

BOISE COUNTY BOARD OF COMMISSIONERS  
FRIDAY, SEPTEMBER 27<sup>TH</sup>, 2013  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

**Present:** Chair Balding, Commissioners Anderson and Wilkins, Prosecutor Gee, Clerk Prisco, Chief Administrator Woodstrom, Deputy Auditor Klingner.

**AMENDMENTS TO THE AGENDA:** Commissioner Anderson MOTIONED to amend today's agenda to include discussion of the CAI Contract for the Technology Committee comments (and address at the meeting of September 30<sup>th</sup>, 2013) and add a discussion regarding the Grimes Creek Road during departmental issues, as they are both time sensitive. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

**FINANCIAL RESOLUTIONS:** Clerk Prisco presented several financial resolutions. Resolutions 2013-29B and 2013-43A both are amended to correct account numbers. Commissioner Wilkins MOTIONED to approve Boise County Resolution 2013-29B, a Boise County 2<sup>nd</sup> amendment resolution to the increase of the FY 2013 for unanticipated revenue, to change the fund balance (account) numbers. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously. Commissioner Wilkins MOTIONED to approve the Boise County Resolution 2013-43A, amending and superseding 2013-43, for a typographical error in an account number. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Clerk Prisco presented Resolution 2013-58 for unanticipated revenue and expense associated with an IDJC Mini-Grant. Commissioner Anderson MOTIONED to approve Boise County Resolution 2013-58, a Boise County Resolution adjusting the FY 2013 Boise County District Court Fund, Community Justice Department budget, to receive \$1,777.86 and matching funds of \$175.83, for a total of \$1,953.69. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Clerk Prisco presented Resolution 2013-59, using fund balance for the purchase of laptops for the Community Justice Department (as approved by the Technology Committee). Commissioner Anderson MOTIONED to approve Resolution 2013-59, a Boise County resolution adjusting the FY 2013 District Court Fund, Community Justice Department budget for the purchase of computers in the amount of \$4,613. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Clerk Prisco presented Resolution 2013-60, for unanticipated revenue and expense, for the Emergency Services Department (for network extenders equipment). Chair Balding MOTIONED to approve Resolution 2013-60, a Boise County Resolution adjusting the FY 2013 budget for the Emergency Services fund (Department), in the amount of \$899.97, for network extenders. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Clerk Prisco presented Resolution 2013-61, adjusting the Sheriff's Reserves Fund for unanticipated revenue and expense associated with mass gathering events. Chair Balding MOTIONED to approve Resolution 2013-61, a Boise County resolution to adjust the FY 2013 Sheriff's Reserve Fund budget, for revenues from mass gatherings and related expenses, in the amount of \$12,114.00. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Clerk Prisco presented Resolution 2013-62, to establish the authorization of vehicular repeaters purchased by EBCAD and the transfer of certain repeaters to other agencies. Commissioner Wilkins MOTIONED to approve Resolution 2013-62, a Boise County resolution to transfer items purchased

under CDHD, ASPR Allotment, to ambulance units and the Sheriff's Department vehicles, for the transfer of radio equipment, to the City of Horseshoe Bend, a political subdivision, ambulance unit, as well as the Boise County Sheriff's Department, per the attached list. The Horseshoe Bend Ambulance is in the amount of \$2,571.50 and Sheriff's Fund is in the amount of \$20,572.00. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-nay. Motion passed.

Clerk Prisco presented Resolution 2013-63, to adjust the Garden Valley Snowmobile Fund for unanticipated revenue and expense. Commissioner Anderson MOTIONED to approve Resolution 2013-63, a Boise County resolution to increase the FY2013 Garden Valley Snowmobile Fund, for unanticipated revenue, in the amount of \$3,786.85. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Clerk Prisco presented Resolution 2013-64, for unanticipated revenue and expense in the Justice Fund, Sheriff's Department, under an ITD grant. Commissioner Anderson MOTIONED to approve Resolution 2013-64, a Boise County resolution to adjust the FY 2013 budget of the Justice Fund, Sheriff's Department, for unanticipated revenue of an ITD equipment grant, in the amount of \$6,125.00. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Clerk Prisco presented Resolution 2013-65, adjusting the Justice Fund, Sheriff's Department, for unanticipated revenue under the BLM Contract. Chair Balding MOTIONED to approve Resolution 2013-65, a Boise County resolution to adjust the FY 2013 budget, for the Justice Fund, Sheriff's Department, in the amount of \$500, which was more than anticipated. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Clerk Prisco presented Resolution 2013-66, for unanticipated revenue associated with the Elks Complex fire. Commissioner Anderson MOTIONED that Boise County adopt Resolution 2013-66, a Boise County resolution to adjust the FY 2013 budget for the Sheriffs Reserve Fund, for the Elks Complex fire, for salaries paid out of \$14,479.70 for a total amount received of \$28,110.00. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Clerk Prisco presented Resolution 2013-67, adjusting the FY 2013 budget for the Bond Fund, to reflect anticipated transfers and cash carryover. Chair Balding MOTIONED to adopt Resolution 2013-67, a Boise County resolution to adjust the FY 2013 Bond Fund budget for anticipated transfers and cash carryover, in the amount of \$175,312.33. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-nay. Motion passed.

