

BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, AUGUST 12th, 2014
BOISE COUNTY COMMISSIONER'S ROOM
MEETING MINUTES

In attendance: Chair Wilkins, Commissioner Balding, Commissioner Anderson, Clerk Prisco, Deputy Clerk Sarita Loya, Chief Deputy Dee Woodstrom and Assessor Adamson.

Chair Wilkins called the meeting to order and the pledge of allegiance was recited.

COMMISSIONER DISCUSSION/COMMITTEE REPORTS: Commissioner Balding attended the budget meetings last week.

Commissioner Anderson attended the Boise Forest Coalition meeting and provided meeting notes. The Community Justice RAC Cooperative Agreement was addressed with her concerns. Commissioner Anderson met with Sharon Pratt (RC&D) on the Payette River Water Trail Project. Commissioner Anderson will draft a letter of support and present next week. Commissioner Anderson stated they are not moving forward with National Park Water Trail.

The Board discussed the Medical Director advertisement. Chair Wilkins provided a Summary of Duties draft. Chair Wilkins MOTIONED to approve the ad, as submitted, for publication in the Idaho World and any other places that we can send it. Commissioner Balding SECONDED. All ayes, motion passed unanimously. Chief Deputy Woodstrom was asked to submit the document to the Idaho World as soon as possible and add the summary to the County website. Chief Deputy Woodstrom asked the Board if it is to be sent to IAC, Department of Labor and any free contacts. The Board stated to send the summary to whomever we can to get the word out. Commissioner Balding was asked to advise Central District Health. Commissioner Anderson stated that the EMS website could post it as well, at the Emergency Medical Doctor Association site. Commissioner Anderson asked if we want the plan on the website, the rest of the Board agreed. Commissioner Balding stated she will be attending a Central District Health meeting and will take the information with her.

CONSTITUENT INPUT: Jayne Reed, Garden Valley, commented in regards to this Clerk's budget process and spoke about revenue issues.

AMENDMENTS TO THE AGENDA: Commissioner Anderson MOTIONED to amend the agenda today to consider a Wildland Urban interface Community Fire Assistance Grant Application, to be submitted Friday, which the timing was such that today is the only day that we can approve it as a Board and meet the grant deadline to complete a project that began in 2007 for an award of \$63,000, to move it to Miscellaneous and Correspondence. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye; motion passed unanimously.

MINUTES: Chair Wilkins MOTIONED to approve the minutes for Tuesday, July 8th, as corrected. Commissioner Balding SECONDED. All ayes, motion passed.

DEPARTMENTAL ISSUES: Assessor Adamson spoke about the information he received on purchasing a new mapping machine and stated that the black only copier costs more than a color copier. Assessor Adamson suggested that we go with Fishers as their quote is for a newer model and is competitively priced. Commissioner Balding MOTIONED to have Assessor Adamson proceed with the bid from Fisher for this machine and because the availability is in stock and I believe this is what is needed to meet requirements to produce documents to the public. Commissioner

Anderson asked for more discussion prior to the motion considered. Commissioner Anderson stated she is not a big fan of extended warranties; she stated the request exceeds the purchasing and asked if the General Fund reserve will be used to pay for this and she also wants to discuss the extended warranty. Assessor Adamson stated that it sounds like the extended warranty is available anytime during the first year. Chair Wilkins asked if Assessor Adamson could look into the extended warranty and delivery. Commissioner Balding AMENDED her MOTION to include that the Board give Assessor Adamson discretion as to either vendor, depending on availability, and rescinded the extended warranty provision. Commissioner Anderson SECONDED. Chair Wilkins clarified that it is to be paid through General Reserve Fund appropriation. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye; motion passed unanimously.

Road Department – Change orders: Bill Jones presented LHTAC change orders. Commissioner Anderson discussed the change orders with Mr. Jones. Commissioner Anderson MOTIONED to approve change order #4 and #6 for SouthFork Payette River Bridge SDC 3826 Key #26650. Change order #4 is for drill pads in the amount of \$1,800 and change order #6 is for abutment changes in the amount of \$803.96. Commissioner Balding SECONDED. All ayes, motion passed unanimously.

