

BOISE COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 9th, 2014
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

In attendance: Chair Wilkins, Commissioner Balding, Commissioner Anderson, Clerk Prisco, Assessor Adamson, Sheriff Roeber and Chief Administrator Woodstrom.

Also in attendance: Mindy Dorau, P&Z Department, Paul Rekow and Kari Allred, Solid Waste/Noxious Weeds Department

Chair Wilkins called the meeting to order and the Pledge of Allegiance was recited.

COMMISSIONER DISCUSSION/COMMITTEE REPORTS: Commissioner Balding attended the Magistrate Commission meeting, where they interviewed applicants for the vacancy of Judge McDaniels.

Commissioner Anderson reported on the Technology Committee meeting: the committee discussed the "bids" on this afternoon's agenda (technology support services), staying on track with computer replacement program in place, and worked on the FY2015 budget for the Technology Department, which continues the strategy for replacement of computers and devotes funds towards the replacement of servers.

Commissioner Anderson attended a Boise County Coalition (Forest) Coalition meeting.

Commissioner Anderson MOTIONED to notify the Southwest Idaho Resource Advisory Committee, of Boise County's proposed use of Title III funds, for the Committee's opportunity to comment during the public comment period, the Board of County Commissioners' proposes to use Title III funds, from the Secure Rural Schools Act, in the amount of \$30,000, for reimbursement of search and rescue services, and other emergency services performed on federal land and paid for by Boise County. Chair Wilkins SECONDED. All ayes; motion passed unanimously. The Board discussed potential other project requests to use Title III funds.

Chair Wilkins continues to research policy examples for the use of procurement cards.

Commissioner Anderson reported that she has been working with the Road Department and an ITD Auditor, regarding the reimbursement of overpayment for the Crouch Bridge and discussions for documenting a match for the City of Crouch on a \$49,000 grant.

CONSTITUENT INPUT: Jayne Reed, Garden Valley, commented on her attendance at a meeting at Susan Buxton's office of Moore, Smith, Buxton & Turcke, with Prosecutor Gee and Rora Canody (Boise County Planning & Zoning).

AMENDMENTS TO THE AGENDA: None.

MINUTES: Chair Wilkins MOTIONED to approve the official meeting minutes for the Boise County Board of County Commissioners, for Tuesday, May 6th, 2014, as submitted and corrected. Commissioner Anderson SECONDED. All ayes, motion passed unanimously.

DEPARTMENTAL ISSUES: Sheriff Roeber updated the Board on the purchase of Glock handguns.

Noxious Weeds payroll change requests: Mr. Paul Rekow stated that Mr. Bottoms would like to hire two of the three employees and to hold off on Charlie Swearingen.

Administrator Woodstrom came into the meeting.

Commissioner Anderson MOTIONED that they approve the payroll addition for Gary Hampton, Noxious Weeds, as a seasonal, part-time temporary employee at the hourly rate of \$10.41. Commissioner Balding SECONDED. In favor: Commissioner Balding, Commissioner Anderson. Opposed: Chair Wilkins, motion passed. Commissioner Anderson MOTIONED to approve the payroll addition for Lisa Kirkland, for Noxious Weed Sprayer, unlicensed, as a seasonal part-time employee, at the hourly rate of \$9.27. Commissioner Balding SECONDED. In Favor: Commissioner Anderson, Commissioner Balding. Opposed: Chair Wilkins, motion passed.

A change order for the Mountain Power contract work was presented by John Roberts, Emergency Manager Coordinator. Commissioner Anderson MOTIONED to approve the Boise County contract change order for Mountain Power Electrical contractor, for the power security project, Change Order #1, to install two indicators, in the Dispatch office, for a contract increase of \$1,418 and a total project amount of \$63,432. Commissioner Balding SECONDED. In Favor: Commissioner Anderson, Commissioner Balding. Opposed: Chair Wilkins, motion passed.

Solid Waste – Change Order – Paul Rekow, Solid Waste Department, spoke about this revision to repair all damage done to the Transfer Station in Horseshoe Bend. Commissioner Anderson MOTIONED to approve the Boise County contract change order, for RC Hayes Construction, for the transfer station addition in Horseshoe Bend, Change Order #2, in the amount of \$11,716.41, revised contract amount of \$61,717.98, pending budget appropriation amendment. Commissioner Balding SECONDED. All ayes, motion passed unanimously.

