

BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, JULY 16th, 2013
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

Present: Chair Balding, Commissioner Anderson, Commissioner Wilkins, and Clerk Prisco.

Chair Balding called the meeting to order at 9:05 a.m. and the Pledge of Allegiance was recited.

COMMISSIONER DISCUSSION/COMMITTEE REPORTS: Chair Balding attended the Idaho City Council meeting.

Mr. Blout, event coordinator for the Idaho Rally, presented the council with a gold pan.

The Board stated they would have a discussion in executive session concerning the purchase of real property.

The Board decided on July 15th and 22nd for the budget workshops.

Chair Balding attended the EBCAD meeting where they discussed Air St. Luke's and Lifeflight Air Methods and that out of county are coming into the area and they are not in the State Comm. rotation. They also discussed recruiting five new people for the ambulance, that their budget has been turned in to the County Clerk and that CPR classes are being given to the public. There was a discussion of field cards, CFN vs. Comm Data cards for fuel and the revision of the mass gathering ordinance. Dr. Sturkie had some revisions on the Medical Supervision Plan.

Commissioner Wilkins attended the LEPC on behalf of Chair Balding. The Central District Health Department presentation provided information/communication regarding radios and other items. There was no update on the Emergency Operation Plan.

Commissioner Anderson stated she attended the Boise Forest Coalition meeting that focused on recreation within the west side of the Emmett Ranger District.

Commissioner Anderson attended the IAC District III meeting and stated that there was not great attendance but there was a great presentation from Kathlynn Ireland on the personal property tax exemption topic.

Commissioner Anderson stated she met with Tom Blessinger and has five revised reports; the landowner (sent with certified receipt), Idaho Transportation Department, Road Department, contractor and one for the Clerk's record.

Chair Balding stated that there needs to be discussion with regards to the budget and any direction that they should be giving to the Department Heads and Elected Officials. Commissioner Anderson spoke about the budget and tax commission clarification on 63-1305A: two scenarios provided to the STC.

Commissioner Anderson spoke about the bond fund accounting.

Chair Balding spoke about the term "hiring freeze".

Chair Balding spoke about Lifeflight reinstatement and that the cost would be \$35 per employee. Ms. Balding stated that it needs to go back under the employer and if you used it in the prior 12 months, they do not provide discounted service. Air St. Luke's would be preferable because contracts are already in place through EBCAD. Ms. Balding stated that the Board needs to discuss the compensated absence policy of the County. Ms. Balding also made the statement that Air St. Luke's is now servicing Elmore County.

The Board discussed possible reduction of services in the county.

AMENDMENTS TO THE AGENDA: Commissioner Wilkins made a MOTION to amend the agenda, after future agenda topics, to have a discussion about budgetary ideas and issues and to continue the discussion with Department Heads from yesterday, and due to the time sensitivity of budgets. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

MINUTES: There were no minutes presented.

DEPARTMENTAL ISSUES: Interim P&Z Administrator, Rora Canody, thanked the Board and the Clerk for an excellent budget meeting yesterday. Ms. Canody reported on her attendance at conference of last week, encouraged the Department of Commerce to have an advanced course next year, to allow additional members to obtain certification.

Commissioner Wilkins asked Ms. Canody if Conser's Record of Survey was recorded yesterday and stated that she is missing a proof of taxes paid and that the applicant must pay 2013 taxes. The Board asked if the FCO's for Conser's are being worked on currently.

Treasurer Hutchings reported that the 65 parcels that were taken for tax deeds last year have been paid in full for 2009, 2010, 2011, 2012 and estimated 2013.

Sheriff's Dept. – PSB Maintenance Facility payment order: Commissioner Wilkins made a MOTION to table the contractor request as it was not signed by the contractor. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

ISSUE TRACKING: Chair Balding made a MOTION to establish a minimum bid of \$35,000 (for the Mores Creek property and building). Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

CONTRACTS/AGREEMENTS/GRANTS: None were presented.

DEMAND WARRANTS: Commissioner Wilkins made a MOTION to table the demand warrant to Les Bois Credit Union until PA issues. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously. Commissioner Wilkins made a MOTION to pay the demand warrant to Tom Blessinger for an invoice dated 5-14-2013 in the amount of \$375 for the SouthFork Payette River Bridge Project, Key# 09986 for the Burser/Gardner right-of-way. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

INDIGENT: Commissioner Wilkins made a MOTION to go into executive session under I.C. 67-2345(1)(d), to discuss case 13-06-A. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously. Commissioner Wilkins made a MOTION coming out of executive session, to deny case 13-06-A, due to establishment of financial security of applicant. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Commissioner Wilkins made a MOTION to recess until P.A. Issues at 11:00 a.m. Commissioner Anderson SECONDED. All ayes; motion passed.

P.A. ISSUES: Prosecutor Gee spoke about the agreement with Les Bois Credit Union for the right-of-way purchase, on the north side of the river, for the Crouch Bridge. Commissioner Wilkins made a MOTION to sign and approve the agreement between Boise County, Les Bois Credit Union, and Dennett-Simione, LLC as presented. Chair Balding SECONDED. Commissioner Wilkins AMENDED the motion to not move forward with anything, other than signing the documents, until the hazardous materials disclosure and reconveyance have been supplied to Prosecutor Gee. Chair

Balding SECONDED the amended motion. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Commissioner Wilkins made a MOTION to adopt Resolution 2013-46, a Boise County resolution to adjust the Road & Bridge FY 2013 capital projects budget for the Middle Fork Payette River Bridge. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Commissioner Wilkins made a MOTION to approve a demand warrant to Les Bois Credit Union for the purchase of the right-of-way for the Middle Fork Payette River Bridge, aka Crouch Bbridge, in the amount of \$68397.00 and that the Clerk is to hold the check until PA Gee has cleared everything and that all documents have been received. Commissioner Wilkins made an AMENDED MOTION to include that Les Bois Credit Union is the lien holder for Dennett-Simione, LLC. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Ian discussing the Youren property, email correspondence on the matter to be composed to the Commissioners, Treasurer and Assessor. PA Gee spoke about if a purchased property falls within a subdivision, he is not sure if there are any CC&R's that will cause a problem. Anything outside of the subdivision boundaries would need to have an amended plat. The Board asked that the cancellation of the property tax amount associated with the Dennett-Simione, LLC and Boise County portion of property taxes be put on the July 23rd agenda for discussion.

