

BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 30th, 2014
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

In attendance: Chair Wilkins, Commissioner Balding and Anderson, Chief Administrator Woodstrom, Assessor Adamson and Sheriff Roeber.

Chair Wilkins called the meeting to order and the Pledge of Allegiance was recited.

COMMISSIONER DISCUSSION/COMMITTEE REPORTS:

Commissioner Anderson attended the Tech Committee meeting and discussed having a sub-committee to address the internet policy (ie: network system) and to have another sub-committee to look at administrative privileges of managing the system. Commissioner Anderson stated this could be the definitive move at looking at the server issue.

Commissioner Balding stated she had a discussion with P&Z for the hearings.

CONSTITUENT INPUT: Eileen Capson, Boise County, presented a picture to the board of them as the "first" all women commission in Idaho.

AMENDMENTS TO THE AGENDA: None.

MINUTES: Chair Wilkins made a MOTION to approve the minutes with the corrections as stated on changing of the last name and striking the sentence as discussed for Tuesday July 29, 2014, Boise County Commissioner room, Idaho City, Idaho. Commissioner Balding SECONDED. All ayes, motion passed.

DEPARTMENTAL ISSUES: Sheriff's Department – budget vehicle purchase: Sheriff Roeber does not have any hard numbers at this time. Sheriff Roeber stated he is pre—planning for next years' purchase.

Payroll change request – N. Edgerton: Commissioner Anderson MOTIONED to approve the payroll addition change form for Nathan Edgerton effective today, 9/30/14 as a full deputy, salary after completing his training for the amount of \$29,972.80. Commissioner Balding SECONDED. All ayes, motion passed.

Emergency Management – purchase of LED road flares: Sheriff Roeber stated that he verified costs online. Sheriff Roeber stated they need to update their equipment and have flares in all emergency vehicles. Bureau of Homeland Security 2014 funds will pay for these. Commissioner Balding stated that this was approved by the EBCAD Operations Board for Gretchen to purchase these for 11 patrol cars and 8 ambulances. Commissioner Balding MOTIONED that we allow our Emergency Manager to purchase 25 cases of LED road flares for the Sheriff, ambulances and fire departments in the amount \$3,753.00. Added by Commissioner Anderson: purchase will not impact the budgeting process whatsoever, the purchase will be through the GAN so will not be paid by out of regular funds. Commissioner Anderson SECONDED. All ayes, motion passed.

Bureau of Homeland Security Sub-Recipient Agreement – Mr. Roberts presented information as to where the money will be spent. There was discussion on the designation of funds. Commissioner Anderson MOTIONED to approve the 2014 Sub-Recipient Agreement for Boise County for the Federal Grant, Homeland Security Grant Program #EMW2014SS00084SO1/97.067 in the amount of \$22,368.41 to be expended in the period of 9/1/14 to 7/30/16. Commissioner Balding SECONDED. All ayes, motion passed.

Assessor & Emergency Management - GIS Addendum: John Roberts gave a handout of the numbers and stated that he needs a letter to amend the contract to approve the additional expenditures. This was tabled until later today.

John Roberts gave a recap of the fire chiefs meeting and that the chiefs would like to recommend shortening the burn ban effective dates in the ordinance. Chair Wilkins MOTIONED to cancel the burn ban currently in effect and that it be effective as of today's date of 9/30/14 following the recommendation of the Boise County Firefighters Association, the Emergency Management Coordinator and Sheriff Roeber and due to the fact that they are still required to get permits. Commissioner Balding asked what the ordinance number was. Commissioner Anderson responded that the ordinance was 2014-03 and Commissioner Anderson amended to add that the Department of Land permits are required through October 20th. Commissioner Balding SECONDED. All ayes, motion passed.

Termination of Employment due to PERSI for Emergency Manager, John Roberts.– Sheriff Roeber will fill in during his absence. Chair Wilkins MOTIONED to approve the termination of employment for John Roberts, Emergency Management Coordinator, to comply with PERSI retirement regulations as stated. Commissioner Balding SECONDED. All ayes, motion passed.

P&Z – Administrator, Rora Canody, spoke about yesterday's discussion of the ULO. Ms. Canody spoke about publication requirement and stated that it is only a 15 day notice, not 30 days. Ms. Canody spoke about the P&Z Commission publications, which will be for the 2nd, 4th and 8th.