LHTAC progress reports: Bill Jones spoke about the project reports on bridges, stated the final design is complete and that LHTAC has approved. Mr. Jones stated it is slated for 2016 unless something changes between now and then, in regards to funding. Commissioner Balding spoke about the supplemental agreement and what is to be performed. Mr. Jones stated the original supplemental agreement was the redesign and it was bumped up to \$72,000. Mr. Jones stated the project is now complete and that the supplemental agreement was signed 1 ½ years ago. Commissioner Balding asked why there was a redesign. Mr. Jones stated that the City of Crouch did not like the original design.

Commissioner Balding spoke about the Montgomery Street potholes. Mr. Jones stated he is trying to address this issue.

Commissioner Balding also mentioned a corner piece of Clear Creek Road. Mr. Jones state that to make it better will be a challenge but it will be better. Commissioner Balding asked Mr. Jones when he anticipates taking out the leaning tree. Mr. Jones stated they are ready to start with the overlay on Grimes Creek and that the machinery will be there today to remove the trees along that road.

Commissioner Anderson asked Mr. Jones if there is an agreement with the Forest Service on the timber sale in the Middle Fork Payette area? How and by whom will the roads be maintained? Mr. Jones stated he will check on it for next week's discussion.

Mr. Jones spoke briefly about the Arrow Rock Road issue and stated that his assistant, Chuck Morgan, will be in later today to discuss this as Mr. Jones has a prior commitment.

LIQUOR LICENSE APPLICATIONS: Chair Wilkins MOTIONED to approve the Retail Alcohol Beverage License 2015 #7 Cascade Rafting & Kayak, #8 Ellie's Store, #9 Valley View Chevron, #10 Payette River Café LLC, #11 Terrace Lakes Resort and #12 Sonora Mexican Restaurant. Commissioner Balding SECONDED. All ayes, motion passed.

CONTRACTS/AGREEMENTS/GRANTS: Nothing was presented.

DEMAND WARRANTS: Commissioner Anderson MOTIONED to approve the demand warrant for Holladay Engineering, invoice #40396, in the amount of \$5,446.13 for the Middlefork Payette Bridge Project #0800106, Key 09521. Commissioner Balding SECONDED. All ayes, motion passed.

Commissioner Balding MOTIONED to approve the demand warrant for Ms. Delyea for a cash advance for the Restorative Justice training for two days, August 14 and 15, and it is also a reimbursement grant and that she will return the receipts as appropriate, in the amount of \$550. Commissioner Anderson SECONDED. All ayes, motion passed.

INDIGENT: Nothing was presented.

MASS GATHERING APPLICATION REVIEW: This review is for the Idaho Decompression mass gathering application to be held at the Spring Shores on October 10th through 12th. Commissioner Balding spoke of the Mass Gathering Committee's letter of recommendation and asked if we need to look at when the applicant should pay the fees. Commissioner Anderson MOTIONED to approve the application for the mass gathering permit for ID Decompression and recommend approval upon receipt of fees, cert of insurance listing bc as additionally insurance...and all contract fees to appropriate agencies be paid. Commissioner Balding SECONDED. All ayes, motion passed.

CERTIFICATE OF RESIDENCY: Chair Wilkins MOTIONED to approve the Certificate of Residency for K. Ambrose, as presented. Commissioner Anderson SECONDED. All ayes, motion passed.

PROCLAMATION 2014-01: Proclaiming September as Childhood Cancer Awareness Month. Chair Wilkins MOTIONED to sign Proclamation 2014-01, a Boise County proclamation on proclaiming September 2014 as Childhood Cancer Awareness Month. The American Cancer Fund for Children and Kids Cancer Connection report cancer is the leading cause of death by disease among children in the United States. This tragic disease is detected in more than 20,000 of our nation's young people each and every year and founded more than fifteen years ago by Steven A. F. Firestein, a descendent of cosmetics magnate Max Factor, the American Cancer Fund for Children, Inc. and sister organization, Kids Cancer Connection, Inc. are dedicated to helping these children and their families and the American Cancer Fund for Children and Kids Cancer Connection provide a variety of vital patient psychosocial services to children undergoing cancer treatment at St. Luke's Children's Hospital: Department of Pediatrics; Division of Oncology, as well as participating hospitals throughout the country, thereby enhancing the quality of life for these children and their families and the American Cancer Fund for Children and Kids Cancer Connection also sponsor nationwide Courageous Kid Recognition Award ceremonies and hospital celebrations in honor of a child's determination and bravery to fight the battle against childhood cancer. Now therefore we do hereby proclaim the month of September, 2014 as Childhood Cancer Awareness Month. Approved and adopted in open session on the 12th day of August, 2014. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye; motion passed unanimously.

