

BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, JULY 23<sup>rd</sup>, 2013  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

**Present:** Chair Balding, Commissioner Anderson, Commissioner Wilkins and Chief Administrator Woodstrom.

Chair Balding called the meeting to order at 9:05 a.m. and the Pledge of Allegiance was recited.

**COMMISSIONER DISCUSSION/COMMITTEE REPORTS:** Chair Balding spoke about the budget workshop last week.

Commissioner Wilkins stated she has no committee report due to fires but gave an update on the fires. Thanks to Idaho City school for the use of the showers and locker rooms for the firefighters. Commissioner Wilkins attended the retirement party for Terry Teeter serving 45 years at the Fire Department and Forest Service.

Commissioner Anderson spoke about mediation information for EBCAD.

Commissioner Anderson stated she attended the community meeting for the Ridge Fire in Garden Valley.

Commissioner Anderson stated she attended the Skinny Dipper Hot Springs public meeting in Garden Valley. Ms. Anderson stated they discussed wanting to close it and do rehab on it for several years.

Commissioner Anderson spoke about the Parking Ordinance and that it has not been approved yet. Commissioner Anderson stated she attended the UDO meeting.

**AMENDMENTS TO THE AGENDA:** Chair Balding made a MOTION to add the IDJC Grant during contracts and an executive session (1)(a)-hiring an employee, during the Prosecutor time. Commissioner Wilkins SECONDED. Motion carried.

**MINUTES:** The minutes were held for clarification. Later in the meeting, Commissioner Wilkins made a MOTION to approve the minutes from July 8<sup>th</sup> and 15<sup>th</sup>, 2013. Chair Balding SECONDED. Roll call vote: Chair Balding-aye; Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion carried. Commissioner Anderson made a MOTION to approve the July 1<sup>st</sup> minutes. Commissioner Wilkins SECONDED. Chair Balding-abstained; Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion passed.

Commissioner Anderson is now in attendance.

**DEPARTMENTAL ISSUES:** Assessor Adamson spoke about the Boise County owned parcels, some of which are roads, and also spoke about the old library property, a piece just outside Idaho City, another in Horseshoe Bend and the old Mores Creek ambulance shed.

Assessor Adamson presented a payroll request for Ashley Petersen with effective date of July 26, 2013. Commissioner Anderson made a MOTION to approve the payroll addition for Ashley Petersen with the effective date of 7-26-13. Commissioner Wilkins SECONDED. Roll call vote: Chair Balding-aye; Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion carried.

Commissioner Anderson spoke about information from the IAC District meeting concerning filing personal and transient property by October 1<sup>st</sup>.

Interim P&Z Administrator, Rora Canody, reported on the building permit as of 7-16-13 and the Compliance log which is a list of those who have not gotten building permits. Ms. Canody spoke about Open Land Development Apps information.

Ms. Canody stated she will prepare the FCO's for Bortles/City of Crouch issue. Commissioner Anderson stated that she has access concerns. Ms. Canody recommended that the City of Crouch needs to get a Conditional Use Permit. The Board stated they would make a decision next Tuesday. Chief Administrator Woodstrom has added that to the July 30<sup>th</sup> agenda.

Ms. Canody gave a UDO meeting update and stated that the next meeting will be on July 31<sup>st</sup> at Centerville Fire at 10 am.

Ms. Canody stated she would like the property owners who have not come into compliance with building permits to come before the Commissioners to tell them why they haven't come into compliance. The Board stated that Ms. Canody should move forward with the process.

Ms. Canody spoke about the 2009 Deed of Trust that was done from Eagle Springs to Don Weilmunster. Assessor Adamson spoke about divisions of land and illegal splits.

Mike Bottoms presented a letter from Idaho Waste Systems requesting Boise County pay half of the amount of the bill. Chair Balding asked that the PA review the issue. The Board agreed that IWS needs to make payment for all.

The Sheriff's Department, Public Safety Building Maintenance Facility Contractor's payment request #2 was reviewed. Commissioner Wilkins made a MOTION to sign the change order for the Boise County Public Safety Building Project #02-11-0135 with the contractor as RC Hayes Construction. Discussion was that this change order was to reduce costs for the Sheriff's budget. Chair Balding SECONDED. Roll call vote: Chair Balding-aye; Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion carried.

**CONTRACTS/AGREEMENTS/GRANTS:** The Board reviewed the last revision, by Prosecutor Gee, of the Clear River Recycling Agreement. Commissioner Wilkins stated that she was not satisfied with portions of the agreement; that it is not a benefit, as a whole, for Boise County. Chair Balding stated this would be tabled until questions are answered. Commissioner Wilkins stated that CRR has not given any proof of insurance either.

