

BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, JULY 30th, 2013
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

Present: Chair Balding, Commissioner Anderson, Commissioner Wilkins and Chief Administrator Woodstrom.

Chair Balding called the meeting to order at 9:00 a.m. and the Pledge of Allegiance was recited.

COMMISSIONER DISCUSSION/COMMITTEE REPORTS: Commissioner Anderson asked about the Airport trail meeting, Commissioners Wilkins stated she attended that meeting and gave an update.

Commissioner Anderson stated she attended the Payette River Scenic Byway meeting where historic and land preservation was discussed.

AMENDMENTS TO THE AGENDA: Chair Balding made a MOTION to amend the agenda to include Judge Cockerille to come in during the PA time and discuss the facilities in Horseshoe Bend. Commissioner Anderson SECONDED. Roll call vote: Chair Balding – aye; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed.

MINUTES: Commissioners Wilkins made a MOTION to approve the July 2nd meeting minutes as corrected. Commissioner Anderson SECONDED. Roll call vote: Chair Balding – aye; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed. Commissioner Wilkins made a MOTION to approve the July 9th meeting minutes. Commissioner Anderson SECONDED. Roll call vote: Chair Balding – aye; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed.

DEPARTMENTAL ISSUES: Planning & Zoning Interim Administrator Canody spoke about the Bortles/City of Crouch CUP and presented the FCO's. Commissioners Wilkins made a MOTION to approve the FCO's in the matter of the variance request of the subdivision ordinance for Vauda Bortles and the City of Crouch for part of parcel RP09N04E160151A with the correction in the conclusions to reflect that the Boise County Board of Commissioners, along with the Planning & Zoning Commission and with the Boards permission will read Section D of the order into the record. Based on the FCO's, the Board approved the request by Vauda Bortles for a variance from the Subdivision Ordinance #2006-02 to allow the subdivision of the above parcel into two parcels: a one (1) acre parcel and a seventy-seven (77) acre parcel for the purpose of providing the City of Crouch with a one acre parcel for placement of a water tank for the city's first municipal water system; with the following conditions: 1) The Board of County Commissioners reserves the right to withdraw its approval if the applicant fails to adequately satisfy all conditions, 2) Any further subdivision of the 77 acre parcel shall follow the Boise County Subdivision Ordinance at the time of filing such a subdivision application, 3) There will be an easement access to the one acre parcel which shall be recorded and shown on the Record of Survey; and, a copy of the recorded easement shall be provided to the Planning and Zoning Department, 4) Applicant shall provide, to the Planning and Zoning Department, prior to recording: a) Original mylar of the Record of Survey and one large paper copy, reflecting the two new parcels and the easement to the one acre parcel, b) A reduced 8 1/2 X 11 paper copy of the Record of Survey; c) Two new deeds to match the new legal descriptions for the two parcels and owners, 5) Applicant shall provide, to the Planning and Zoning Department, proof from the Boise County Treasurer's office that all property taxes have been paid to date, including the estimated 2013 taxes, 6) Applicant shall provide, to the Planning

and Zoning Department, approval from any lender that they have approved this proposed subdivision of the property, should there be a lender and 7) That no building permits be issued for any residential structures on the one acre lot, its use to be restricted to a municipal use in the future. Commissioner Anderson SECONDED. Roll call vote: Chair Balding – aye; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed.

P & Z Interim Administrator Canody spoke about the city's need to or not to apply for a CUP for the one acre piece that will be owned by the city. Ms. Canody would like confirmation from the Board to go forward with the CUP. Commissioners Wilkins made a MOTION for Planning & Zoning to move forward with the City of Crouch obtaining a CUP for the municipal water storage facility. Chair Balding SECONDED. Roll call vote: Chair Balding – aye; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed.

Ms. Canody stated there would be a UDO meeting tomorrow.

Ms. Canody presented the Planning & Zoning Commissioner meeting minutes. Commissioner Wilkins made a MOTION to approve the Boise County Planning & Zoning Commission joint workshop, with the Boise County Board of Commissioners, special meeting on Wednesday, June 5th, 2013, located at the Centerville Fire Station in Centerville Idaho. Commissioner Anderson SECONDED. Roll call vote: Chair Balding – abstained; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed.

ISSUE TRACKING: The Board discussed all items and asked that changes be made where applicable.

CONTRACTS/AGREEMENTS/GRANTS: Mountain West Bank compactor lease was reviewed and discussed. The Board stated that this is a continuation of the current lease. The Board tabled the discussion until Bill Jones from the Road Department can address this.

J-U-B Engineering SF Payette River Bridge Project Agreement was discussed and it was determined that it needs to be forwarded ICRMP for review.

