman Ward MOTIONED to reject coverage under the terrorism risk act. Commissioner Baker SECONDED; All Ayes. Sheriff Kaczmarek presented a jail billing agreement to the board. Commissioner Baker MOTIONED to sign the billing agreement between Boise County & Ada County Sheriffs' offices for October 1st, 2016 through September 30th, 2017. Chairman Ward SECONDED; All Ayes. Sheriff Kaczmarek presented an agreement for law enforcement protection for the city of Horseshoe Bend. Chairman Ward MOTIONED to approve the agreement to provide law enforcement protection to the City of Horseshoe Bend, Idaho from the Boise County Sheriff's Department. Commissioner Baker SECONDED; All Ayes. Sheriff discussed the background information on the resolution for the Walker Fire with the Board.

DEMAND WARRANTS: Four (4) Demand Warrants were presented to the Board for review. Chairman Ward MOTIONED to approve the Demand Warrant in the amount of \$450 to vendor #105944, related to State vs. Dauber, fund number 01-36. Commissioner Baker SECONDED; All Ayes. Chairman Ward MOTIONED to pay the Demand Warrant to Office Depot, in the amount of \$468.48, related to State vs. Dauber, fund number 01-36. Commissioner Baker SECONDED; All Ayes. Commissioner Baker MOTIONED to pay the Demand Warrant to the IAC Unemployment, in the amount of \$3,526.07, vendor number 528. Chairman Ward SECONDED; All Ayes. Commissioner Baker MOTIONED to pay the Demand Warrant, regarding Dauber trials, for payee 104346, in the amount of \$273.00; payee 104366, in the amount of \$7,762; payee 106010, in the amount of \$2,275; payee 106035, in the amount of \$2,221.25; and payee 102582, in the amount of \$350.00, for a total of \$12,881.25, out of fund number 01-36. Chairman Ward SECONDED; All Ayes.

DEPARTMENT HEAD/ELECTED OFFICIALS MEETING: Solid Waste/Noxious Weed Superintendent Bottoms, Assessor Juszczak, Sheriff Kaczmarek, Treasurer Hutchings,

Community Justice Administrator Leader, Planning & Zoning Administrator Canody, Road & Bridge Assistant Superintendent Morgan, PA Pittman, Deputy PA Blocksom, Clerk Prisco, Chairman Ward and Commissioner Baker all gave updates to the Board on their perspective departments. Deputy PA Blocksom did some training on the procurement process with the Department Heads and Elected Officials.

PA ISSUES: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, and per I.C. 74-206(1)(b), personnel. Commissioner Baker SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Baker; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C 74-206(1)(f) pending litigation and per I.C. 74-206(1)(b) personnel, no action required.

PUBLIC HEARING FY2016 BUDGET OPEN: Resolution 2016-53 was briefly discussed. Chairman Ward MOTIONED to approve Resolution 2016-53, A Boise County Resolution to Adjust the FY 2016 Budget for the Justice Fund, Sheriff's Reserves Department, for: the Walker Fire. Commissioner Baker SECONDED; All Ayes. Chairman Ward opened the public hearing. Discussion ensued concerning the FY2016 budget. Chairman Ward Closed public hearing. Commissioner Baker MOTIONED to approve Resolution 2016-54, a resolution preparing, approving and adopting an amendment to the fiscal year 2016 budget, for paying the current expenses of Boise County, Idaho, for the fiscal year beginning on the 1st, day of October, 2015 and ending on the 30th day of September, 2016. Chairman Ward SECONDED; All Ayes.

DRUG TESTING POLICY: A discussion ensued concerning the draft drug testing policy that the County is looking at implementing. The draft of the policy will be brought back on a future agenda after further review.

MISCELLANEOUS AND CORRESPONDENCE:

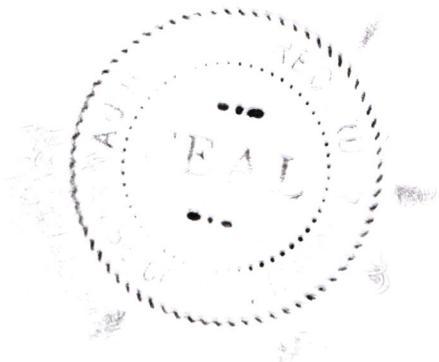
- Clerk Prisco presented documentation on the coalition federal advocacy i.e. SRS funds. Discussion ensued.
 - A letter officially notifying the Garden Valley Translator District of an appointment of a new trustee was presented to the board. Commissioner Baker MOTIONED to sign the letter to support, congratulations, and appreciation to Garden Valley Translator District appointing John Kingrey to the Garden Valley Board of Trustees, from the Boise County Board of Commissioners. Chairman Ward SECONDED; All Ayes.
 - Two (2) certificates of residency were presented to the board. Chairman Ward MOTIONED to approve the two (2) certificates of residency, number twenty five (25) and twenty six (26) for the September 27th, 2016 meeting. Commissioner Baker SECONDED; All Ayes.
 - The bills/claims were presented to the Board for review and approval. Commissioner Baker MOTIONED to approve the unpaid claims, claim approval report for September 23rd, 2016, in the amount of \$159,141.55. Commissioner Baker withdrew her MOTION and REMOTIONED to approve the claims approval report for September 23rd, 2016, in the amount of \$159,131.55. Chairman Ward SECONDED. All Ayes.
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|--------------------|-------------|--------------------|-------------|
| • General Fund | \$8,642.41 | Solid Waste | \$39,393.93 |
| • Road & Bridge | \$70,530.53 | Tort | \$10,833.00 |
| • Justice Fund | \$12,082.05 | Weeds | \$7,059.09 |
| • EBCAD | \$2,138.01 | E911 | \$2,528.94 |
| • Court Facilities | \$0.00 | 63-1305B/Bond Fund | \$0.00 |

- District Court \$1,056.97
- Indigent \$300.00
- Junior College \$2,900.00
- Revaluation \$885.47
- Chairman Ward let it be known that several employees are looking for further evidence on the slope agreement for the Middle Fork Payette Bridge, however nothing has been found as of yet. A final walkthrough is scheduled for next Wednesday, October 5th.
- Future Agenda Topics were reviewed and discussed.

- Snowmobile IC8-A \$7.49
- Snowmobile GV8-B \$6.57
- Sheriff's Vessel \$767.09
- Health Preventive \$0.00

Chairman Ward adjourned the meeting until October 4th, 2016.

Approved this 4th, day of October 2016



A handwritten signature in blue ink, appearing to read "Alan D. Ward".

ALAN D. WARD Chairman
Boise County Board of Commissioners

ATTEST:

Mary T. Prisco

 MARY T. PRISCO, Clerk to the Board