Community Justice Administrator, Valarie Delyea, presented the IDJC Grant to get tablets. Ms. Delyea stated there is a 10% match and there is money in the budget for that.

Ms. Delyea spoke about the diversion group.

Commissioner Wilkins made a MOTION to approve the grant from IDJC for the purchase of three Dell tablets for a total of \$1964.94 with a matching fund from a non-federal source. Chair Balding SECONDED. Motion passed.

The Mountain West Bank Compactor Lease was tabled until next week. Commissioner Wilkins motioned to table this until the July 30<sup>th</sup> meeting. Commissioner Anderson SECONDED. All ayes, motion carried.

The J-U-B Agreement #8552 for the Southfork Payette River Bridge Project was discuss and Commissioner Anderson stated she was not sure why we have to sign this document. Commissioner Wilkins made a MOTION to table the J-U-B Engineering Agreement for further information and review by our legal department. Chair Balding SECONDED. All ayes, motion carried. The Board spoke to the Road Department Superintendent, Bill Jones, on this matter. Mr. Jones stated that J-U-B was probably requested by the other engineer firm that is working on the project. Mr. Jones stated he would talk to someone at J-U-B Engineering about this.

**DEMAND WARRANTS:** Commissioner Wilkins made a MOTION to pay Holladay Engineering invoice #39764, dated 6-17-13 in the amount of \$4,589.41, for the Middlefork Payette River Bridge Project #Bros-0800106, Key #09521. Chair Balding SECONDED. Roll call vote: Chair Balding-aye; Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion carried.

Commissioner Wilkins made a MOTION to pay the demand warrant to Commissioner Anderson for \$1304.48. Chair Balding SECONDED. Roll call vote: Chair Balding-aye; Commissioner Wilkins-aye; Commissioner Anderson-abstained. Motion passed.

Commissioner Anderson made a MOTION to pay The Dispute Resolution Center for EBCA mediation for Placerville in the amount of \$337.50. Chair Balding asked that this demand warrant be put on hold until the EBCAD Operating Board can review. Commissioner Wilkins stated that this could be reviewed again next week. Motion died.

Emergency Management Coordinator, John Roberts, spoke about needing equipment for connectivity with the main server. Mr. Roberts stated that 911 or BHS money could be used for this. Commissioner Anderson made a MOTION that Mr. Roberts should pursue the configuration and staying within the \$1,000 limit for a pair of switches. Chair Balding SECONDED. Roll call vote: Chair Balding-aye; Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion carried.

**INDIGENT:** Nothing was presented.

**BILLS:** Chair Balding made a MOTION to approve the bills with the exception of the items summarized by the Clerk. Commissioner Anderson SECONDED. Roll call vote: Chair Balding-aye; Commissioner Wilkins-ayed; Commissioner Anderson-aye. Motion passed.

General Fund	\$	10,242.19	Tort	\$	8,707.00
Road & Bridge	\$	17,639.57	E911	\$	8,250.46
Justice Fund	\$	9,953.40	Snowmobile IC8-A	\$	7.97
EBCA	\$	1,317.13	Snowmobile GV8-B	\$	5.20
District Court	\$	1,930.30	Sheriff's Reserves	\$	1,450.00
Jr. College	\$	450.00	Sheriff's Vessel	\$	28,289.21
Revaluation	\$	37.57			

**PA ISSUES:** Prosecutor Gee was not in attendance but his assistant, Stephanie Juszczak, brought original documents for the Dennett/Simione issue. The Board stated that the check to Les Bois needs to be sent via certified mail and that we need to be reimbursed from LHTAC. Commissioner Wilkins made a MOTION to proceed recording the documents on the Dennett/Simione purchase and that the check is sent certified to the appropriate people. Chair Balding SECONDED. Roll call vote: Chair Balding-aye; Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion carried.

Commissioner Wilkins made a MOTION to go into executive session per I.C. 67-2345(1)(f), (b) & (a). Chair Balding SECONDED. Roll call vote: Chair Balding-aye; Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion carried. Coming out of executive session, Chair Balding stated that the Board has asked the Clerk to provide information for executive session on July 30<sup>th</sup>, 2013, under (1)(b); no pending litigation was discussed.

**CONSTITUENT INPUT:** There was none.

**ROAD DEPT.:** Superintendent Jones spoke about the Bridge Inspection Report and stated that some of the issues have already been addressed.

Mr. Jones spoke about the LHTAC Road Pavement & Sign Agreement and stated that a consultant needs to be selected to do the work. Mr. Jones stated that negotiations are through LHTAC, concerning the scope of work and payment. The Board directed Mr. Jones to move forward.