Road Department – purchase over \$1,000: The Board stated that he needs three bids. This is tabled for another meeting day.

CONTRACTS/AGREEMENTS/GRANTS: CAI Contract FY 2015 – Discussion on Addendum D: Sheriff Roeber spoke about the "jail" portion. He stated we don't need mug shot and that he is not sure on the base. The Board stated that this contract will be tabled. Commissioner Anderson asked if the imaging portion of the addendum was checked. Clerk Prisco stated that it has been adjusted on the contract. Sheriff Roeber gave an update on his portion of the addendum and would like to keep the base but CAI stated if we cross out the mug shot portion on Addendum D, they will take it off the contract. Clerk Prisco presented the updated contract to the Board and explained the changes. Chair Wilkins MOTIONED to enter into the contract with CAI information systems solutions with the following corrections to the contract; the first one being on Addendum A, including the \$1,500 of financial claims entry for a total change of \$1,500 for a total software licensing fee on Addendum A will be \$41361.65. On Addendum B as it stands, on Addendum C for a slight number of hours purchased will be 600 hours at \$58.00 an hour for the new annual pc network contract service contract price of \$34,800. Addendum D removing the 700 for the jail mug shot interface, adjusting RMS/JMS maintenance total to \$9,858, adjusting the Sheriff's maintenance tool to \$9,241 for the total annual software maintenance of \$17,658. No changes to Addendum E. Commissioner Balding SECONDED. All ayes, motion passed.

JABG Project Award: Administrator, Valarie Delyea was awarded her 10 years of service certificate. Ms. Delyea explained the award to the Board. Commissioner Anderson MOTIONED that we approve the FY13 JABG Project Award for Boise County, for their ICAN program, Project #13-JA41-02 in the amount of \$2,500 with a required match of \$228 to be expended 10/1/14 through 9/30/15 and authorize the Chair's signature on the incentives and the civil rights guarantee by the Boise County court. Commissioner Balding SECONDED. All ayes, motion passed.

Restorative Grant Award: Ms. Delyea stated that this is a part of the SRO that the County is responsible for. Ms. Delyea gave a handout to the Board.

Clerk – Resolution (2014-69): Chair Wilkins MOTIONED to approve Resolution 2014-69, a Boise County Resolution adjusting the Boise County Justice fund FY 2014 budget, revenue budget #03-00-0345-01 ITD traffic enforcement in the amount of \$6,501, with the expense budget account #03-00-0408-07, same title for traffic enforcement in the amount of \$6,501. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed.

SRO contract and Scope of Work: Sheriff Roeber gave an update on how the program is going and spoke about the service agreement. Commissioner Balding MOTIONED that we enter into the Service Provider Agreement for the School Resource Officer Program for the school year with the Sheriff's office and the Basin School District #72, school year 2014-2015, August through May respectively and accept the scope of work and memorandum with regards to the SRO services provided by the school resource officer, Officer Jim Kaczmarek. Commissioner Anderson added that we anticipate amending Article 9 for monthly billing. Commissioner Anderson SECONDED. Chair Wilkins – nay, Commissioners Anderson and Balding – aye, motion passed.

RedZone Contracts: Emergency Manager, John Roberts presented contracts to be signed for the computer use by many entities. Mr. Roberts stated he will be working with entities to train them on the computers. Commissioner Anderson MOTIONED to approve the Equipment Use Agreement for the Panasonic Techbook 31 for the following entities, this equipment was provided for the Title III Redzone Project for/by Boise County Commissioners. Horseshoe Bend Fire Protection District, Wilderness Ranch Fire Protection District, Idaho City Fire Department, Clear Creek Fire Department, Centerville Fire Department, Garden Valley Fire Protection District and the Valley of the Pines Fire Department. Commissioner Balding SECONDED and noted that one fire department refused to use the computer and has returned the equipment. Chair Wilkins – nay, Commissioners Balding and Anderson – aye, motion passed.

There was discussion on redzone mapping computers and that dispatch should have one.