Road Department – payroll request: Bill Jones, Road Superintendent, presented the payroll change request. Commissioner Anderson MOTIONED to approve the payroll change for Curtis Dill, completing his 6 month probationary period, including both his part-time and full-time hours, and salary at \$14.50, and will now be a “regular” employee with full benefits. Commissioner Balding SECONDED. All ayes; motion passed unanimously.

Clerk Prisco presented a quote from Integra to have all (imaged) documents, that are currently on five CD’s, to be indexed and provide a useable format. Commissioner Anderson asked if, once converted, the TIF files will be the property of Boise County. Item tabled until next week. Clerk Prisco requested that the Board consider tabling any action on the request for quote on technology services due to concern over adherence with the noticing requirements and feedback received on Corporate Technology services. Clerk Prisco stated that she spoke with Shelly Tilton, Gem County Clerk, who is currently using Corporate Technologies, and their County is not happy with those services. Clerk discussed a request from Jim Mairs, Secretary of State’s Office, for Boise County Elections Department to evaluate vendor responses to a Request for Proposal on ballot software. The Clerk and Deputy Clerk Loya will be evaluating the information provided by Mr. Mairs. Clerk Prisco stated that her office is currently investigating allegations of electioneering, on election day of the recent primary, at both the Idaho City and Garden Valley precincts.

CONTRACTS/AGREEMENTS/GRANTS: None.

DEMAND WARRANTS: None.

INDIGENT: Chair Wilkins MOTIONED to go into executive session under Idaho Code 67-2345(1)(d), to discuss Indigent case numbers: 11-9-A, 14-05-E and 14-05-F. Commissioner

Balding SECONDED. Roll call vote: Chair Wilkins-aye; Commissioner Balding-aye; Commissioner Anderson-aye; motion passed unanimously. Coming out of executive session for Idaho Code 67-2345(1)(d), under Indigent, Chair Wilkins MOTIONED to release the lien on case #11-9-A, sign the lien on case #14-05-F and approve, under suspension for possible other resources, case #14-05-E, and approve the suspension in case of other resources becoming available on case #14-05-F. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins-aye; Commissioner Balding-aye; Commissioner Anderson-aye; motion passed unanimously.

PA ISSUES: Prosecutor Gee updated the Board on a meeting with ITD and Bill Jones, regarding the possibility of ITD taking over the first five miles of the Banks/Lowman Road. Prosecutor Gee discussed a meeting with Susan Buxton, Chereese McClain, and an experienced paralegal, all with Moore, Smith, Buxton, & Turcke and referred to the history between Ms. Buxton and Ms. Jayne Reed. Prosecutor Gee is very enthusiastic about the recommended changes to the draft Unified Land Ordinance, that have come from Ms. Buxton's review of the document, and requested that that an additional \$1,000 be allocated for further review of the document. Commissioner Anderson MOTIONED to extend the Moore, Smith, Buxton, & Turcke contract with Prosecutor Gee, for an additional two weeks and an additional \$1,000, to complete their work on the ULO (Unified Land Ordinance) review. Commissioner Balding SECONDED. Chair Wilkins discussion: are we assured two weeks? Response: That is what was said. All ayes; motion passed unanimously.

Baldwin issue: tabled until next week.

Burser/Gardner update: discussion on using the "Address of record" for contacting the individual. Commissioner Anderson stated that a check from Boise County will be needed for next week, the title company will prepare closing statement for Boise County. Prosecutor Gee attempted to contact Youren property contact again.

Chair Wilkins MOTIONED to go into executive session under Idaho Code 67-2345(1)(f) pending litigation and (1)(b), under personnel. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins-aye; Commissioner Balding-aye; Commissioner Anderson-aye; motion passed unanimously. Coming out of executive session for I.C. 67-2345(1)(b) and I.C. 67-2345(1)(f), pending litigation, we have not yet had our conversation and go back into executive for that, and under personnel issues, the Board was updated by the Sheriff in regards to a personnel issue and we have a letter before us to sign as a directive to Planning & Zoning staff. Chair Wilkins MOTIONED to sign the directive to Planning & Zoning staff, as presented.