DEMAND WARRANTS: Commissioners Wilkins made a MOTION to approve the following ARRA demands; B&W Fuel, Campbell Tractor and Boise County Noxious Weeds. Chair Balding SECONDED. Roll call vote: Chair Balding – aye; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed. Chair Balding made a MOTION to pay the Dispute Resolution Center NW for \$337.50 out of EBCAD funds. Commissioner Anderson SECONDED. Roll call vote: Chair Balding – aye; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed. Commissioners Wilkins made a MOTION to approve the demand warrants to Chair Balding for conference, lodging and meals for \$219.06 and Chair Balding for Medicare reimbursement of \$740.70. Roll call vote: Chair Balding – abstained; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed. Commissioner Wilkins made a MOTION to approve the demand warrant for Dale Rogers for reimbursement for airfare for himself and Sheriff Roeber for \$559.60. Chair Balding SECONDED. Roll call vote: Chair Balding – aye; Commissioner Anderson – aye; Commissioner Wilkins - aye, motion passed. Commissioner Anderson made a MOTION to return the demand warrants requesting that the accounts not be overdrawn and that all out of state travel needs to be pre-approved. Chair Balding SECONDED. Roll call vote: Chair Balding-aye; Commissioner Anderson – aye; Commissioners Wilkins-nay, motion passed.

The Board stipulated and reiterated that all out of state travel needs to be pre-approved per the Travel Policy. The Board asked that the Clerk's office send a memo to all departments.

Commissioner Wilkins made a MOTION to approve the demand warrants with code changes for Dale Rogers \$559.60, Crowne Plaza - Denver Airport \$420 and A Dog's Life \$150. Commissioner

Anderson SECONDED. Roll call vote: Chair Balding-nay; Commissioner Anderson – aye; Commissioners Wilkins-nay, motion passed.

INDIGENT: Chair Balding made a MOTION to go into executive session under I.C. 67-2345(1)(d) to discuss case 13-04-C, a continuance of 13-04-B and placement of liens on cases 13-06-D, 13-07-A and 13-07-B. Commissioners Wilkins SECONDED. Roll call vote: Chair Balding-aye; Commissioner Anderson – aye; Commissioners Wilkins - aye, motion passed. Commissioners Wilkins made a MOTION to sign liens on 13-06-D, 13-07-A and 13-07-B. Commissioner Anderson SECONDED. Roll call vote: Chair Balding-aye; Commissioner Anderson – aye; Commissioners Wilkins - aye, motion passed. Commissioners Wilkins made a MOTION to sign the continuation of case 13-04-B. Chair Balding SECONDED. Roll call vote: Chair Balding-aye; Commissioner Anderson – aye; Commissioners Wilkins - aye, motion passed. Commissioner Wilkins made a MOTION to deny 13-04-C for non-indigency and other factors. Chair Balding SECONDED. Roll call vote: Chair Balding-aye; Commissioner Anderson – aye; Commissioners Wilkins - aye, motion passed.

PA ISSUES: There was a discussion with the Road Dept. Superintendent, Bill Jones, on revenue generating options. Mr. Jones requested that the discussion be tabled until a further date.

Commissioners Wilkins made a MOTION to go into executive session under I.C. 67-2345(1)(b), personnel. Chair Balding SECONDED. Roll call vote: Commissioners Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously. At Judge Cockerille's request, Valerie Delyea, Community Justice Administrator, and Sheriff Roeber were in attendance during the executive session. Chair Balding stated, after coming out of executive session, that no action taken.

CONSTITUENT INPUT: Jayne Reed, Garden Valley, spoke about the SouthFork Bridge replacement and that the fisherman (sportsman) access should not be blocked off. Ms. Reed stated that the parking lot is full of construction equipment. Commissioner Anderson stated she would contact LHTAC about this issue.

STATE'S CARD PROGRAM CONTRACT DISCUSSION: Bank of America representative and Client Manager, Peter Sullivan was in attendance. Sheriff's Department Deputy, John Archer, gave the background of this discussion. Commissioner Wilkins spoke about prior problems and the officers having to use personal credit cards to pay for services or equipment. Mr. Sullivan gave information on the program. The Board stated that all department heads/elected officials should weigh in on this and it should be implemented countywide. This will be discussed at the next department head meeting.

SOLID WASTE: Mike Bottoms presented the Horseshoe Bend Transfer Station Bids in which Forsgren & Associates and Centra Consulting supplied information. Commissioner Wilkins made a MOTION to approve the scope of services of the Boise County Horseshoe Bend Transfer Station building expansion to Centra Consulting, in the amount of \$9900, for the existing building expansion and to proceed with the contract. Commissioner Anderson SECONDED. Roll call vote: Chair Balding - nay; Commissioner Anderson – aye; Commissioners Wilkins - aye, motion passed.

