

BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, AUGUST 26<sup>th</sup>, 2014  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

In attendance: Chair Wilkins, Commissioner Balding, Commissioner Anderson, Clerk Prisco, Chief Administrator Woodstrom and Treasurer Hutchings.

Chair Wilkins called the meeting to order and the Pledge of Allegiance was recited.

**COMMISSIONER DISCUSSION/COMMITTEE REPORTS:** Commissioner Balding attended the Central District Health meeting where they talked about the illegal aliens that have come into Idaho this year, an Eboli presentation, strategic planning and financial reports. Commissioner Balding attended the limited gaming discussion with the Wilderness Ranch area residents where they were at about 60-40 in favor of limited gaming.

Commissioner Anderson attended the US Forest Service planner and road staff meeting. Prosecutor Gee, P&Z Rora Canody, Road Dept. Bill Jones and Commissioner Anderson were also in attendance.

Commissioner Anderson attended the ID Power Electrical Planning Committee meeting. Commissioner Anderson also asked that they make a presentation to this Board. Commissioner Anderson attended the Payette Scenic Byway asking that Boise County approve/adopt their plan. Commissioner Balding stated she is concerned with the bicyclists on the highway.

Chair Wilkins attended a portion of the Garden Valley gaming meeting, along with the Horseshoe Bend and Idaho City gaming meeting. Chair Wilkins attended the Horseshoe Bend City Council meeting. Chair Wilkins attended the ULO meeting and stated they have reviewed through chapters 5 & 6.

Procurement Card bank response – Commissioner Anderson stated they are still working on streamlining the software and yes, each person who needs a card will be issued one with their name on it (but will be in the hands of the department administrator).

Commissioner Balding spoke to Emergency Management Services Coordinator, John Roberts and Sheriff Roeber concerning the money for the remodel of the Public Safety Building. Commissioner Balding spoke to Sheriff Roeber about the restroom for dispatch and that it has not been built yet.

Commissioner Anderson spoke of the Independent Contractor Agreement with Jody Maloney. She feels they made an error in signing the document. The discussion will continue during Prosecutor Gee's time.

**CONSTITUENT INPUT:** Jayne Reed, Garden Valley, spoke about the budget hearing and her thoughts on it. Ms. Reed stated that she attended most of the budget workshops and filled out a public request for documents from the Clerk's office.

**AMENDMENTS TO THE AGENDA:** There were none.

**MINUTES:** Chair Wilkins MOTIONED to approve the Board of County Commissioners official meeting minutes for Thursday, July 10<sup>th</sup>, 2014 with the change in spelling made. Commissioner Balding SECONDED. All ayes, motion passed unanimously.

**DEPARTMENTAL ISSUES:** P&Z – Reappointment of Commission members – seat one is Dan Gasiorowski and seat three is Rosemary Ardinger. Ms. Canody is recommending both to serve again. She would like to place notice on the website and possibly in the newspaper for one more member for the 7<sup>th</sup> member seat. The Board agrees for Rora to go forward. Commissioner Balding MOTIONED to accept the P&Z Administrator’s recommendation to reappoint seat one held by Dan Gasiorowski and seat three held by Rosemary Ardinger for the P&Z Commission. Chair Wilkins SECONDED and added that clarification that both terms and seats are for four years. Commissioner Anderson gave further discussion on the timing of receiving the information from P&Z. All ayes, motion passed unanimously.

Facilitator for ULO – Rora Canody handed out a document, created by her but signed by Mitchel Tain. Chair Wilkins MOTIONED to accept the P&Z recommendation on the 3 -2 vote that the Board does not accept, at this time, any of the proposals presented by RBCI for the public facilitation on the ULO. There was discussion...Chair Wilkins recinded her motion. Chair Wilkins MOTIONED to accept the letter, from the P&Z Commissioners, presented in regards to the public facilitator for the ULO. Commissioner Anderson SECONDED. All ayes, motion passed unanimously.

Discussion on “snack budget” for P&Z workshops – Ms. Canody has been paying out of pocket for food supplied to the volunteers at the meeting. Chair Wilkins stated that she (Ms. Canody) should be reimbursed for the snacks and the Board agrees.

Emergency Management Service – Coordinator, John Roberts, spoke about getting a Boise County Facebook page and would like to know the Board’s concerns and/or thoughts. Commissioner Balding feels that this should be discussed with the Technology Committee. Commissioner Anderson asked that Mr. Roberts check with ICRMP for a policy on this and get back to the Board.

