

BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, JULY 29th, 2014
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

In attendance: Chair Wilkins, Commissioner Balding, Commissioner Anderson, Assessor Adamson, Chief Administrator Woodstrom

Chair Wilkins called the meeting to order and the Pledge of Allegiance was recited.

COMMISSIONER DISCUSSION/COMMITTEE REPORTS: All Commissioners attended the budget meetings.

Commissioner Anderson attended a community meeting in Garden Valley for the fire. Commissioner Anderson Spoke to Diane Caughlin about the Gaming Committee and that she wants to attend. Chair Wilkins stated that Jon McCarthy is on the committee. Commissioner Anderson followed up on the Tech Committee quote for a fiber ring that ties all offices together.

Chair Wilkins spoke to Assessor Adamson about the mapping machine being broken down. Assessor Adamson spoke about the equipment.

Commissioner Balding received an email from IAC regarding early registration for the conference. Commissioner Balding received information from Mr. Olson regarding the fires.

CONSTITUENT INPUT: Jayne Reed, Garden Valley, spoke about the budget meetings and reminded the Board on information about the bond. Ms. Reed spoke about the press releases associated with the bond.

AMENDMENTS TO THE AGENDA: There were none.

MINUTES: Chair Wilkins MOTIONED to approve the official meeting minutes of the Board of County Commissioners for June 30th, 2014, at the Boise County Public Safety Building, as presented. Commissioner Balding SECONDED. All ayes, motion passed unanimously.

DEPARTMENTAL ISSUES: Emergency Management - EOC Project update: John Roberts handed out quotes for carpet of the Public Safety Building conference room. Commissioner Anderson MOTIONED that we approve the Idaho Floor Supply bid for \$4,394.55, upon the receipt of 3 bids, this being the lowest and for Mr. Roberts to proceed with the purchase, which exceeds \$1000, using the BHS BOC Grant. Chair Wilkins SECONDED. All ayes, motion passed unanimously.

Mr. Roberts gave an update on the fire situation and stated the Whisky fire is out now so he would like to recind the resolution for the fire as the danger has passed. Commissioner Anderson MOTIONED to recind Resolution 2014-45, a Boise County resolution declaring a disaster emergency as a result of wildland fires and that the declaration was approved and adopted for the Whiskey Complex wildland fire. Chair Wilkins SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed unanimously.

Noxious Weeds – Stock Contract with Maxine's Mules: Mr. Bottoms stated that they are not licensed in the state and are having problems with partners.

Solid Waste – payroll change request for B. Shell: tabled from last week for clarification. Commissioner Balding MOTIONED to approve the payroll addition for Mr. Shell, effective date of July 27th, for the Solid Waste Department, as a seasonal part-time at an hourly correction of \$9.27. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – nay; Commissioner Anderson – aye; Commissioner Balding – aye, motion passed.

Commissioner Anderson reminded Mr. Bottoms to take his computer equipment.

Treasurer – Credit card % charges: this was not discussed as the Treasurer was not here today.

Clerk - Records destruction: Chief Administrator Woodstrom spoke about the records destruction process. Chair Wilkins spoke about the cost. Chair Wilkins MOTIONED to give Chief Deputy Woodstrom direction to go forward with the destruction resolution with the intent of going with ShredIt at the amount of \$1680., on site, that includes the 12% fuel charge, for 500 boxes. Commissioner Balding SECONDED. All ayes, motion passed.

Planning & Zoning – FCO's for Idaho City area of impact: Chair Wilkins read the FCO's into the record. Chair Wilkins MOTIONED that this Board approve the Board of County Commissioner's FCO's regarding the City of Idaho City's request for expansion of the area of impact.

Commissioner Balding SECONDED. Roll call vote: Chair Wilkins –aye; Commissioner Anderson – aye; Commissioner Balding - aye, motion passed unanimously.

Final plat for North Ridge @ Terrace Lakes: all conditions have been met per Ms. Canody.

Commissioner Anderson MOTIONED that the Chair sign the final plat of North Ridge @ Terrace Lakes. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins –aye; Commissioner Anderson – aye; Commissioner Balding - aye, motion passed unanimously.

Commissioners asked Ms. Canody about the ULO and if there will be a new draft. Ms. Canody stated the one that is available now is the one that will be used.

The Mitigation Contract with XRoads Development it is being signed and recorded.

Community Justice – Administrator Delyea spoke about the Cost Share Agreement and the SRO meeting.

Commissioner Anderson spoke about demand warrant for the new Planning & Zoning vehicle.

CONTRACTS/AGREEMENTS/GRANTS: There were none.

DEMAND WARRANTS: Chair Wilkins MOTIONED to pay the demand warrant to Caterpillar Financial Services Corporation, invoice #15703428, in the amount of \$13,762, to come from fund 2300, account number 800-0002, for a loader payment for the Solid Waste Department.

Commissioner Anderson SECONDED. All ayes, motion passed.

Chair Wilkins MOTIONED to pay the demand warrant to Douglas Management for the PA building lease, for August 2014, in the amount of \$500, from the fund as stated previously. Commissioner Anderson SECONDED. All ayes, motion passed.