Clerk Prisco presented Resolution 2013-68, a resolution to move the Sheriff's Reserves Fund (a separate fund established under I.C. 31-3302) into the Justice Fund, as a separate department. Initially established to hold the operations of the Sheriff's Department for the policing of special events (mass gatherings) but which now includes other activities. Prosecutor Gee reviewed the resolution and stated that he did not see any legal issues with the resolution. Chair Balding MOTIONED to approve moving the Sheriff's Reserve Fund into the Justice Fund, under Resolution 2013-68. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-nay. Motion passed.

Clerk Prisco presented Resolution 2013-69, which adjusts the General Operations Department (General Fund) for unanticipated salary and benefits incurred in order to maintain established hours of the Horseshoe Bend Annex office hours. Commissioner Anderson MOTIONED to adopt Resolution 2013-69, a Boise County resolution to increase the FY 2013 expenses in the General Operations Department, in the amount of \$2,397.36. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Clerk Prisco presented Resolution 2013-70, for the General Fund, Extraordinary Legal Department, to reflect the results of a settlement agreement. Commissioner Anderson MOTIONED to adopt Resolution 2013-70, a Boise County resolution to increase the FY 2013 General Fund budget, for unanticipated "A" and "D" expenses, in the Extraordinary Legal Department. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

**INDIGENT:** APPROVAL OF FCO'S - Chair Balding MOTIONED to go into executive session under 67-2345(1)(d), exempt from disclosure, for case 13-04-B, FCO's. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously. Coming out of executive, regarding FCO's: Commissioner Wilkins MOTIONED to approve the Findings of Facts and Conclusions on case 13-04-B, as presented, and with directive to staff to send copies to the applicant and the appellant's legal counsel. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

**PUBLIC HEARING - OPENING FY 2013 BUDGET:** Chair Balding MOTIONED to open the public hearing for the FY 2013 budget. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously. Jayne Reed, Garden Valley, referred to Chair Balding being in the audience during last year's budget opening and the process last year. She is not clear on this process and dealing with unanticipated expenses. She is concerned about taxpayer dollars being spent without approval. Commissioner Wilkins spoke about the budget process and resolutions. Clerk Prisco stated that there will need to be another public hearing to open the FY 2013 budget, at the end of October, for all final adjustments to the FY 2013 classification. Chair Balding MOTIONED to close the public hearing for the FY 2013 budget adjustments. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Clerk Prisco presented Resolution 2013-71, with Addendum A, as corrected. Commissioner Wilkins MOTIONED to adopt Resolution 2013-71, a resolution preparing a permanent document amendment to the FY 2013 budget, for paying the current expenses of Boise County, Idaho, for the fiscal year beginning on the 1<sup>st</sup> day of October, 2012 and ending on the 30<sup>th</sup> day of September, 2013, with the corrected Addendum A. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Commissioner Wilkins MOTIONED to recess for lunch. Chair Balding SECONDED. All ayes.

**CONTRACTS/AGREEMENTS/GRANTS:** Commissioner Wilkins MOTIONED to table the Independent Contractor Agreement, with the Chief Deputy Prosecutor, until later in the day. Chair Balding SECONDED. All ayes; motion passed.

Chair Balding MOTIONED to sign the Benchmark Contract Extensions: PTND in the amount of \$20,400 and Strengthening Families, in the amount of \$6,729.80. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

The Legal Areas Project Contract between Boise County and Geographic Mapping Consultants, Inc., was presented and determined that the document had been reviewed by Prosecutor Gee. The contract is anticipated to come in at under \$120,000. Commissioner Anderson MOTIONED to enter into the Legal Area Contract between Boise County and Geographic Mapping Consultants, Inc., and that the compensation total is not to exceed \$120,000. Chair Balding SECONDED. Roll call vote:

Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson- aye. Motion passed unanimously.

