

BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, JUNE 3rd, 2014
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

In attendance: Chair Wilkins, Commissioner Balding, Commissioner Anderson, Clerk Prisco, Assessor Adamson, Chief Administrator Woodstrom (part of the morning & afternoon) and Sheriff Roeber.

Chair Wilkins called the meeting to order and the Pledge of Allegiance was recited.

COMMISSIONER DISCUSSION/COMMITTEE REPORTS: Chair Wilkins attended the 6th grade graduation: her grandson graduated, Clerk Prisco's son, and Sheriff Roeber's nephew all graduated. Chair Wilkins also attended the high school graduation. The status of inquiries regarding the purchase of a new P&Z vehicle was discussed. Commissioner Anderson discussed the status of the Burser-Gardner property. Commissioner Anderson received correspondence from USFS regarding easements, working towards a utility easement from Mr. Baumhoff, in order to establish a phone line at the Placerville Ambulance building. Commissioner Anderson stated that the USFS would like to get CUMO meeting going, close to issuing Supplemental EA, and the USFS wants to ensure that all documents are in order. Commissioner Anderson stated that CAI did a computer analysis for Boise County and the Technology Committee will discuss the invoice, for those services, on Wednesday. She believes that the services are covered under Appendix C of the contract and hours should be billed at that rate.

CONSTITUENT INPUT: None.

AMENDMENTS TO THE AGENDA: Chair Wilkins MOTIONED to amend the agenda to accommodate the Sheriff's request (to discuss an emergency need associated with the inventory of handguns which have malfunctioned). Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Anderson – aye; Commissioner Balding – aye, motion passed unanimously. Sheriff Roeber discussed an issue that his department is having with the second generation Glock handguns - three have broken in the last three weeks. Chair Wilkins MOTIONED to approve the Sheriff to buy new guns, 15 of them, for officers, Boise County Sheriff's Deputies, not to exceed the amount of \$6,000, to come out of the reserve fund, and the other item of \$1,500, as stated by Sheriff Roeber. Commissioner Balding SECONDED. All ayes, motion passed unanimously.

MINUTES: Commissioner Anderson MOTIONED to approve the May 5th, 2014 Boise County Commissioners official meeting minutes. Chair Wilkins SECONDED. All ayes; motion passed unanimously.

Commissioner Anderson MOTIONED to approve the Tuesday, April 29th, 2014 Boise County Commissioners official meeting minutes. Chair Wilkins SECONDED. All ayes; motion passed unanimously.

DEPARTMENTAL ISSUES: Bill Jones, Road Department Superintendent, presented a payroll addition request to the Board. Commissioner Balding MOTIONED to hire a seasonal, part-time flagger, for the Road Department, as it will be as needed, effective June 4th, 2014, at the rate of pay stated on the payroll form. Chair Wilkins SECONDED. All ayes, motion passed unanimously.

Assessor Adamson and John Roberts, Emergency Management Coordinator, provided the Board with an update on the GIS project (a Title III project).

Treasurer Hutchings discussed the reason for the Board being notified on a tax deed – the County is a party of interest, related to an indigent case.

Mike Bottoms, Solid Waste/Noxious Weeds Superintendent, presented three proposed Payroll Addition requests, all to work on the recently acquired Noxious Weeds increase in work under the USFS contract. Chair Wilkins MOTIONED to table the payroll addition changes for Mr. Swearingen, until copies of the contract and further information has been reviewed and commented on by the Prosecutor and Clerk. Commissioner Anderson SECONDED. All ayes, motion passed.

Commissioner Anderson MOTIONED that we add Lisa Kirkland and Gary Hampton, to fulfill Forest Service contracts, as seasonal employees, at hourly rates as stated, and with the note that Mr. Hampton is also a Solid Waste employee. MOTION DIED for lack of a second. The additions were tabled for further information.

Mr. Bottoms discussed Free Tire Day with the Board. Commissioner Balding MOTIONED to direct Mr. Bottoms to go ahead with the Solid Waste free tire day, with the following dates: July 22-26th in Idaho City and Horseshoe Bend; August 6-9th in Garden Valley, and August 7-10th in Lowman. Chair Wilkins SECONDED. All ayes; motion passed unanimously.

