

BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 9th, 2014
BOISE COUNTY COMMISSIONER'S ROOM
MEETING MINUTES

In attendance: Chair Wilkins, Commissioner Balding, Commissioner Anderson via telephone, Assessor Adamson, PA Gee, Clerk Prisco, Chief Administrator Woodstrom.

Chair Wilkins called the meeting to order at 10:00 am and the pledge of allegiance was recited.

COMMISSIONER DISCUSSION/COMMITTEE REPORTS: Chair Wilkins attended the RC&D meeting and stated they are working on budgets. Commissioner Anderson asked about the Payette River Scenic Byway, Chair Wilkins stated only the budgets were discussed.

Commissioner Anderson stated she sent an email to the Board on stats from our web page. Commissioner Anderson stated that Tom Nelson, Veridean Technology, could conduct a training. Commissioner Anderson spoke about getting a quote on the cost to add a folder for public comment.

Commissioner Anderson stated she received information from Dan Gasiorowski which was a flyer stating there is free transportation for Veterans going back and forth to Boise.

Title III discussion – Chair Wilkins sent a copy of letter supporting Title III. The deadline is Sept. 19th, 2014 for comments.

Payette Scenic Byway letter/resolution – Commissioner Anderson would like it to be adopted by resolution but Commissioner Balding stated she doesn't think we need a resolution.

CONSTITUENT INPUT: Jayne Reed, Garden Valley, stated she was disappointed by the majority of the Boards' decision concerning the budget. Ms. Reed also spoke about taxes and the Alamar debt.

AMENDMENTS TO THE AGENDA: Prosecutor Gee has to leave early today so the Weilmunster MOU needs to be moved up. Commissioner Anderson spoke about being gone during the 1:15 time but can be reached by phone until 2 pm so the Board would like to move the Weilmunster MOU to the beginning of the 1:15 time. Commissioner Balding MOTIONED to move the Prosecutor time as there is a conflict of time and scheduling of the Prosecutor. Chair Wilkins SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed.

MINUTES: The July 21st, 2014 minutes were table. Chair Wilkins MOTIONED to approve the Boise County Board of Commissioners Wednesday, July 23, 2014 official meeting minutes as presented. Commissioner Balding SECONDED. All ayes, motion passed. Chair Wilkins MOTIONED to approve the Boise County Board of Commissioners Tuesday, July 15, 2014 official meeting minutes as presented. Commissioner Balding SECONDED. All ayes, motion passed.

DEPARTMENTAL ISSUES: Road Dept. – purchase request \$1,000 excess for cutting edges and sand. Bids for sand were from Dobson Gravel, \$1,500 for the Horseshoe Bend area, Baumhoff Construction, \$4,000 and Gardner Construction, \$17,300 for Idaho City area, Severance Sand & Gravel, \$2,720 and Roadrunner Ready Mix, \$2,800 for the Garden Valley area. Commissioner Anderson MOTIONED to approve the purchase, in excess of \$1,000, for the Boise County Road & Bridge Department for cutting blades and to purchase the sand needed. Commissioner Balding added to the motion; for the Horseshoe Bend side, vendor is Dobson Gravel \$1,500, for Idaho City

side, vendor is Baumhoff Construction for \$4,000 and for the Garden Valley side, Severance Sand & Gravel for \$2,720. Commissioner Balding SECONDED. All ayes, motion passed.

Surplus resolution – the Board reviewed the resolution and list. Chair Wilkins MOTIONED to approve a resolution to surplus and sell unneeded Road Department vehicles, Assessor and Community Justice vehicles with the change in the verbiage that it is understood that the surplus equipment vehicles shall be sold by public auction unless retained by the County for use by other departments, as submitted. Commissioner Anderson SECONDED. All ayes, motion passed.

Clear Creek drainage issue – Commissioner Balding spoke about this. Chuck Morgan, from the Road Department, spoke about this issue.

Road Department Assistant, Chuck Morgan, spoke to the Board about purchasing salt. Mr. Morgan stated that it is through the State contract. Commissioner Anderson MOTIONED to approve expenditure in excess of \$1,000, through Road & Bridge, to purchase salt from the State Contract, not to exceed \$4,289. Commissioner Balding SECONDED. All ayes, motion passed.

P&Z workload discussion – Commissioner Anderson spoke about the information given to the Board last week. The request is for a 19 hr/wk part-time permanent position. Commissioner Anderson stated she doesn't see the workload warranting another person. Commissioner Balding agrees with Commissioner Anderson, Chair Wilkins disagrees. Administrator Canody stated that Ms. Yonker's 60 days of temporary employment are soon up and Ms. Canody is requesting that Nola stay until the end of November. The Board approved this request.

Refund issue – Northridge @ Terrace Lakes – P&Z Administrator, Rora Canody, asked that \$2,914.00 be refunded to Mr. Bramon. The Board discussed what should or shouldn't be retained for services rendered. Commissioner Anderson MOTIONED that they return a balance refund to the applicant, Northridge at Terrace Lakes, less the \$450 fees collected for 2014. Commissioner Balding SECONDED. Commissioners Balding and Anderson – aye; Chair Wilkins - nay, motion passed.