Redzone Computer discussion – Chair Wilkins asked where Mr. Roberts is at with signing of the agreements. Mr. Roberts stated “not very far”. It was asked as to where he is at with the emergency plan. He has not moved forward on this; he stated “this is a busy year”. Commissioner Balding asked why he is so involved in the remodel at the Public Safety Building.

Mr. Roberts spoke about unprotected areas of the County (non-fire department areas). Commissioner Anderson spoke about Mr. Roberts putting information in the Idaho World. Chair Wilkins stated that she would like to see him get more information on how the public is affected by this service.

Clerk/Treasurer – Joint Quarterly Report – Treasurer Hutchings stated there is one auditor’s certificate missing from June. Clerk Prisco stated that is not on the report. The Clerk/Treasurer are going to put more checks/balances in place on this. Commissioner Balding MOTIONED to accept the Treasurer/Auditor Joint Quarterly Report for the months of 4-1-2014 to 6-30-2014 as presented and it is in balance. Chair Wilkins SECONDED. Commissioner Anderson spoke about the available balance. All ayes, motion passed unanimously.

Treasurer – payroll change request – J. Newland, 6 month probation raise. Commissioner Anderson stated this was not allocated in the tentative budget. No job description attached and the dollar amount should be 3% for the increase. It should be \$12.36 and with the \$.40 increase the total will be \$12.75. This is tabled until the Treasurer works with the Clerk on the amount.

**LIQUOR LICENSE APPLICATIONS:** Chair Wilkins MOTIONED to approve the Retail Alcohol Beverage Licenses for the following entities: Garden Valley Chevron LLC, The Springs at Idaho City, Grandjean Properties LLC, Haven Hot Springs, Sourdough Lodge, Bogis Basin Recreational Association, Dirty Shame Saloon, G&G Merc Inc., Two Rivers Grill, Wild Bills LLC, Idaho Trudy's LLC/ Trudy's Kitchen and Idaho City Grocery. Commissioner Anderson SECONDED. All ayes, motion passed unanimously.

**CONTRACTS/AGREEMENTS/GRANTS:** J-U-B Engineers Supplemental Agreement – Southfork Payette River Bridge Project... additional \$14,200.00. Commissioner Anderson MOTIONED to enter into the supplemental agreement for the Southfork Payette River Bridge Project in Boise County, Project #A009986 with J-U-B Engineering, as a supplement to the original agreement 8552 signed September 18, 2013. Commissioner Balding SECONDED. Chair Wilkins - nay, Commissioner Anderson and Balding – aye, motion passed.

**DEMAND WARRANTS:** None.

**INDIGENT:** Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(d) to discuss cases 14-07-C, 14-07-D, 14-08-B and 13-10-C. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed unanimously.

Promissory Note draft review – Prosecutor Gee has worked with Deputy Clerk Loya.

Coming out of executive session per I.C. 67-235(1)(d), Chair Wilkins MOTIONED, on case 14-07-C to approve under suspension, case 14-07-D to deny due to they are over income, table case 14-08-B, and on case 13-10-C to deny due to lack of cooperation of the provider. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed unanimously.

**PUBLIC HEARING - FY 2015 EBCAD:** Commissioner Balding MOTIONED to approve the EBCAD taxing district budget for 2015, with the L-2 to follow, in the amount of \$204,206. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed unanimously.

The Board tabled the letter from USFS - Becker Integrated Project for review.

**PA ISSUES:** Prosecutor Gee gave an update and asked that the Weilmunster MOU discussion be put on the agenda for 2:30 pm on September 2, 2014. Commissioner Anderson stated she has met with the Prosecutor Gee and asked if the document he gave her prior to today, was incorrect? Prosecutor Gee stated he would comment on Commissioner Anderson's conversation of "the Board needs to move forward". He stated that he has not been holding up the process.

Arrow Rock Road Maintenance Contract & advertising verbiage – tabled until 9-2-14.

At Will Policy – Prosecutor Gee gave a sample policy to the Board. Review of the document is set for September 9, 2014 at 3 pm.