Mr. Bottoms presented a Change Order for the work on the Transfer Station in Horseshoe Bend. The Change Order is tabled until June 9th.

Valerie Delyea requested permission, for her and Jim Meliza, to attend the Northwest Conference, which is out of state. The conference will be paid for by IDJC. Commissioner Anderson MOTIONED that we approve the out of state travel, for Ms. Delyea and Jim Meliza, for the Restoration Conference, anticipating a cash advance, with IDJC paying 100% through a scholarship. Commissioner Balding SECONDED. All ayes, motion passed unanimously.

Assessor Adamson stated that Monday, July 14th is the deadline for Board of Equalization hearings.

The entire week of July 7th through the 11th will work for the appraisers.

John Roberts, Emergency Management Coordinator, attended the LEPC meeting in Garden Valley and briefed the Board on it. Mr. Roberts provided an update on the Power Security Project and requested a change order approval. This item is tabled until the June 9th meeting.

Mr. Roberts updated the Board on the two recently granted projects from Bureau of Homeland Security.

Clerk Prisco inquired about renewing the subscription to the Idaho Business Review.

Clerk Prisco updated the Board about the microfiche equipment used in the Recorder's office, to reproduce certain documents available to the public. It is very old, without the ability to replace ink cartridges and the toner cartridge is failing.

Clerk Prisco updated the Board on the estimated liability insurance premium for FY 2015, including a discount of over \$9,000 for achieving the requirements of the ICRMP Discount Program.

Clerk Prisco updated the Board on the "debriefing" meeting with Precinct Chief Judges and poll workers from the Primary Election (May 20th).

CONTRACTS/AGREEMENTS/GRANTS: Commissioner Anderson MOTIONED to amend the agreement between the Central District Health Department and Boise County, pursuant to paragraph 15 of the original ASPR Grant Agreement, in the amount of \$1,561.43. Commissioner Balding SECONDED. All ayes, motion passed unanimously.

Commissioner Anderson MOTIONED to accept the Sub-Grant award reimbursement in the amount of \$512.31, for a total award of \$21,921.26, for the award number EMW SS00149 for the 2013 Homeland Security Award program. Chair Wilkins SECONDED. All ayes, motion passed.

Commissioner Balding MOTIONED to enter into an agreement, between Boise County and Valley County, for the control of noxious weeds on public lands, administered by the Boise National Forest. Commissioner Anderson SECONDED. All ayes, motion passed unanimously.

Commissioner Balding MOTIONED to enter into an agreement, between Boise County and Gem County, for the control of noxious weeds on public lands. Commissioner Anderson SECONDED. All ayes, motion passed unanimously.

Commissioner Anderson MOTIONED to sign the award and grant agreement, for the SFY 2015 Substance Abuse Prevention Services Grant Award, in the amount of \$8,316. Commissioner Balding SECONDED. All ayes, motion passed unanimously.

Commissioner Anderson MOTIONED to accept the grant award and grant agreement for the SFY 2015 Substance Abuse Prevention Services Grant Award, in the amount of \$19,800. Commissioner Balding SECONDED. All ayes, motion passed unanimously.

DEMAND WARRANTS: Chair Wilkins MOTIONED to approve the demand warrant to be paid out to Mary Prisco, in the amount of \$212.83, for reimbursement of meals and travel expenses for training. Commissioner Balding SECONDED. All ayes, motion passed unanimously.

INDIGENT: Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(d) for indigent case 14-05-D. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Anderson – aye; Commissioner Balding – aye, motion passed unanimously. Coming out of executive session per I.C. 67-2345(1)(d), Chair Wilkins MOTIONED to approve case #14-05-D, a non-medical case. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Anderson – aye; Commissioner Balding – aye, motion passed unanimously.

