

BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, JULY 2nd, 2013
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

In attendance: Commissioner Anderson, Commissioner Wilkins, Assessor Adamson, Chief Administrator (Clerk) Woodstrom.

Commissioner Wilkins made a MOTION that Commissioner Anderson chair the meeting today. Commissioner Anderson SECONDED. All ayes; motion passed.

Commissioner Anderson MOTIONED to approve the amended agenda. Commissioner Wilkins SECONDED. All ayes; motion passed.

The Pledge of Allegiance was recited and Commissioner Wilkins asked to take a moment to recognize the 19 firefighters that lost their lives in the Granite Mountain fire.

COMMISSIONER DISCUSSION/COMMITTEE REPORTS: Commissioner Wilkins attended the Idaho City Council meeting. Commissioner Wilkins attended the Cruisin' 55 event. Commissioner Anderson attended the community picnic sponsored by the CuMo Group. Commissioner Wilkins and Commissioner Anderson discussed the fire ban on open burning.

AMENDMENTS TO THE AGENDA: There were no amendments to the agenda.

MINUTES: Commissioner Wilkins made a MOTION to approve the June 18th, 2013 minutes, as corrected. Commissioner Anderson SECONDED. All ayes; motion passed.

DEPARTMENTAL ISSUES: Assessor Adamson presented the 2013 Master Parcel Listing for exemptions. Commissioner Anderson made a MOTION to accept the 2013 master parcel listing exemptions for all personal and real property in Boise County. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion carried.

Treasurer Hutchings presented a request for tax cancellation for J & L Services for 2012. Commissioner Wilkins made a MOTION to approve the cancellation of taxes for J&L Services, parcel PPOPP001001004, in the amount of \$44.10. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion carried. Commissioner Anderson MOTIONED to complete the \$1.00 sale tax cancellation for 2011 and now 2012 for mobile home MHH0000034005A, in the amount of \$340.62. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion carried.

Commissioner Anderson stated that changes/corrections needed to be made to the Conser FCO's. Commissioner Wilkins spoke about responding and/or giving advice on emails sent to her and not breaking the open meeting law. Commissioner Anderson asked Prosecutor Gee his thoughts on responding/making suggestive changes. Prosecutor Gee will give the Board a written guideline. P & Z Interim Administrator, Rora Canody, spoke about the Bortles/City of Crouch variance for next week and stated that her assistant, Nola Yonker, would present the variance as Ms. Canody will be gone for a meeting.

The Board reviewed the corrected copy of the FCO's for the Conser lot line vacation. Commissioner Anderson made a MOTION to approve the FCO's in the matter of lot line vacation to combine lots requested by Cecil Conser and that we approve the lot line vacation with the following conditions: 1) that the applicant presents, to the P & Z office for review, prior to recording the following info: the record of survey mylar showing the one lot boundary, a reduced 8½ X 11 paper copy of the Record of Survey, a deed from the applicant, to the applicant, with the new legal description for

the new one lot and proof from the Boise County Treasurer that all property taxes have been paid to date; 2) the new one lot may not be uncombined without first going through the Boise County subdivision process. The Board of County Commissioners reserves the right to withdraw its approval if the applicant fails to adequately satisfy these conditions. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion passed.

Sheriff Roeber presented two payroll request forms to the Board for R. Barber (change of status) and A. McManus (new hire), both in the Sheriff's Reserves. Commissioner Anderson made a MOTION to approve the payroll change for R. Barber, effective July 2nd, 2013. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion passed. Commissioner Anderson made a MOTION to approve the new reserve, A. McManus, as a reserve deputy. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion passed.

The Board agreed to a July 15th meeting day, dedicated to a department budget workshop. Clerk Prisco stated that her office would provide estimated revenue, by fund, prior to that date.

ISSUE TRACKING: Commissioner Wilkins and Commissioner Anderson are working on their assignments.

CONTRACTS/AGREEMENTS/GRANTS: Clerk Prisco presented a contract between Boise County and Election Systems & Software. The previous contract was at the "gold" level and the most costly. The new contract is more appropriate to the County's needs and will save approximately \$1,300 per year. Commissioner Anderson made a MOTION for Boise County to enter into a hardware/software maintenance and support services agreement with Election Systems & Software LLC; it is a post warranty agreement. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion passed.