Chair Wilkins motioned to approve the demand warrant to Dell Marketing in the amount of \$16,195.06 for computer hardware purchases. Commissioner Balding SECONDED. All aye, motion passed.

INDIGENT: Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(d) to discuss cases 14-07-D, 14-07-E, 14-02-B and 14-04-B. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins –aye; Commissioner Anderson – aye; Commissioner Balding - aye, motion passed unanimously. Coming out of executive session, Chair Wilkins MOTIONED to approve liens

on cases 14-07-D and 14-07-E, that we deny case 14-02-B due to retro Medicaid coverage and that we approve case 14-04-B contingent upon requested signatures. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins –aye; Commissioner Anderson – aye; Commissioner Balding - aye, motion passed unanimously.

Deputy Clerk Loya spoke about information for a new polling place in Horseshoe Bend. Ms. Loya is asking for the Board's approval to request a grant through the Secretary of State's office. Chair Wilkins MOTIONED to sign the application for the Polling Place Accessibility Grant in the amount of \$15,501.50 for the Horseshoe Bend precinct polling place change, to bring it up to ADA Standards through the State of Idaho Secretary of State. Clarification from Commissioner Anderson – The specific building that this is being done for is the main hall of Ladies Club building on Boise Street in Horseshoe Bend. Commissioner Balding SECONDED. All ayes, motion passed.

Sheriff Roeber handed out information concerning their expenditures and stated they have basically frozen the account. Commissioner Balding MOTIONED to pay the Sheriff's bills that were held from last bill pay cycle approval based on receiving the breakdown at to the overages and whether they will be covered by Sheriff Roeber. Chair Wilkins SECONDED. All ayes, motion passed.

PA ISSUES: Prosecutor Gee spoke about the following:

Joint Power/MOU Agreement draft – Commissioner Anderson is working on the draft for the Prosecutor.

Letter from Elmore County Commissioners – The Board directed the Road Department Superintendent, Bill Jones, to get the advertisement ready for maintenance of Arrow Rock Road. The Board discussed what will be "winter maintenance" on Arrow Rock Road.

ULO – Prosecutor Gee stated that this is a priority for him this week.

Gaming Committee issue – July 30th 6 pm is the next meeting.

Jr. College Fund issue was discussed.

Commissioner Anderson and Prosecutor Gee discussed the budget.

Prosecutor Gee spoke about their building lease and that the County will have to pay for the carpeting, painting, etc from the rain flooding the office.

Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(f) for pending litigation and (1)(b) for personnel. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins –aye; Commissioner Anderson – aye; Commissioner Balding - aye, motion passed unanimously. Chair Wilkins stated that, after coming out of executive session per Idaho Code 1-f, pending litigation and 1-b, personnel, updates were given by the Prosecutor on pending litigation and personnel issue, no decisions made.

The Board had lunch with T-O Engineers and Chair Wilkins stated the luncheon with them was very informative.

TITLE III DISCUSSION: The Board and Sheriff Roeber discussed Search and Rescue; they spoke of the 45 day deadline to consider public comment and that \$30,000 is available. Commissioner Anderson MOTIONED that the Boise County Board of Commissioners approve, through the Boise County Sheriff, to use funds made available under Title III of the Secure Rural Schools and Community Self Determination Act of 2000, we authorized, as part of public file 113-40 October 2nd, 2013, to use \$30,000 until expended to reimburse search and rescue and other emergency services performed on federal land and paid for by Boise County. Chair Wilkins SECONDED. Commissioner Anderson added to her MOTION that we are making this determination after a 45 day comment period first advertised in the legal notices of the Idaho World on

Wednesday, June 11, 2014. Roll call vote: Chair Wilkins –aye; Commissioner Anderson – aye; Commissioner Balding - aye, motion passed unanimously.

Sheriff Roeber asked about restrictions on the Title III funds and was told all on federal land can now be used.

The City of Idaho City proposal to upgrade communication equipment was discussed. Police Officer for the City of Idaho City, Scott Turner, was in attendance and is requesting \$15,000.

Chair Wilkins MOTIONED to move forward in advertising the City of Idaho City's request for the funds to mirror the Sheriff's previous one for the 45 day timeframe in the amount of \$15,000.

Commissioner Anderson SECONDED Roll call vote: Chair Wilkins –aye; Commissioner Anderson – aye; Commissioner Balding - aye, motion passed unanimously.

There was more discussion on Title III. Commissioner Anderson gave background information on usage of funds, etc. Chair Wilkins spoke about the Title III funds. Jon DeValle and others from the Garden Valley Fire District were in attendance.

AMBULANCE DISCUSSION: Jon DeValle, Kevin Pelley and Ron Reel from the Garden Valley Fire District were in attendance. They have merged with Crouch Ambulance and are now called Garden Valley Fire Service. There was a brief discussion about the medical directors.

Chair Wilkins gave a big thank you to all the firefighters!

Commissioner Anderson spoke about Title III funds and projects.