Commissioner Wilkins made a MOTION to go into executive session under I.C. 67-2345(1)(f), under I.C. 67-2345(1)(b), personnel, and I.C. 67-2345(1)(a), hiring an employee. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously. Coming out of executive session, Chair Balding stated that the Board asked the Clerk to follow up on a personnel and litigation matter.

Commissioner Wilkins made a MOTION to have Treasurer Hutchings cancel the taxes on whatever we need to move forward on the Dennett-Simione issue. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

Commissioner Wilkins made a MOTION to recess for lunch. Chair Balding SECONDED. All ayes; motion passed.

CONSTITUENT INPUT: Lowell Burdell, Idaho City Fire Department, discussed the parking of the new and old ambulances. The Commission will take the subject under consideration during the EBCAD update part of this agenda.

BLM – BOISE DISTRICT: (Boise County Project discussion) John Beck, BLM Boise District, presented information on upcoming meetings that the BLM is holding regarding the potential closure of the Skinny Dipper Hot Springs in Boise County. Mr. Beck approved the posting of the information provided to the Commission, to the County website. Jim Fincher, District Manager, and Terry Humphrey, Four Rivers Field Officer Manager, both from the Boise District Office of BLM, were also in attendance.

ACCIDENT REPORTING POLICY/PERSONNEL POLICY UPDATE: Commissioner Wilkins supplied the last working document to the Clerk and the Board for review and changes. The Commission then debated whether the "safety committee" portion of the document should be included in the Accident Reporting Policy or be a separate policy. A resolution, a revised policy

document and the attachments were reviewed and will be on the July 23rd agenda for finalization and approval.

HARDSHIP APPLICATION REVIEW: The applicant was not present. Commissioner Wilkins stated that she must abstain from voting in this matter, due to extenuating circumstances associated with the family. Commissioner Anderson made a MOTION to table the hardship application for Randy J. Ransom, due to incomplete information on the application. Chair Balding SECONDED. Roll call vote: Commissioner Anderson-aye; Chair Balding-aye; Commissioner Wilkins-abstained. Motion passed. Treasurer Hutchings will send a letter to the applicant requesting a complete application within 14 days from today.

EBCAD UPDATE: Jerry Newland, EBCAD Operations Director, presented a number of items to the Board including: accounts receivable and collections, the need for revision of the fee structure for ambulance units and transition information. Mr. Newland stated that the Citizen-at-large vacancy has been advertised in the paper without any response at this time. Mr. Newland stated he is currently reviewing leases and will be visiting with the different agencies regarding those leases and validating the wording.

MISCELLANEOUS & CORRESPONDENCE:

- Commissioner Wilkins made a MOTION to adopt Resolution 2013-47, a Boise County resolution to declare a disaster emergency, due to the threat to life and property in Boise County as the result of the Pine Creek wildland fire, which started on July 15th, 2013 and continues still. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.
- Commissioner Wilkins made a MOTION to approve the modification of grant/ agreement for number 12-LE-11040205-007, Mod #1, for the 2013 modification to the financial plan for the Boise County Sheriff's office. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.
- Letter of Support/Commitment to 4-H - Commissioner Wilkins made a MOTION to sign the revised letter to the 4-H in the amount of \$8,500, dependent on funds available at the time. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.
- Idaho Power letter of support - Commissioner Wilkins made a MOTION to table the letter to Idaho Power for editing by Commissioner Anderson. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.
- Certificates of Residency – Commissioner Wilkins made a MOTION to approve the Certificates of Residency for A. Heck and L. Moscrip. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.
- Indigent Fund Resolution – Commissioner Wilkins made a MOTION to approve Resolution 2013-48, a Boise County resolution to increase the FY 2013 Indigent budget. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.
- Tort Fund Resolution – Commissioner Wilkins made a MOTION to approve Resolution 2013-49, a Boise County resolution to increase the FY 2013 Tort fund budget for unanticipated expenses for the Workers Compensation insurance. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.
- Commissioner Wilkins made a MOTION to approve Resolution 2013-50, a Boise County resolution to increase the FY 2013 Snowmobile GV8-B fund budget for

unanticipated expenses. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

- Commissioner Wilkins made a MOTION to approve for the request for tax cancellation for Dennett-Simione LLC, parcel #RPC00040154288, in the amount of \$49.83, to be applied as a credit to the account. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.
- Commissioner Anderson made a MOTION to approve Sarita Loya's payroll change form. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

FUTURE AGENDA TOPICS REVIEW: The budget discussion was postponed until July 22nd.

Commissioner Wilkins made a MOTION to recess until July 22nd at 10:00 a.m. starting at the Miner's Exchange Building and reconvening at the Public Safety Building after lunch. Chair Balding SECONDED. All ayes; motion passed.

Approved this 6th day of August, 2013.

BARBARA M. BALDING, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board