BLM Grant: This was presented by Commissioner Anderson and is in the amount of \$63,000. Commissioner Anderson made a MOTION that Boise County accepts the Community at Risk Statistics Program in the amount of \$63,000 for the performance period of 9/13/14 through 9/30/19 and that instructions for the Clerk to fill in the asp.gov processing request are included with that document. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed.

SRS Designation: This discussion is for the percentage amounts of the designation. Clerk Prisco stated that she has not received any information from IAC to move forward on this.

Contract Change Order: Emergency Manager, John Roberts, spoke about changes on the order. Commissioner Anderson made a MOTION to approve the contract change order for High Ground Electric, in the amount of \$698.06, to remove and reinstall surplus slides for Emergency Management Office, for the communication room, for a total revised contract amount of \$5,799.06. Commissioner Balding SECONDED. All ayes, motion passed.

Contract for Law Enforcement with HSB: Commissioner Anderson made a MOTION that we approve the agreement to provide law enforcement protection, between Boise County and the City of Horseshoe Bend, in the amount of \$60,000, payable in installments on a monthly basis. Commissioner Balding SECONDED. All ayes, motion passed.

Treasurer – 2 Quitclaim deeds: Chair Wilkins MOTIONED to approve the County quitclaim deed to Vern and Laurel Manthie with the correction of whether it was the southwest or southeast or whatever border/legal description for parcel #RP082020000210 for the property located in

Township 10 North, Range 4 East, Section 33, Warm Springs Estates, #1, Lot 21. Commissioner Balding SECONDED and commented that these are properties that the Treasurer or the County, if you will, have taken for tax deeds. All ayes, motion passed.

Chair Wilkins MOTIONED to approve the County quitclaim deed as presented to Dan Gossing for the property located in Township 9 North, Range 4 East, Section 19 with the section being corrected in the legal descriptions prior to signature for Garden Valley Summer Homes by December 3, Lot 3, Lot 11, Parcel RP027030030110. Commissioner Balding SECONDED. All ayes, motion passed.

GIS Amendment #1 for Geo Mapping Consultants: Commissioner Anderson made a MOTION that we amend the legal areas contract with Geographic Mapping Consultants, Amendment #1 to extend the brook term and increase the contract rate by \$4,000. Total contract rate not to exceed \$124,000. Commissioner Balding SECONDED. Chair Wilkins – nay, Commissioners Balding and Anderson – aye, motion passed.

DEMAND WARRANTS: Chair Wilkins made a MOTION to approve the demand warrant for Wolfcomm Enterprises, invoice number 779 dated 9/5/14 in the amount of \$6,060.00 for ITD reimbursement for fund #03-01 account #492-00. This is for body voice recorders for officers, added Commissioner Balding. Commissioner Balding SECONDED. Chair Wilkins rescinded her motion for further information from the Sheriff's office, she will call him and table this for later in the day.

Sheriff Roeber stated he is requesting the over \$1,000 limit and to approve the amount as the full amount will be reimbursed. Chair Wilkins made a MOTION to approve the demand warrant and allow the Sheriff to spend over the \$1,000 amendment per policy to Wolfcomm Enterprises for invoice # 779 which is an ITD reimbursement for police body cameras for management software, the chargers, the cables in the amount of \$6,060. Commissioner Balding SECONDED. All ayes, motion passed.

Chair Wilkins made a MOTION to approve the demand warrant to Frontier, approved as a non-medical payment for indigent case #14-09-A in the amount \$121.86. Commissioner Balding SECONDED. All ayes, motion passed.

Chair Wilkins MOTIONED to approve the demand warrant to Idaho Power for a non-medical payment for indigent case #14-09-A in the amount of \$281.19 as presented. Commissioner Balding SECONDED. All ayes, motion passed.

Chair Wilkins made a MOTION to approve the demand warrant to Ms. Canody for the ULO reimbursement for the amount of \$630.87. Commissioner Balding SECONDED. All ayes, motion passed.

INDIGENT: Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(d). Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed. Coming out of executive session for I.C. 67-2345(1)(d), Chair Wilkins made a MOTION on the following cases: deny case #14-07-A and case #14-08-A due to lack of compliance and that we remove the lien on case 14-03-C. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed.