Emergency Manager, John Roberts, presented a draft contract for a Road GPS Location Project. This would improve the road layer of the GIS software. Mr. Roberts also requested the Board, if they approve this contract, to also approve the purchase of a new GPS unit. Commissioner Anderson MOTIONED to enter into a Road GPS Location Contract between Boise County and David Anthony, with changes to be made; proposed completion date, remove the "not to exceed" \$5,000.00, establish \$26 per assessment price and the contracts to be presented at the Department Head meeting as an agenda item on September 30<sup>th</sup>, 2013. The motion FAILED FOR LACK OF A SECOND. Commissioner Anderson MOTIONED that the contracts be amended to include a not to exceed lump sum price based on definitive miles of road and the number of parcels to be assessed, to be considered at the Department Head meeting of September 30<sup>th</sup>, 2013. Motion FAILED FOR LACK OF A SECOND.

Sheriff's Lieutenant, John Archer, presented the agreement to provide law enforcement protection to the City of Horseshoe Bend. Commissioner Wilkins MOTIONED to approve the agreement to provide law enforcement protection, between Boise County and the City of Horseshoe Bend, a municipality, for one year, commencing on October 1<sup>st</sup>, 2013 through September 30<sup>th</sup>, 2014. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson- aye. Motion passed unanimously.

A sales agreement between Western States, for a pneumatic roller, and Boise County (Road Department) was discussed; including Prosecutor Gee's comments. Commissioner Anderson MOTIONED to table the lease agreement between the Boise County Road Department and Western States, until Prosecutor Gee is able to ensure that his changes are made. Commissioner Anderson stated that a BOCC resolution will be needed for the agreement (Clerk to prepare) once the Prosecutor's comments are resolved. Commissioner Anderson RESTATED her MOTION to table the agreement until the Prosecutor/Clerk have prepared the documents requested. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

**BOISE COUNTY/EBCAD:** The Board adjourned from the regular BOCC and sat as the Governing Board of EBCAD. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Jerry Newland, EBCAD Director of Operations, presented information on the ICRMP Insurance Policy, estimated at \$2,400 per year. Commissioner Anderson MOTIONED that the Boise County Commissioners, acting as the Governing Board for EBCAD, enter into the Joint Powers Subscriber Agreement with ICRMP on behalf of the District. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Commissioner Anderson MOTIONED that the BOCC, acting as the Governing Board for East Boise County Ambulance District (EBCAD), complete the Memorandum of Understanding, a definition of the relationship between Boise County and EBCAD. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Chair Balding MOTIONED to recess as the Governing Board and reconvene as the regular Board. Commissioner Wilkins SECONDED. All ayes; motion passed.

**BILLS:** Chair Balding MOTIONED to approve all the claims, in the amount of \$200,786.01. Commissioner Anderson SECONDED, noting that there are numerous overdrawn budget line items (accounts). DISCUSSION: Commissioner Wilkins would like the Board to consider a directive, to the

Elected Officials/Department Heads, notifying them that we will no longer pay a bill on any line item if it is over budget unless they have sent some documentation acknowledging that it is over and where they plan on taking those funds from. Roll call vote: Commissioner Wilkins-nay; Chair Balding-aye; Commissioner Anderson-aye. Motion passed.

General Fund	\$	19,578.00	Solid Waste	\$	32,280.83
Road & Bridge	\$	51,810.47	Tort	\$	8,707.00
Justice Fund	\$	49,722.85	Warrant Redemption		
EBCA	\$	2,249.66	Weeds	\$	3,797.00
District Court	\$	5,474.90	E911	\$	6,120.23
Health Preventive	\$	17,697.00	Snowmobile IC8-A	\$	8.75
Indigent	\$	60.75	Snowmobile GV8-B	\$	5.20
Revaluation	\$	217.28	Sheriff's Reserves	\$	2,525.70
			Sheriff's Vessel	\$	2,533.35

**DEMAND WARRANTS:** Commissioner Wilkins MOTIONED to approve demand warrants for Jamie Anderson, for reimbursement of medical insurance and travel expense, in the amount of \$748.75; approve ARRA demand warrant for Boise County Noxious Weed Control, in the amount of \$1,480.44, for reimbursement of Superintendent and Administrative salary; approve ARRA demand warrant to Carl's Cycle Sales, Inc., in the amount of \$1,360.00, for repair of two Honda motors; approve ARRA demand warrant to D&B Supply, in the amount of \$38.95, to replace a limber bar; a demand warrant for reimbursement to Phyllis Giron, from the EBCAD budget, in the amount of \$317.84, for the purchase of chairs for the Placerville Ambulance building; a demand warrant to Horseshoes Hardware, in the amount of \$114.95, for chain saw chains and couplers; a demand warrant to Red River Specialties, in the amount of \$358.56, for purchase of herbicide; a demand warrant to Staples Advantage, in the amount of \$126.69, for backup battery system for ARRA computer and a demand warrant to Vermeer Rocky Mountain, in the amount of \$2,700.00, for the lease of a chipper for ARRA crews. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously. Commissioner Wilkins MOTIONED to approve a demand warrant to RC Hayes Construction, in the amount \$41,930.15, for the 5<sup>th</sup> payment on the Boise County Public Safety storage facility. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

