



BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, JUNE 21ST, 2016
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

IN ATTENDANCE: Chairman Ward, Commissioner Jackson, Commissioner Baker, Clerk Prisco, Deputy Clerk Loya (Elections), Deputy Prosecuting Attorney Rosenthal, Prosecuting Attorney Pittman, Assessor Juszcak, Solid Waste/Noxious Weeds Superintendent Bottoms, Sheriff Kaczmarek, Planning & Zoning Deputy Wood, Road & Bridge Superintendent Jones.

ALSO IN ATTENDANCE: Idaho World-Eileen Capson.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

AMENDMENTS TO THE AGENDA: None.

CONSTITUENT INPUT: None.

MINUTES: Commissioner Jackson MOTIONED to accept the minutes for Tuesday June 14th, 2016 as amended. Commissioner Baker SECONDED; Chairman Ward-Aye, Commissioner Jackson-Aye, and Commissioner Baker-Aye.

DEPARTMENTAL ISSUES: Road & Bridge Superintendent Jones addressed the Board regarding purchases in excess of \$2,500. Three bids were presented, discussion ensued. Commissioner Jackson MOTIONED for the Road Department to hire Leonard Petroleum Equipment to buy and install a card reader at Gardenia. Commissioner Baker SECONDED; All Ayes. Mr. Jones also addressed the purchase of a lowboy truck with the Board. Discussion ensued. Commissioner Jackson MOTIONED to buy the 1999 International, in the amount of \$20,000 for the Road Department, Commissioner Baker SECONDED; further discussion ensued; All Ayes. A discussion of the condition of the roads after the Road Rally Race took place, there were a few phone calls from constituents; however Mr. Jones did not have any damage to report. A recommendation of getting the local constituents involved in the planning process was encouraged. Assessor Juszcak spoke to the Board concerning the Board of Equalization and how many appeals had been received to date. The deadline for appeals is June 27th, 2016 at 5pm to the Clerks' office. Community Justice Administrator Leader gave the Board an update on her department. Discussion of fee reductions ensued. Solid Waste Superintendent Bottoms discussed the Horseshoe Bend Solid Waste Operation Hours and signs. A publication will be in the Idaho World for two weeks with the new hours. Chairman Ward MOTIONED to approve the new hours of operation and information sign for Solid Waste, the new hours of operation to be Tuesday-9am to 5pm, Thursday-9am to 5pm and Saturday-9am to 5pm, effective July 12th, 2016. Commissioner Jackson SECONDED; All Ayes. Planning & Zoning Deputy Wood discussed with the Board the possibility of a street name change in the Boise Holcomb area, will put on future agendas. Sheriff Kaczmarek gave the Board an update from the Sheriff department. A payroll change for the Sheriffs' office was presented to the Board. Chairman Ward MOTIONED to approve the payroll change for Mr. White as requested by the Sheriffs' Department. Commissioner Baker SECONDED; All Ayes.

CONTRACTS/AGREEMENTS/GRANTS: None.

DEMAND WARRANTS: Two Demand Warrants were presented to the Board for approval. Commissioner Jackson MOTIONED to pay the Demand Warrant pertaining to the Dauber case, out of fund number 01-36, account number 0559-0, in the amount of \$450.00, vender number 105944. Commissioner Baker SECONDED; All Ayes. Chairman Ward MOTIONED to pay Douglas Management in the amount of \$550.00, for a Building Lease for July 2016 for the PA's office, fund number 03-04. Commissioner Jackson SECONDED; All Ayes.

INDIGENT: Chairman Ward MOTIONED to move into executive session for Indigent per I.C. 74-206(1)(d), exempt records. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye, Commissioner Baker; Aye. Motion passed. Coming out of executive session per I.C. 74-206(1)(d), exempt records, no action required.

PA ISSUES: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, and per I.C. 74-206(1)(b), personnel. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Baker; Aye, Commissioner Jackson; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation and per I.C. 74-206(1)(b) personnel, no action required.

ICFPD: SUBDISTRICT APPROVAL: Jason Rowe discussed the progress of the area as well as provided maps to the Board. Discussion ensued. Three sub-districts within the Fire Protection District was recommended and discussed. Chairman Ward MOTIONED to approve the three sub-districts of the Idaho City Fire Protection District as presented. Commissioner Jackson SECONDED; All Ayes.