Solid Waste – ID Power issue – Mr. Bottoms presented information to update fixtures at the Solid Waste buildings in Horseshoe Bend. Commissioner Anderson MOTIONED to approve an expense in excess of \$1,000 for the Solid Waste Department to replace lighting fixtures, this is an upgrade, using an ID Power incentive, total project \$1,910 with a reimbursement from ID Power estimated to be \$996. Motion died.

Lighting and a shut-off for a fuel tank were requested by Risk Management for the quonset hut in Horseshoe Bend as there isn't any power in the building at this point. Commissioner Balding MOTIONED to approve the bid proposal from White Electric for the Horseshoe Bend waste quonset hut fuel shut-off, in the amount of \$3,760, as it has been recommended by our Risk Management. Commissioner Anderson SECONDED with discussion that this was the low bid. Commissioners Balding and Anderson – aye; Chair Wilkins - nay, motion passed.

Miller Enterprises discussion – This is concerning their contract and it was tabled until the next meeting. There was discussion about what is being hauled by whom.

CONTRACTS/AGREEMENTS/GRANTS: Procurement Card Agreement & Policy Resolution – this was tabled until September 12th.

Generator Contract – maintenance agreement – There was discussion on the Placerville Ambulance building generator. It is a mobile unit, on a trailer and there is no place to store it at the Placerville building. Commissioner Anderson MOTIONED to approve the agreement between Boise

County and Northwest Power Systems to provide professional services to provide generator repair and maintenance for seven generators located throughout the county with the possibility that more will be added in the future. Commissioner Balding adding that the cost of labor, etc. should be included. Commissioner Anderson restated her motion; that we approve the Professional Services Agreement between Boise County and Northwest Power Systems for generator repair and maintenance in the amounts of; labor \$79 per hour, travel \$.85 per mile and electrical \$70 per hour, with an annual appropriated budget to include the bid prices, quotes included in the last page of the request for quotations to cover the following generators, including but not limited to, seven generators at different locations in Boise County. Commissioner Balding SECONDED. Commissioners Anderson and Balding – aye, Chair Wilkins - nay, motion passed. Emergency Management Coordinator, John Roberts, asked about a \$5,000 expense to be approved. The Board tabled this and has asked for paperwork on this.

Community Justice – Assistant, Ellie Wolery, is in attendance. This is a Memorandum of Agreement for the CIP Program. Commissioner Anderson MOTIONED to enter into the Memorandum Agreement to support the Community Incentive Program, Re-Entry Program and the Mental Health Program with the IDJC. Commissioner Balding SECONDED. Commissioners Balding and Anderson – aye; Chair Wilkins - nay, motion passed.

JABG application for 2013 – The funds are for ICAN program. Commissioner Anderson MOTIONED to move forward with the application for the ID JABG FY2013. Commissioner Balding SECONDED. Chair Wilkins added that the allocation is \$2,500 with matching funds to come from Boise County in the amount of \$228. All ayes, motion passed.

DEMAND WARRANTS: Nothing was presented.

INDIGENT: The Promissory Note draft review was tabled for changes by Prosecutor Gee. Chair Wilkins MOTIONED to go into executive session per Idaho Code 67-2345(1)(d), to discuss the following (indigent) cases: 14-08-D, 11-3-B, 12-5-F, 12-12-C, 13-03-B, 12-7-A, 13-03-A, 12-6-A, 12-10-C, 13-02-A and 12-12-B. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye, motion passed. Chair Wilkins MOTIONED to deny case 14-08-D for lack of compliance with indigency. Commissioner Balding SECONDED. All ayes, motion passed. Chair Wilkins MOTIONED to sign the CAT Board assignments on the following cases: 11-3-B, 12-5-F aka 12-12-C and aka 13-03-B, case 12-7-A aka 13-03-A, case 12-6-A, 12-10-C, 13-02-A and 12-12-D. Commissioner Balding SECONDED. All ayes, motion passed.

MISCELLANEOUS & CORRESPONDENCE:

- Board of Equalization (Monthly reports/action) – there was nothing to report. Commissioner Anderson has left the meeting.
- Resolutions – the following are being held because of the need for a unanimous vote: E911 Fund, FY 2015 fund balances, General Fund Data Processing and Jury Commissioner.
- Resolution for Noxious Weed fund - Chair Wilkins MOTIONED to approve Resolution 2014-60, a Boise County resolution adjusting the Boise County Noxious Weeds fund FY 2014 budget, the Noxious Weeds fund will receive unanticipated revenue and incur unanticipated expenses associated with the USFS Annual Operating Plan. USFS AOP provides additional funding to Boise County in the amount of \$1,850 and the BLM agreement provides additional funding to Boise County in the amount of \$4,000 and the annual budget procedure has been complied with in making the said adjustments. The budget adjustment shall not result in an increase in property taxes so the revenue will be a total revenue amount of \$5,850 with the total expense amount of \$5,850. Commissioner Balding SECONDED. Motion passed.