Resolutions: Chair Wilkins MOTIONED to approve Resolution 2014-70, with the inclusion of the attachment of Exhibit A, as submitted by Commissioner Anderson, is a Boise County Resolution to provide funding support to reimburse search & rescue and other emergency services performed on federal lands, to the Boise County Sheriff's Department, total amount of Title III funds of \$85,030.74. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed.

Chair Wilkins made a MOTION to approve resolution 2014-71, a Boise County Resolution to provide funding support to reimburse for hazard fuel reduction projects within the home ignition zones 208 around structures to the Garden Valley Fire Protection District of Title III funds and it be Attachment A, for the expenditures of such support is attached to the resolution as presented by Commissioner Anderson in the amount of \$10,000. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed.

Chair Wilkins made a MOTION to approve Resolution 2014-72; this as well is a Title III funds of a Boise County Resolution to provide funding support to reimburse for hazard fuel reduction projects within the home ignition zone of 200 feet in the amount of \$15,000 to Valley of the Pines, Thorn Creek Volunteer Fire Department, this shall include Exhibit A for expenditures from the report as submitted by Commissioner Anderson. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed.

Chair Wilkins made a MOTION to approve Resolution 2014-73, this is a Boise County resolution to provide funding support to reimburse search and rescue and other emergency services performed on federal lands in the amount of \$15,000 to the City of Idaho City, this resolution shall include Exhibit A for expenditures of such support as provided by Commissioner Anderson. Commissioner Balding seconded. Clarification that this is also Title III funds. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed.

PA ISSUES: The following were discussed: Weilmunster MOU - not quite ready so we need to put it on next week's agenda. The Board would like to know how to proceed? Is there a standing committee or new each time? It has been verified on IAC.

EMS Joint Powers Agreement – The Board discussed possibly adding a cooperative paragraph. There was discussion on the Solid Waste Transfer Station damage.

Prosecutor Gee stated he is working with Rora on the ULO power point presentation

November election – getting information out on the gaming issue such as a fact finding draft for the public.

Commissioner Anderson spoke about the Youren remainder deed. She stated she would follow through if Prosecutor Gee would like her to.

Chair Wilkins MOTIONED TO GO INTO EXECUTIVE SESSION per I.C. 67-2345(1)(f): Pending Litigation and EXECUTIVE SESSION per I.C. 67-2345(1)(b): Personnel. Commissioner Balding seconded. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed. Coming out of executive session, the Board received updates on issues from the Prosecutor and personnel, no decisions were made, Prosecutor will be looking into issues.

ARROW ROCK ROAD CONTRACT: Bid opening – only one bid was received, it was from Jerry Inama (Moe). Chair Wilkins attempted to read portions of the bid into the record but then asked Road Department Superintendent, Bill Jones, to read the document information into the record. Chair Wilkins spoke about an email from Alan Lake of the Atlanta Highway District. A copy of the bid will go to Bill Jones for him to consider. For the record, we did not receive an official bid from Atlanta Highway District. This will be tabled until next week.

DISHION ENTERPRISES: Wade Dishion gave a handout for August and reviewing it with the Board.

PUBLIC HEARING - OPENING OF FY 2014 BUDGET: This is a continuation of the public hearing. Clerk Prisco stated she provided the Board with a copy of a resolution for the FY 2014 budget and itemization of resolutions and dollar amounts.

Chair Wilkins closed the regular meeting and opened the public hearing. Constituent, Jayne Reed of Garden Valley, spoke about the reasoning of the funds. She spoke about the funds being surplussed. Chair Wilkins closed the public hearing and the Board deliberated. Deputy Clerk Klingner spoke about when they (funds) can be deemed as surplus. Chair Wilkins made a MOTION to approve Resolution 2014-74, a resolution preparing and adopting the amendment to the FY 2014 budget for paying expenses of Boise County, Idaho for the fiscal year beginning on the first day of October 2013 and ending on the 30th of September, 2014. Commissioner Balding seconded. Commissioner Balding amended the motion to add; attaching amendment A to the resolution. Amended and seconded. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed.

Chair directed clerk to check with STC as to amending the L2's, recinding request due to Commissioner Anderson's comments.