Prosecutor's building repair – Castle Mountain Homes put in a bid. Prosecutor Gee gave information for the water damage work and for installing carpet and painting. All total was approximately \$7,000. The Prosecutor's office will be closed September 23<sup>rd</sup> through 26<sup>th</sup> for the work to be done but they will be working out of the courthouse. Chair asked how the employees will be paid for this. There was discussion that the Prosecutor should have gotten three bids. Prosecutor Gee needs to discuss, with the Road Department Superintendent, Bill Jones, on the parking lot, to make changes for drainage.

Waiver language for tax deed sales. Prosecutor Gee sent the information to the Treasurer, Board, etc.

Letter from Atlanta Highway District – It was stated by the Board that the Elmore County side of Arrow Rock road has been closed for two weeks.

ULO – they are close to getting a draft document completed. Chair Wilkins asked, do we need to do a moratorium until the document is complete.

Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(b): personnel, with the Prosecutor. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed unanimously.

**PUBLIC HEARING - FY 2015 BOISE COUNTY:** The Board spoke of Idaho Code 63-802. The Board tabled their decision until September 2<sup>nd</sup> for review further.

Coming out of executive session I.C. 67-2345(1)-(d) for personnel, Chair Wilkins stated that no decisions were made, but that the Prosecutor is looking into a couple of matters as far as statute. Commissioner Anderson addressed her concern on the Independent Contractor’s Contract with Jolene Mahoney and that it has no budgetary constraints. Prosecutor Gee responded that there is an amount included in the tentative FY 2015 budget but not at a line item level. There was ongoing discussion with Ms. Mahoney on a set amount of time per week which would set a maximum amount.

**MISCELLANEOUS & CORRESPONDENCE:**

- Bills - Chair Wilkins MOTIONED to approve the claims report. Commissioner Balding SECONDED. All ayes, motion passed.

General Fund	\$	22,624.83	Solid Waste	\$	23,287.38
Road & Bridge	\$	12,130.13	Weeds	\$	541.22
Justice Fund	\$	1,185.73	Snowmobile IC8-A	\$	210.58
EBCA	\$	2,318.42	Revaluation	\$	707.83
District Court	\$	2,371.52	Tort	\$	8,624.00
Indigent	\$	200.00	Jr. College Tuition	\$	500.00

- Board of Equalization - monthly reports/action - none
- Future Agenda Topics Review – The Board reviewed the topics.
- Becker Project letter – previous letter provided, Commissioner Anderson will draft the impact statement.
- Resolutions – they were tabled until September 2<sup>nd</sup> meeting.
- ID Power Notice of Application (2) – no action was taken.
- Intermountain Gas Notice of Application – no action was taken.
- Resolution - Commissioner Anderson MOTIONED to approve Resolution 2014-57, a Boise County resolution adopting the EBCD budget for fiscal year 2015 after holding a public hearing on the tentative budget, no changes were made. Chair Wilkins SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed unanimously.
- Certificates of Residency (2) - Commissioner Anderson MOTIONED to approve the Certificate of Residency for Holly Bledsoe. Commissioner Balding SECONDED. All ayes, motion passed. The second certificate was tabled for more information.
- Historical Society letter – requesting an appointment for trustee of their Board, the Board of Commissioners will work on recruiting.

- Liquor License Renewal - Chair Wilkins MOTIONED to approve the retail liquor license 2015, #28 for Gerald L Bennett dba as Garden Valley Chevron LLC located in Garden Valley, approved contingent upon the state license being submitted to the Clerk's office no later than August 29<sup>th</sup>, 2014, 5:00 p.m. and the Clerk will not issue the license without receiving the state license. Commissioner Anderson SECONDED. All ayes, motion passed.  
Chair Wilkins MOTIONED to approve the retail alcohol beverage license, next two with the same condition, that the Clerk will not issue the County license approved by this Board if the state license is not submitted to the Clerk's office by August 29<sup>th</sup> at 5 p.m. for Granjean Properties LLC, 2015-29, and Jeffrey Wwyatt Sharply dba as The Springs, Idaho City, 2015-30. Commissioner Balding SECONDED. All ayes, motion passed.

Chair Wilkins MOTIONED to recess the Board of County Commissioner meeting and reconvene on September 2<sup>nd</sup> at 9:00 a.m. Commissioner Anderson SECONDED. All ayes, motion passed.

Approved this 2<sup>nd</sup> day of December, 2014.

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**VICKI L. WILKINS**, Chair

Boise County Board of Commissioners

**Attest:**

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MARY T. PRISCO, Clerk to the Board