- 2014-61 Community Justice – Chair Wilkins MOTIONED that this is a resolution adjusting the Boise County District Court fund/Community Justice Department and that they will receive unanticipated revenues and incur unanticipated expenses associated with the Community Justice Trail Maintenance and Stewardship Grant Project 14BNF014 in the amount of \$15,000 and authorize, through the Southwest Idaho Resource Advisory Committee (RAC), revenue total amount is \$15,000 and the expense amount was \$15,000 for the trail maintenance and stewardship. Commissioner Balding SECONDED. Motion passed.
- 2014-62 Court Facility Fund - Chair Wilkins MOTIONED to approve Resolution 2014-62, a Boise County resolution to establish a Court facilities fund whereas the Boise County Courthouse needs to have a Court facilities fund established for the purpose of spending funds for planning, remodeling and construction of Court facilities and the initial funding for establishing Court facilities fund has been included in the approved FY2015 budget, via Boise County Resolution 2014-58 and the initial planning established in the approved FY 2015 budget was accomplished through a transfer of balance from the existing Court budget. In order to comply with the fund balance restrictions of I.C. 31-867(2), whereas the Court facilities fund shall be separate from the County's current expense and shall be solely dedicated to the purposes set forth in this document. Commissioner Balding SECONDED. Motion passed.
- Dishion Enterprises Adult Probation Report – Board reviewed.
- Certificates of Residency – Chair Wilkins MOTIONED to approve the following Certificates of Residency for R. Briggs, K. Fetters, M. Furhirman, M. Gilmore, A. Grigg, P. Hunter, A. Miran, J. Moore, A. Olivos, E. Sanders and M. Yearsley. Commissioner Balding SECONDED. Motion passed.
- Joint Cooperative agreement (MOU) – tabled until Prosecutor Gee is available.
- Future Agenda Topics Review – the Board discussed future agenda items.

Commissioner Anderson is joining via telephone.

- Emergency Management Services Coordinator, John Roberts, requested approval for \$5000 to pay out of funds. Chair Wilkins is reading this into the record. Chair Wilkins MOTIONED to allow the Emergency Management Department the authority to exceed the \$1,000 purchasing, in the amount of \$5000, with funds coming from the accounts 0440-0002, fund 0471, 0476, 0476-0002, 0480, 0561 and 0561-0001 as presented via email that I (Chair Wilkins) will give to the Clerk, in the amount of \$5,000. Commissioner Balding SECONDED. All ayes, motion passed.

LEVIES CERTIFICATION: This has been moved to the September 12th, 2014 meeting.

PA ISSUES: Arrow Rock Road Maintenance Contract was discussed. Road Department Superintendent, Bill Jones and Assistant Chuck Morgan are in attendance. Bill is good with the changes on the contract. Chair Wilkins MOTIONED to approve the Road Maintenance Agreement regarding Arrow Rock Road as presented during today's meeting, September 9th, 2014 with the changes that removed the fees for the equipment in the hourly rates and terms of termination that were bad as well as other tweaking done by the Prosecutor for compliance and termination. Commissioner Balding SECONDED. Motion passed.

Prosecutor Gee presented a draft letter to Atlanta Highway District concerning the maintenance of Arrow Rock Road, which also states that we are in the bid process.

Joint Cooperative agreement (MOU) from earlier today – Commissioner Anderson stated she would like to have this submitted as a draft and to send to Jon Devalle at Garden Valley Fire District, Tracy Wright at the City of Horseshoe Bend and Commissioners with "draft" printed on it.

Prosecutor Gee introduced Jolene Maloney, who has contracted with the Prosecutor's office.

Chair Wilkins MOTIONED to go into EXECUTIVE SESSION per I.C. 67-2345(1)(f): Pending Litigation and EXECUTIVE SESSION per I.C. 67-2345(1)(b): Personnel. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed.

Chair Wilkins stated, coming out of executive session under pending litigation, a brief potential issue was discussed and under personnel, no decisions were made either.

Prosecutor Gee briefly discussed the gaming issue.

BILLS: Chair Wilkins made a MOTION to pay the claims approval report, holding the CAI bills as discussed in the amount of \$2,593.29 and pay the remaining claims against Boise County in the amount of \$108,926.51. Commissioner Balding SECONDED. All ayes; motion passed.

General Fund	\$	25,783.19	Solid Waste	\$	28,274.43
Road & Bridge	\$	10,393.12	Weeds	\$	15,578.18
Justice Fund	\$	21,673.78	E911	\$	2,341.42
EBCA	\$	1,754.72	Snowmobile IC8-A	\$	45.00
District Court	\$	3,259.11	Sheriff's Vessel	\$	405.95
Indigent	\$	868.00			

AT WILL POLICY: The changes to the policy were discussed with Prosecutor Gee.

WEILMUNSTER MOU DISCUSSION: This was moved to 1:15 pm. Assessor Adamson is in attendance for discussion. Commissioner Anderson (via phone) spoke about invoices, change orders, etc. Prosecutor Gee spoke about the potential bridge match.

Chair Wilkins made a motion to recess today's meeting and reconvene at 10:00 a.m. on Friday, September 12th. Commissioner Balding SECONDED. All ayes, motion passed.

Approved this 9th day of December, 2014.

VICKI L. WILKINS, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board