**DEPARTMENT ISSUES:** Idaho City Historical Society request - Clerk Prisco presented, on behalf of Todd Lanham of the Idaho City Historical Society, a request for the County to donate an unused safe, located in the old library building, to the museum. This is allowed by statute. Commissioner Anderson MOTIONED for Clerk Prisco to proceed with a resolution to transfer a historical safe, no longer being used by the County, to the Idaho City Historical Society, to be used in the Idaho City Historical Museum. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Tax Deeds-Treasurer Hutchings: The Commission reviewed information, regarding a parcel purchase made during the September tax deed sale, on RP07N02E333050, T7N R2E Section 33, Lot 2 Less Canal R/W (8.50 AC). The parcel was posted incorrectly by the County and the purchaser is not interested in the actual lot. Commissioner Wilkins MOTIONED to allow Timothy E. Bowen, Caldwell, ID, to pull his bid for RP07N02E333050, T7N R2E Section 33, Lot 2 Less Canal R/W (8.50 AC), because the property was incorrectly posted by the County. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Commissioner Anderson MOTIONED to have the Chair sign the tax deed associated with properties sold at auction on September 18<sup>th</sup>, 2013. Commissioner Wilkins SECONDED. Roll call vote:

Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

**MINUTES:** Commissioner Wilkins MOTIONED to table the August 6<sup>th</sup>, 2013 minutes of the County Commissioner meeting, for corrections. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously. Commissioner Wilkins MOTIONED to approve the Boise County Board of County Commissioner meeting of September 10<sup>th</sup>, 2013, official meeting minutes, as presented. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-abstained (due to absence at meeting); Commissioner Anderson-aye. Motion passed.

**MISCELLANEOUS & CORRESPONDENCE:**

- FY 2014 Department Payroll Sheets signing: Tabled until September 30<sup>th</sup>, 2013, afternoon meeting.
- Mass gathering fee waiver request – Race to the Summit: Commissioner Wilkins summarized the request, the event benefits the Horseshoe Bend School District. Commissioner Wilkins MOTIONED to waive the \$100 mass gathering permit fee for the Race to the Summit event, based on all proceeds go to the community and the Horseshoe Bend School District. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.
- John Roberts, Emergency Services Coordinator, presented updated information on the Double Robie/Aldape Challenge event. Commissioner Anderson MOTIONED to rescind the Board’s denial of the event and moved to approve the event. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.
- Commissioner Wilkins MOTIONED to sign the contract with Jay Rosenthal, as an independent contractor to the County. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

With unanimous consent, the Board recessed for a break.

- Commissioner Wilkins MOTIONED to approve Resolution 2013-72, a Boise County resolution decreasing the circuit breaker portion of the Solid Waste fees, from \$31.50 to \$30.00. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.
- Commissioner Anderson MOTIONED to deny the Certificate of Residency for Nathaniel David Edwards, as he does not meet the residency requirements for Boise County at this time. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.
- Commissioner Anderson MOTIONED to certify that the following are legal residents of Boise County and are eligible for tuition aid from the County: Darby Renfro, Sam Root, Benjamin Updike, William Crow, James Dovel, Kit Fairburn, Jacob Johnson, Kevin Colvin, and Houston Coulters. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

- Grimes Creek Road (agenda amendment): The Commission discussed the closure of the Grimes Creek Road, past the closure sign. The matter will be addressed during the October 1<sup>st</sup> meeting.

**FUTURE AGENDA TOPICS:**

- Snowmobile Ordinance – a public hearing needs to be scheduled.
- Idaho Code for budget opening/resolutions - Prosecutor Gee to review.

Commissioner Wilkins MOTIONED to adjourn the meeting until 1:30 at the Public Safety Building. Chair Balding SECONDED. All ayes; motion passed.

Approved this 15<sup>th</sup> day of October, 2013.

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**BARBARA M. BALDING**, Chair  
Boise County Board of Commissioners

**Attest:**

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MARY T. PRISCO, Clerk to the Board