MISCELLANEOUS & CORRESPONDENCE:

- Elections - Polling Place Designation – November 4th election – Chair Wilkins MOTIONED to approve the Boise County polling places general elections for November 4, 2014 for Precinct 30 Garden Valley - location Crouch Community Hall, Precinct 40 Horseshoe Bend – location Horseshoe Bend Courthouse, Precinct 50 Idaho City - location Boise County Courthouse, Precinct 60 Lowman – location Lowman Emergency Services #80, Precinct 70 Mores Creek – location Wilderness Ranch Fire Station, Precinct 80 Placerville – location Centerville Fire Station, Precinct 90 Absentee – location Boise County Recorder's office. Commissioner Balding SECONDED. All ayes, motion passed.
- Election Facility Agreements - Chair Wilkins MOTIONED to approve the agreements for use of facilities for the following places: Crouch Community Hall, Lowman Emergency Services Station #80, Centerville Fire Station and the Wilderness Ranch Fire Station as presented per the agreements for use as polling places. Commissioner Anderson added that the City of Crouch has a fee of \$50, Centerville Fire Station has a fee of \$75, Lowman Emergency Services Station #80 and Wilderness Ranch Fire Station have no fee. Commissioner Balding SECONDED. All ayes, motion passed.
- Board Of Equalization - Monthly reports/action – nothing was discussed.
- Certificates of Residency - Chair Wilkins MOTIONED to approve the Certificates of Residency/Affidavit for the following: J. Akers, M. Artolla, M. Broom, M. Coleman and S. Lowe. Commissioner Anderson SECONDED. All ayes, motion passed.
- EBCAD Stats – EBCAD meeting coming up, need to post for October 9th from 6 pm – 7 pm. This is the Lowman Emergency Joint Quarterly meeting with the Operations Board.
- LHTAC progress report – information only.
- ID Power Notice #33136 – information only.
- ID Capital Crimes Memo – Board member at large and a ballot to submit. Assessor Adamson stated he knows who the Board members are. Chair Wilkins MOTIONED to give our vote for the Capital Crimes Defense Funds member at large board member to David Crowley and that the Clerk fill in and fax or email to the address on the letter as soon as possible before the 10th. Commissioner Balding SECONDED. All ayes, motion passed.
- Future Agenda Topics Review: The Board discussed the future agenda topics.

FOOTHILLS PLAN DISCUSSION: Commissioner Anderson presented copies for the Board to review. Commissioner Anderson stated that next week there is a public meeting and then a comment period. The project is now called the Foothills Interagency Plan.

AT WILL POLICY ADOPTION/RESOLUTION: This is the final draft of the policy. Chair Wilkins MOTIONED to approve Resolution 2014-75, a Boise County resolution amending the Boise County Personnel Policy upon diligent review and discussion of the amended policy as it has been held by the Board of County Commissioners and whereas agreement has been reached by the Board of the

wording changes included in the amended Personnel Policy now therefore be it resolved that the Board of County Commissioners does hereby amend the policy which supersedes Resolution 2013-22, it is further resolved that Resolution 2014-36, known as the Personnel Policy... Chair Wilkins has recinded her motion. The At Will Personnel Policy adjustments have been made to the document. Chair Wilkins made a MOTION to approve Resolution 2014-75, a Boise County resolution for the Boise County Personnel Policy that the Boise County Board of County Commissioners include the amended Boise County policy 2014-36 and whereas in diligent review and discussion, the Boise County Personnel Policy has been held by the Boise County Board of County Commissioners and whereas an agreement has been reached by the Board on the wording changes included in this amended Personnel Policy. Now therefore be it resolved that the Boise County Board of County Commissioners does rescind 2014-36. It is further resolved that Resolution 2014-75, known as the Boise County Personnel Policy, is amended in effect as of October 1st of 2013, approved and adopted this 30th day of September 2014 in an open session of the Boise County Board of County Commissioners. Commissioner Balding seconded. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed. Legal aspect has been discussed.

The Board stated that everyone needs to review all policies that are in the Personnel Policy. The Board requested copies of all documents associated with the Personnel Policy.

Chair Wilkins MOTIONED to adjourn the meeting. Commissioner Balding SECONDED. All ayes.

Approved this 16th day of December, 2014.

VICKI L. WILKINS, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board