Commissioner Balding SECONDED. All ayes; motion passed unanimously. Chair Wilkins MOTIONED to go back into executive session under I.C. 67-2345(1)(f), under pending litigation and 67-2345(1)(b), under personnel. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins-aye; Commissioner Balding-aye; Commissioner Anderson-aye; motion passed unanimously. Coming out of executive session for I.C. 67-2345(1)(f), under pending litigation, a topic was discussed with the Prosecutor and he advised a Board member, under protocol and procedures and under 67-2345(1)(b), personnel issues, staff was presented with a directive from this Board, it was read, and it was ensured that they signed off on it (the document). With unanimous consent, recessed for lunch.

PA ISSUES CONTINUED: Gaming Road Map – Prosecutor Gee summarized the information given to the Board last week.

REQUEST FOR QUOTATION: Bids for technology services to Boise County were opened by Chair Wilkins, after reading the notice information into the record. Chair Wilkins stated there

are two bids: Corporate Technologies and Computer Arts, Inc. The responses to the request for quotation will be sent to members of the Technology Committee for review.

ROAD ISSUE: Members of the Beaubien family appeared before the Board regarding their property and their complaints regarding property damage.

ARROW ROCK ROAD CONTRACT: The Board discussed the matter with Prosecutor Gee and Bill Jones, Road Department Superintendent. It was agreed that Prosecutor Gee would draft another letter to Elmore County/Atlanta Highway District and it would be discussed at the next meeting.

Chair Wilkins MOTIONED to amend the agenda, for efficiency sake and discussion on personnel issues with the Road Department, tabling the internal control policies from the agenda and moving it to another agenda, and spending that time with the Road Department, to discuss those issues (personnel) and possible litigation, for the Beaubien issue. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed unanimously.

Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345 (1)(b) for personnel and (1)(f) for possible or pending litigation. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed unanimously. Coming out of executive session per I.C. 67-2345 (1)(f) and (1)(b), Chair Wilkins stated, under (1)(f), pending litigation, the Prosecutor discussed, with the Board, what potential there could be on the road. Under (1)(b), personnel, the Board had a conversation with the Road Department and they will be addressing the personnel issues, and will be working with the Prosecutor on those personnel issues.

INTERNAL CONTROL POLICY: Tabled to a future date.

MISCELLANEOUS & CORRESPONDENCE:

- Bills - Commissioner Anderson MOTIONED to pay the claims approval report for today \$76,789.94, noting that there is a reimbursement for her medical expenses, as part of this bill, as a disclosure. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson - aye, motion passed unanimously.

General Fund	\$	28,311.89	Solid Waste	\$	9,929.52
Road & Bridge	\$	17,364.17	Weeds	\$	254.64
Justice Fund	\$	12,214.88	E911	\$	35.16
EBCA	\$	1,599.75	Snowmobile IC8-A	\$	380.99
District Court	\$	2,337.12	Revaluation	\$	56.50
Indigent	\$	3,950.49	Sheriff's Vessel	\$	169.32

- Commissioner Anderson MOTIONED to accept the applications, as presented, for the Boise County Notice of Mass Gathering and the Permit Application for mass gathering. Chair Wilkins SECONDED. All ayes, motion passed.
- Commissioner Anderson MOTIONED to approve the letter to the Squaw Creek Soil Conservation District, for FY 2015, \$2,600. Chair Wilkins SECONDED. All ayes, motion passed.
- Chair Wilkins MOTIONED to sign the letter to Tim Flyer, with the Army Corps of Engineers, with the County's comments on the Boise River Feasibility Study. Commissioner Balding SECONDED. All ayes, motion passed.

- Commissioner Anderson MOTIONED to approve the Certificate of Residency for Marcie Pyorre, as a student of the College of Western Idaho. Chair Wilkins SECONDED. All ayes, motion passed.
- Misdemeanor Survey from Mr. Dishion – informational, no action required.
- Bridge inspection Report – informational, no action required.
- Future Agenda Topics Review – the Board discussed future agendas and topics.

Chair Wilkins MOTIONED to recess the regular meeting of Monday, June 9th, 2014 and reconvene on Tuesday, June 17th, 2014. Commissioner Balding SECONDED. All ayes, motion passed.

Approved this 24th day of June, 2014.

VICKI L. WILKINS, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board