DEMAND WARRANTS: There continues to be an issue with the report packet prepared by Tom Blessinger. Commissioner Wilkins MOTIONED to hold the demand warrant to Tom Blessinger for \$375. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion passed. Commissioner Anderson MOTIONED to pay the ARRA demand warrant to Mike Bottoms, in the amount of \$57.00; the ARRA demand warrant to D&B Supply, in the amount of \$138.82; and the ARRA demand warrant to Norco, in the amount of \$53.88. Commissioner Wilkins SECONDED. All ayes; motion passed. Commissioner Anderson MOTIONED to approve the demand warrant to Dee Woodstrom, for the full invoice amount of \$55.12. Commissioner Wilkins SECONDED. All ayes; motion passed. Clerk Prisco presented a demand warrant for Mike Johnson. Commissioner Wilkins MOTIONED to approve the demand warrant to Mike Johnson, in the amount of \$105.52, for reimbursement of travel and typist cost for the background checks. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion passed.

INDIGENT: There were no indigent matters to discuss.

RESOLUTION: PROTOCOL & APPLICATION FOR NON-MEDICAL INDIGENCY: The Board reviewed the draft resolution and Commissioner Wilkins MOTIONED to approve Resolution 2013-44, a Boise County resolution for protocol and application for non-medical indigency. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion passed.

P.A. ISSUES: Commissioner Wilkins MOTIONED to go into executive session under I.C. 67-2345(1)(f) and (1)(b). Commissioner Wilkins AMENDED her motion to include (1)(a) also. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion passed. Coming out of executive session, Commissioner Anderson stated that the Board discussed the background searches performed on P&Z Administrator candidates and that no action was taken.

Prosecutor Gee updated the Board on the right-of-way purchase for the Crouch Bridge and handed out the most recent draft purchase agreement. The closing date is anticipated to be July 12th, 2013.

Prosecutor Gee spoke about the jury trial of last week and that several jurors did not appear and what might be done in the future to alleviate this issue.

CONSTITUENT INPUT: There was no constituent input.

MISCELLANEOUS & CORRESPONDENCE:

- Chair Anderson made a MOTION to adopt Resolution 2013-45, a Boise County resolution for a fair housing action plan and transition plan. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Commissioner Anderson-aye. Motion passed.
- A response letter from Idaho Waste Systems was reviewed, no action taken.

Commissioner Wilkins MOTIONED to adjourn until Board of Equalization at 2:00 p.m. Commissioner Anderson SECONDED. All ayes; motion passed.

BOARD OF EQUALIZATION HEARINGS: Present were Assessor Adamson, Appraisers Brandi Kline, Chris Juszczak, Lori Thomas, Jim Steffen, Shaunna Roeber and Sharon Frederick, all from the Boise County Assessor's Office and Kathlynn Ireland from the State Tax Commission.

Chair Anderson reconvened the meeting as the Board of Equalization for Boise County. Commissioner Anderson reviewed the appeal process with those present.

Appellant Buck Ramsey presented his position on the value assessed upon his property. Appraiser Brandi Kline presented information. Chair Anderson made a MOTION to sustain the Assessor's value for parcel #RP04902001001A. Commissioner Wilkins SECONDED. All ayes; motion passed. Commissioner Anderson reviewed the appeal opportunity with the Board of Tax Appeals with the appellants.

Appellant Lyle Campbell presented his position on the appeal. The Assessor's office presented their information. Commissioner Anderson made a MOTION to sustain the Assessor's value for parcel RP07N02E348469, for category improvements. Commissioner Wilkins SECONDED. All ayes; motion passed.

Chair Anderson recessed the Board of Equalization until July 8th, 2013.

Chair Anderson reconvened the meeting of the Board of Boise County Commissioners.

FUTURE AGENDA TOPICS REVIEW: There was no discussion.

Chair Anderson made a MOTION to adjourn the meeting until July 8th, 2013, at 11:00 a.m. for Board of Equalization. Commissioner Wilkins SECONDED. All ayes; motion passed.

Approved this 30th day of July, 2013.

BARBARA M. BALDING, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board