

BOISE COUNTY BOARD OF COMMISSIONERS  
MONDAY, AUGUST 25<sup>TH</sup>, 2014  
BOISE COUNTY PUBLIC SAFETY BUILDING  
**OFFICIAL MEETING MINUTES**

In attendance: Chair Wilkins, Commissioner's Anderson and Balding, Clerk Prisco, Chief Administrator Woodstrom, Coroner Garlock, P&Z Administrator Canody, Sheriff Roeber, Solid Waste/Noxious Weeds Supervisor Mike Bottoms, Assistant Paul Rekow, Road Department Superintendent Bill Jones, Assistant Marilyn Newman, Prosecutor Gee, Treasurer Hutchings, Emergency Services Coordinator John Roberts and Community Justice Administrator Valarie Delyea.

Chair Wilkins called the meeting to order at 10:00 a.m. and the Pledge of Allegiance was recited.

**BILLS AND BUDGET FUNDS DISCUSSION:** The discussion was about exceeding line items and communications with the Clerk's office, "NO frenzy spending" and that there is one month left in the fiscal year. Commissioner Anderson spoke about the claims and that some have been held. Clerk Prisco spoke about the finalization of this year's (2014) budget and stated that the last bills will be processed on September 23<sup>rd</sup>, 2014 but could continue the hearing to the 30<sup>th</sup>, if needed.

**PURCHASING CARD DRAFT POLICY/PROCEDURES:** Chair Wilkins spoke about the draft and asked what is the department head/elected officials roll in this. There was discussion that each department may have more than one card as they may need to have one for travel, one for supplies, internet purchases, etc. A card can be issued within two days. Commissioner Anderson stated that the card must be specific to the line item account of the budget. Commissioner Balding stated there needs to be training of all employees that will be using the card.

Commissioner Anderson spoke about Resolution 2014-51 concerning fraud, misappropriations and other inappropriate conduct. Treasurer Hutchings asked about the daily transmittals sent to the Treasurer's office and then the normal ones that continue to go to the Clerk's office. Commissioner Anderson stated that if the Treasurer would put an internal policy in place, then it would have to be abided by.

**ROUNDTABLE DISCUSSION:** Prosecutor Gee handed out a draft document on the employment policy and also spoke about the gaming committee (clarifying the process...citizens committee to go to the Board with the question of having an advisory vote go out to the public). Regular roundtable discussions were heard.

**4-H STATISTICS:** Chair Wilkins spoke about the program, that there is no involvement in the Idaho City area and that we need to work on getting some programs going in this area.

Commissioner Anderson spoke about the Tech Committee and the doodle poll; not much response.

Chair Wilkins MOTIONED to adjourn the meeting at 12:20 p.m. Commissioner Balding SECONDED. Motion passed.

Approved this 18<sup>th</sup> day of November, 2014.

---

**VICKI L. WILKINS**, Chair  
Boise County Board of Commissioners

**Attest:**

---

MARY T. PRISCO, Clerk to the Board