BOCC BUDGETS: Discussions of the Commissioner 01-05, Community Projects 01-17, Capital Projects 01-39, Title III Projects 01-22, Snow Groomer Funds 37-00 and 39-00 ensued.

EMERGENCY SERVICES BUDGET: A discussion ensued, via Skype, with Emergency Management Coordinator Roberts concerning the Fiscal Year 2017 budget for his department.

PLANNING & ZONING BUDGET: Was tabled until Tuesday June 28th, at 2:15pm.

PA ISSUES: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, and per I.C. 74-206(1)(b), personnel. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Baker; Aye, Commissioner Jackson; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation and per I.C. 74-206(1)(b) personnel, no action required.

POLICIES REVIEW AND DISCUSSION: A binder has been created and reviewed by the Chairman of the Board of the policies for Boise County. There are several revisions that need to be addressed, Clerk Prisco and Deputy Clerk Coffelt will work on drafting revisions along with the assistance of other Department Heads and Elected Officials. Discussion ensued. Chairman Ward MOTIONED to send Resolution 99-7 to the Sheriff's department for review and amendments, and to rescind Resolution 99-8, and to rescind Resolution 99-16, and to rescind Resolution 99-17, and to rescind Resolution 99-22, to send Resolution 99-23 to the Sheriff's office for review and recommendation, to rescind Resolution 99-39, to rescind Resolution 02-13,

to send Resolution 03-6 to EBCAD GIS Technology Policy, to Assessor Juszczak and Mr. Newland for review. To send Resolution 04-04 to Mr. Juszczak for review and amendments, to send 04-23 to P&Z for review, to send Resolution 06-25 to Mr. Jones at the Road & Bridge Department for review and amendments, to rescind Resolution 06-31 and replace with the current EBCAD Operations Plan, to rescind Resolution 09-19 and replace with current EBCAD Drug & Alcohol Policy, to send Resolution 10-26 to Treasurer Hutchings for review and amendments. Commissioner Jackson SECONDED; All Ayes.

MISCELLANEOUS AND CORRESPONDENCE:

- Issue Tracking was reviewed, discussed and updated.
- Letters drafted for the Director of the Idaho State Police Department and Director, Federal Bureau of Investigation, were presented to the Board. Chairman Ward MOTIONED to approve the letters to Mr. James B. Comey, the Director, Federal Bureau of Investigation and Colonel Ralph Powell the Director, Idaho State Police in appreciation for their help with the Dauber case. Commissioner Jackson SECONDED; All Ayes.
- Chairman Ward still working on the process of acquiring the property from Fish and Game.
- Future Agendas were discussed and reviewed.
- To comply with PERSI retirement regulations, an employment termination letter was presented to the Board for Mr. John Roberts. Chairman Ward MOTIONED to accept the termination of employment letter from Emergency Manager Coordinator John Roberts for PERSI reasons. Commissioner Baker SECONDED; All Ayes.
- Clerk Prisco addressed with the Board a letter documenting that Boise County in fact distributed funds to Squaw Creek Soil Conservation District. Commissioner Baker MOTIONED to sign the validation letter for itemized donated funds and services to Squaw Creek Soil Conservation District, for FY2016 allocation in the amount of \$2,600. Commissioner Jackson SECONDED; All Ayes.

Chairman Ward recessed meeting until 7pm public hearing for Planning & Zoning Fee Increase.

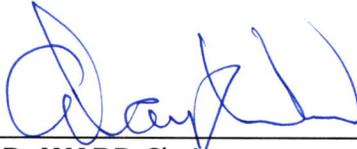
Chairman Ward brought the meeting back to order.

P&Z FEE INCREASE PUBLIC HEARING: Due to a family emergency P&Z Administrator Canody was unable to attend the meeting, there were other deputies from the department to represent however. A discussion ensued of how long it has been since the fees for the Planning & Zoning Department have been addressed. It was recommended that another public hearing be held when Ms. Canody could be present, all were in agreement. Chairman Ward closed the hearing until a further date could be determined by the Board of Commissioners.

Chairman Ward adjourned the meeting until June 27th, 2016 – (special meeting for budget workshops).

Approved this 28th, day of June 2016

Approved this 28th, day of June 2016



ALAN D. WARD Chairman
Boise County Board of Commissioners



ATTEST:



MARY T. PRISCO, Clerk to the Board