LIQUOR LICENSE FEES DISCUSSION: This was tabled for another meeting.

MISCELLANEOUS & CORRESPONDENCE: Commissioners

- Bills - Chair Wilkins MOTIONED to pay the claims approval report holding back a P&Z, EBCAD and recent ones that were on hold from the Sheriff's office on today's date, August 12, 2014, in the amount of \$160,962.51, as verified by the Clerk. Commissioner Anderson SECONDED. All ayes, motion passed unanimously.
- Commissioner Anderson spoke about the BLM application from this morning. She proposes to add one item to the technical approach; access easements. Emergency Management Coordinator, John Roberts, spoke about this application and that it would be "adjacent" to BLM land. Commissioner Anderson MOTIONED that Boise County submit a project proposal and attachments for the BLM Boise District Community at Risk Program, pending opportunity #L14AS00280 by electronic means in the amount of \$63,000 which

requires no local match. Commissioner Balding SECONDED. Chair Wilkins clarified, for the record, that what you (Commissioner Anderson) are asking is for me to allow you to submit my name as Chair of the Board via electronic signature. Chair Wilkins asked for documentation back as to when this document is signed. Chair Wilkins – nay; Commissioner Anderson - aye; Commissioner Balding – aye, motion passed.

- Future Agenda Topics Review – The Board discussed several topics for future agendas.
- Catering Permit - Commissioner Balding MOTIONED to approve the Idaho Liquor Catering Permit for the Ice Entertainment Group, Boise, License 3276, permit to be used August 16th from 3 pm to 12 am for catering at Lucky Peak for a wedding. Commissioner Anderson SECONDED. Chair Wilkins nayed, Commissioners Balding and Anderson – aye, motion passed.

TITLE III DISCUSSION: Emergency Management Services Coordinator, John Roberts, was in attendance. The Board discussed what the Title III funds would be used for. There was discussion on fuel hazard and search & rescue.

PROCUREMENT CARD POLICY CONTRACT: Concerning the letter dated August 12th, the Deputy Prosecutor had no issues with the contract. Clerk Prisco asked where the template came from, Commissioner Anderson stated it was from Bank of America. Clerk Prisco discussed the issues she had with the documents. Deputy Financial Clerk Klingner spoke about the procurement card and how it is to be used. Commissioner Anderson will make the changes for future review.

ARROW ROCK ROAD BID MAINTENANCE DISCUSSION: Road Department Assistant, Chuck Morgan spoke in regards to the costs involved and stated he spoke with his Supervisor, Bill Jones, in regards to what is being put in and that he needs Prosecutor Gee’s input. Commissioner Balding stated the contract draft does not spell out miles and if the payment will be per mile. Commissioner Anderson asked if it is going to be a lump sum contract per mile. Chair Wilkins stated no, we pay them when they are called out to plow, per mile and bladed miles is what was agreed to. Mr. Morgan asked that dates be added (October 31 to May 1) lump sum. Chair Wilkins tabled this discussion and asked that Mr. Jones and Prosecutor Gee bring a couple of scenarios, either lump sum vs. by the mile, to next week’s meeting. Commissioner Balding asked if the contract will be opened up to everyone.

Chair Wilkins MOTIONED to recess the regular meeting of the Boise County Commissioners and reconvene Tuesday, August 19th, 2014. Commissioner Anderson SECONDED. All ayes, motion passed.

Approved this 14th day of October, 2014.

VICKI L. WILKINS, Chair

Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board