PROCUREMENT CARD CONTRACT DISCUSSION: Jeff Moore and Holly Campbell, both from Bank of America, were in attendance and discussed the agreements that the County will need to process to initiate the Procurement Card Program. Clerk Prisco and the Board discussed sample policies, or a template policy, that could be used as a base for the Boise County policy that will need to be established for the bank card activity.

WOODY BIOMASS & UPDATES: Rick Brennenman was in attendance and provided a handout to the Board, introduced Sharon Pratt, Interim Secretary for Woody Biomass, and gave a narrative of the history of Woody Biomass and current status.

PLANNING & ZONING: Rora Canody, P&Z Department, presented the P&Z Commission's recommendation for the Area of City Impact for Idaho City. The P&Z Commission recommendation was to deny the expansion. The subject will be discussed further at the Board of County Commissioner meeting of June 17th, at 3:00 p.m.

PA ISSUES: Prosecutor Gee updated the Board on the status of the following items: the Baldwin issue; the remainder deed for the Burser/Gardner right-of-way purchase; the procurement card agreements with Bank of America; a question regarding Crouch Ambulance, from the State EMS, on a 2012 Tahoe; the results of a meeting with ITD and Bill Jones regarding the Banks/Lowman Hwy.; the Dennett-Simione property; the Haile property; and the Youren property. Prosecutor Gee handed out the Limited Gaming binder and gave a brief introduction of the materials to the Board.

EBCAD DISCUSSION: Jerry Newland, East Boise County Ambulance District, gave the monthly update to the Board. John Roberts, Emergency Management Coordinator, was present and participated in the conversation.

MISCELLANEOUS & CORRESPONDENCE:

- Title III update: Chair Wilkins discussed potential search/rescue projects with Sheriff Roeber. An estimate of \$30,000, for those projects, was arrived at. Chair Wilkins MOTIONED to have Commissioner Anderson to submit, to The Idaho World, the legal

notice for the Sheriff's Department, for Title III funds in the amount of \$30,000, and address the letter to the RAC in response to that, for next week's signature and mailing. Commissioner Anderson SECONDED. All ayes, motion passed unanimously. Chair Wilkins AMENDED her MOTION for clarification, to include search and rescue and other emergency services. Commissioner Anderson SECONDED the AMENDMENT. All ayes, motion passed unanimously.

- The Board discussed the Highway 55 Central Corridor Plan and a letter drafted by Commissioner Anderson. Chair Wilkins MOTIONED to sign the letter to Mark Wadswale, (Idaho) Transportation Department, in regards to the Highway 55 Central Corridor Plan, as presented. Commissioner Balding SECONDED. All ayes, motion passed unanimously.
- Army Corps of Engineers Feasibility Study comment letter – item was tabled.
- Chair Wilkins MOTIONED to sign the letter, drafted for the Becker Integrated Restoration Project, to be sent to Brandt Peterson, Idaho City Ranger District, U.S. Forest Service. Commissioner Balding SECONDED. All ayes, motion passed unanimously.
- Letter from Idaho Emergency Communications: no action required.
- Letter from the Central District Health Department for sponsoring their annual meeting at the Basin Senior Center - no action required.
- ITD Board meeting invitation – no action required.
- ITD surplus road equipment letter – no action required.
- Commissioner Anderson MOTIONED to approve Boise County Resolution 2014-40, a Boise County resolution adjusting the Boise County Noxious Weeds, FY 2014 budget, to reflect the receipt of unscheduled revenue, grants, or donations, in the amount of \$39,000, for the U.S. Forest Service weed spray group. Chair Wilkins SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Anderson – aye; Commissioner Balding – aye, motion passed unanimously.
- Commissioner Balding MOTIONED to approve Resolution 2014-41, a Boise County resolution reclassifying components of the FY 2014 Boise County budget, General Fund, Planning & Zoning Department, for professional services, in the amount of \$14,000. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Anderson – aye; Commissioner Balding – aye, motion passed unanimously.

FUTURE AGENDA TOPICS REVIEW: The Board discussed future agenda items.

With unanimous consent, the meeting was recessed.

Approved this 24th day of June, 2014.

VICKI L. WILKINS, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board