**BUDGET WORKSHOP:** Clerk Prisco and Deputy Auditor Klingner were in attendance.

- Community Justice – Valarie Delyea discussed her department budget. The Board stated they may bring her back to discuss more another day.
- Coroner – Pam Garlock and Mike Johnson in attendance. There was discussion of the deputy coroners and classifications in which the Clerk clarified. The Board stated they would like a legal opinion from ICRMP concerning independent contractor or employee.

**TAX DEEDS HEARING:** Treasurer Hutchings presented information on the 10 (ten) properties that are going for tax deeds. Commissioner Wilkins made a MOTION to approve the pending tax deeds for 2013 for the following parcels: Rawls #RP001670030010, Yearsley #RP027030030110, Manning #RP05N05E050053, Ward #RP072090160040, Briggs #RP082020000130, Chave #RP082020000210, Thornton #RPH0007004001B, KK & Kompany #RPH02130010280, Vallotton #RPP00030020030A and #RPP00030020040. Commissioner Anderson SECONDED. Roll call vote: Chair Balding-aye; Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion carried. Commissioner Wilkins made a MOTION to approve and sign the FCO's in the matter of Boise County tax deeds previously stated in the above motion. Chair Balding SECONDED. Roll call vote: Chair Balding-aye; Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion carried.

**MISCELLANEOUS & CORRESPONDENCE:**

- Liquor Catering Permit – The Beers Guys – was this too small of a group to have a permit. Commissioner Wilkins asked Mr. Roberts why they didn't fill out a mass gathering pre-questionnaire. Mr. Roberts stated that he didn't ask them for one. Commissioner Anderson made a MOTION to approve the Idaho Liquor Permit for The Beer Guys LLC for Aug. 3<sup>rd</sup> & 4<sup>th</sup>. Chair Balding SECONDED. Roll call vote: Chair Balding-aye; Commissioner Wilkins-nayed; Commissioner Anderson-aye. Motion passed.
- Resolution 2013-51 Sheriff's Vessel – Commissioner Wilkins made a MOTION to approve Resolution 2013-51, a Boise County resolution adjusting FY 2013 budget for the Sheriff's Vessel Maintenance Facility. Chair Balding SECONDED. Roll call vote: Chair Balding-aye; Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion carried.
- Commissioner Wilkins made a MOTION to pay the bill to RC Hayes Construction, in the amount of \$2,845.89, for their contractor payment on the Sheriff's Vessel Maintenance Facility. Chair Balding SECONDED. Roll call vote: Chair Balding-aye; Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion carried.
- ID Council of Governments membership – Commissioner Anderson stated she would like more time to review this. Commissioner Wilkins made a MOTION to table this until September sometime.
- Accident Reporting Policy/Resolution – The Board stated that we need to add a signature page for the employee to sign. Commissioner Wilkins made a MOTION to pass Resolution 2013-52, a Boise County resolution to adopt an Accident Reporting Policy. Commissioner Anderson SECONDED. Roll call vote: Chair Balding-aye; Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion carried.
- Rock the Mountain Mass Gathering application – John Roberts stated all documents are in place. Commissioner Wilkins made a MOTION to pass the Rock the Mountain mass gathering application event with the recommendation that the Emergency Management Coordinator, Mr. Roberts, assures that all documents are in place. Chair Balding SECONDED. Roll call vote: Chair Balding-aye; Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion carried. Commissioner Wilkins made a MOTION to approve Idaho Liquor Catering Permit for HD's Hideout LLC catering for the Rock the Mountain event.

Chair Balding SECONDED. Roll call vote: Chair Balding-aye; Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion carried.

- IAC SRS information – tabled until next week.
- Bloom letter – tabled until the Prosecutor can review.
- USDA Emmett Ranger – Ola A Range project – tabled pending further review.
- USDA Lowman Ranger – environmental assessment for Clear Creek Integrated Project. Commissioner Anderson stated she will draft a letter of support.

**FUTURE AGENDA TOPICS REVIEW:** July 30<sup>th</sup> meeting – budget, parking ordinance, Road Department J-U-B supplemental for the Southfork Bridge, IAC SRS information, Emmett Ranger project, Bloom letter, Mountain West Bank lease and the Dispute Mediation demand warrant.

Commissioner Wilkins made a MOTION to recess until tomorrow for budget hearings at 10:00 am at the Public Safety Building. Chair Balding SECONDED. All ayes. Motion carried.

Approved this 20<sup>th</sup> day of August, 2013.

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**BARBARA M. BALDING**, Chair  
Boise County Board of Commissioners

**Attest:**

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MARY T. PRISCO, Clerk to the Board