Mike Bottoms presented the Noxious Weeds ITD Weed Control Agreement. Commissioner Wilkins made a MOTION to approve the fiscal year 2014 weed control agreement with the ID Transportation Department for the spraying of noxious weeds along state highway right-of-ways in the amount of \$5,100. Commissioner Anderson SECONDED. Roll call vote: Chair Balding-aye; Commissioner Anderson – aye; Commissioners Wilkins - aye, motion passed.

The Board had a budget discussion with Mr. Bottoms and he presented his projected budget needs in the years to come. The Board stated that no action would be taken at this time.

The Board discussed, with Mr. Bottoms, the Idaho Waste Systems letter concerning the damage at the Horseshoe Bend Transfer Site. Mr. Bottoms stated he would talk to the PA to get a letter back to IWS concerning their responsibility.

MISCELLANEOUS & CORRESPONDENCE:

- Road Dept. IAC SRS dues: Commissioner Anderson made a MOTION to pay the National Forest Coalition dues to Idaho Association of Counties in the amount \$1612. for the SRS reauthorization representation with expense line 0002-0480000, professional services of the Road Department. Chair Balding SECONDED. Roll call vote: Commissioners Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.
- USDA Emmett Ranger District – Ola A Range Project: Commissioner Wilkins stated that she did not get the letter drafted. The Board tabled this until next week.
- Commissioner Wilkins made a MOTION to sign the letter to Nadine Hergenrider, project team leader of the Lowman Ranger District, in regards to the Clear Creek Integrated Project. Chair Balding SECONDED. Roll call vote: Commissioners Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.
- ID Power letter of support: Commissioner Wilkins made a MOTION to approve and sign the letter to Idaho Power in support of overhead lines from the Alder Creek Summit to Placerville and Garden Valley. Commissioner Anderson SECONDED. Roll call vote: Commissioners Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.
- ITD Investment Project discussion - the Board didn't have a comment at this time.
- Resolution to surplus Mores Creek Ambulance building/land - Commissioner Anderson made a MOTION to approve Resolution 2013-53 to surplus the Mores Creek Ambulance building and land, located at Lot 8 Block 2 Rimview Subdivision in Boise County, as it is no longer necessary for the operations of Boise County or East Boise County Ambulance District. Commissioner Wilkins SECONDED. Roll call vote: Commissioners Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously. The Board asked that the Clerk's office advertise both the Community Justice trailer and this property, with a 30 day deadline.

HARDSHIP APPLICATION: Chair Balding recused herself from the discussion as they are neighbors. Commissioner Wilkins spoke about the hardship application from J. & C. Williams. The applicant stated that they had gotten the circuit breaker deduction in 2010 and 2011 but missed 2012 by one day. Treasurer Hutchings brought in more information on the applicant. Ms. Hutchings stated that \$363.70 is a portion of the circuit breaker. Commissioner Wilkins made a MOTION to approve the cancellation of property taxes of hardship for J. & C. Williams on parcel RP015020070630 located in Clear Creek Estates #2 and parcel RP015080020010 combined for a total in the amount of \$363.70 to be applied to RP015020070630 only and that they will continue to make payments on both parcels. Commissioner Anderson SECONDED. Roll call vote, Commissioners Wilkins-aye; Chair Balding-abstained; Commissioner Anderson-aye, motion passed.

Commissioner Wilkins spoke about the Ransom hardship that was presented to the Board last month. Treasurer Hutchings would like direction on how to proceed; should the Sheriff serve

papers? The hardship application was not approved as it was incomplete. Treasurer Hutchings stated that she had sent Mr. Ransom a letter asking him to complete the hardship application but did not receive any reply from him. The Board asked that the Sheriff's Civil Department send a letter. Commissioner Anderson made a MOTION that the Ransom hardship case, that was presented to this Board, was incomplete and the request for additional information received no response, therefore, have this proceed to the civil dept and that they send a letter first. Chair Balding SECONDED. Roll call vote: Commissioners Wilkins-abstained; Chair Balding-aye; Commissioner Anderson-aye, motion passed.

FUTURE AGENDA TOPICS REVIEW:

- August 6th - add approval of tentative budget, Mountain West Bank compactor lease agreement, Ola A Range Project letter from Commissioner Wilkins and the Westburg letter from the PA.
- August 13th – Parking Ordinance review.
- August 20th - Computer Arts and Corporate Technologies – technology presentations, executive session for a discussion of hiring an employee, personnel policy review.
- August 27th – Department head/Elected officials meeting.

Commissioner Wilkins made a MOTION to recess. Chair Balding SECONDED. All ayes, motion carried.

Approved this 17th day of September, 2013.

BARBARA M. BALDING, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board