KELLER & ASSOCIATES: Transportation Plan discussion – Donn Carnahan from Keller & Associates was in attendance. Road Department Superintendent, Bill Jones, started the conversation. Mr. Carnahan spoke of the agreement for professional services. Chuck Morgan from the Road Department was in attendance also. Commissioner Anderson spoke about funding. Mr. Jones stated he is good with going forward on this. Commissioner Anderson MOTIONED to enter into an agreement for professional services with Keller & Associates to prepare a Boise County Transportation Plan per the Scope of Work presented, with an additional task to include the federal FRTA easements associated with roads within Boise County. Chair Wilkins SECONDED.

Commissioner Anderson added clarification: For a fixed fee of \$41,900, using FY 13 Secure Rural Schools federal forest funds received by Boise County in FY 14. Roll call vote: Chair Wilkins –aye; Commissioner Anderson – aye; Commissioner Balding - aye, motion passed unanimously.

PROCUREMENT CARD POLICY: The Board discussed the policy and stated they would like the cap to be \$1,000 unless otherwise permitted. Commissioner Anderson will do a final run-through of the document.

AT WILL POLICY DISCUSSION: Prosecutor Gee stated he has not prepared the draft policy yet and asked that the first draft review be during the August 19th meeting.

MISCELLANEOUS & CORRESPONDENCE:

- Catering Permit for the Corner Café & Bar – Chair Wilkins MOTIONED to table this for more information. Commissioner Anderson SECONDED. All ayes, motion passed unanimously.
- Liquor Licenses (3):
 - Tom's Service IC: Chair Wilkins MOTIONED to approve the retail alcohol beverage license for Tom's Service for 2015. Commissioner Balding SECONDED. All ayes, motion passed.
 - HD's Hideout – Chair Wilkins MOTIONED to approve the retail alcohol beverage license for HD's Hideout LLC. Commissioner Balding SECONDED. All ayes, motion passed.
 - Harley's Pub – Chair Wilkins MOTIONED to approve the retail alcohol beverage license for Harley's Pub. Commissioner Balding SECONDED. All ayes, motion passed.

- CAI Quote/resolution – Commissioner Anderson MOTIONED to approve the CAI quote, in the amount of \$4,801.50, for the installation of a fiber ring for the central Idaho City county buildings. Chair Wilkins SECONDED. All ayes, motion passed. Commissioner Anderson MOTIONED to approve Resolution 2014-47, a Boise County resolution adjusting the FY 2014 Boise County General Fund Data Processing Department, to use a general reserve appropriation for an unforeseen contingency arising that could not be reasonably foreseen at the time of making the budget. This increases the capital equipment line for the Data Processing Department line 00114-804 and this reduces the General Fund reserve budget in the same amount line 01120559002. Commissioner Balding SECONDED. Roll call vote; Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed unanimously.
- Dobson Gravel billing – the needs to go to Mike Bottoms of the Solid Waste/Noxious Weeds Departments so he can get it take care of.
- Valley of the Pines mitigation project – (use of Title III funds) Dan Cano and Sally Burns were in attendance. Ms. Burns stated she has signatures of 37 of 46 residents who want to go through with this project. The Board is in agreement with the \$15,000 request for the funds. The Board will advertise for 45 days and will have a public hearing at the end of the 45 day period.
The Board discussed the funds committed to entities; \$30,000 for the Sheriff’s Search & Rescue, \$15,000 for Idaho City, \$15,000 for Thorn Creek, \$10,000 for Garden Valley Fire & EMS. Commissioner Anderson stated she will prepare the advertisement.
- Cost Share Agreement – Community Justice Administrator, Valarie Delyea, does not agree with portions of the document and Chair Wilkins stated that she feels the same. Ms. Delyea stated that the Community Service director, Cheryl Pendergrass, has given her resignation as of today and that Judge Cockerille accepted the resignation. Ms. Delyea asked if a copier under \$4,000 could be purchased for her department. She received three bids and would like to go with the State Contract. Commissioner Anderson MOTIONED to approve the purchase exceeding \$1000 for Boise County Community Justice in the amount of \$3,201 for a copier to be purchased from the Statewide Contract, Ricoh MP2553 copier with cabinet. Chair Wilkins SECONDED. All ayes, motion passed.
- ID Power Notice – the Board reviewed the information.
- Board of Equalization - Monthly reports/action: letter from Tina Hoven was received and she is asking for another hearing with the Board of Equalization. The Board stated there is no other way to go other than to appeal with the Board of Tax Appeals. Chair Wilkins MOTIONED to deny Ms. Tina Hoven’s request, through Dr. Michael Koenig, to reschedule her for a Board of Equalization review of her tax parcel status and direct the Clerk to send a letter to her denying the request and giving her instruction to appeal to the Board of Tax Appeal and that a copy of the letter should also go to Dr. Koenig. Commissioner Anderson SECONDED. All ayes, motion passed.

Future Agenda Topics Review – The Board discussed topics for the month of August.

There was a reminder that the meeting tomorrow at 10:00 am with EBCAD would be extended to 1:00 pm.

Chair Wilkins MOTIONED to recess the meeting and to reconvene on Wednesday, July 30th at 10:00 am. Commissioner Balding SECONDED. Motion passed.

Approved this 30th day of September, 2014.

VICKI L. WILKINS, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board