

BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, MAY 27<sup>th</sup>, 2014  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

In Attendance: Chair Wilkins, Commissioner Balding, Commissioner Anderson, Clerk Prisco, Sheriff Roeber, and Assessor Adamson. Also present: John McFarlane, Basin School District #72 Superintendent.

Chair Wilkins called the meeting to order and the Pledge of Allegiance was recited.

**COMMISSIONER DISCUSSION/COMMITTEE REPORTS:** No committee reports were made. The Board discussed the general timing of their meetings with departments for the FY 2015 budget.

**CONSTITUENT INPUT:** None.

**AMENDMENTS TO THE AGENDA:** None.

**MINUTES:** None.

**DEPARTMENTAL ISSUES:** P&Z Building Permit discussion: for the record, Rora Canody and Mindy Dorau, both staff of the P&Z Department, were present. Commissioner Anderson presented the request from the Camp Ivydale Board Chair, regarding a pole barn at their camp location. Commissioner Anderson MOTIONED for Camp Ivydale's request for procedural relief be granted by approving the building permit as applied for, and waiving fees to combine parcels, and with a total amount of \$180 be submitted with the application at the time of the building permit submittal. Chair Wilkins SECONDED. All ayes; motion passed unanimously.

Community Justice – Grant Application: Valerie Delyea was present and reviewed her request for a letter of support for the grant application with the Board, noting that Sheriff Roeber and Superintendent McFarlane were present to assist in answering any questions. Commissioner Anderson MOTIONED that the Board of Boise County Commissioners submit a letter to the Millennium Restoration Practices grant application, supporting that application for a Restorative Justice Officer, to be placed in the Boise Basin School District, and to further the collaborations between the Community Justice Department, the Sheriff's Department, the City of Idaho City and the Boise Basin School (District). Commissioner Balding SECONDED. In favor: Commissioner Anderson-aye; Commissioner Balding-aye. Opposed: Chair Wilkins - nay; Motion passed.

Sheriff's Dept. – Dispatch computers quote: Sheriff Roeber presented the request for computer equipment and referred to a quote obtained from CAI for the equipment. Sheriff Roeber stated that the funding for this equipment can come out of the E911 Fund, not the General Fund, Information Technology Department.

**CONTRACTS/AGREEMENTS/GRANTS:** None.

**DEMAND WARRANTS:** Commissioner Balding MOTIONED to approve the demand warrant presented, before us today, to an employee for reimbursement of meals associated with the elections process, in the amount of \$27.33. Chair Wilkins SECONDED. All ayes; motion passed unanimously.

**INDIGENT:** Chair Wilkins MOTIONED to go into executive session under Idaho Code 67-2345(1)(d), to discuss (indigent) case no. 14-05-A. Commissioner Balding SECONDED. Roll call

vote: Chair Wilkins-aye; Commissioner Balding-aye; Commissioner Anderson-aye, motion passed unanimously. After coming out of executive session, Commissioner Balding MOTIONED to approve case #14-05-A, as presented. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins-aye; Commissioner Balding-aye; Commissioner Anderson-aye, motion passed unanimously.

**PA ISSUES:** Chair Wilkins MOTIONED to go into executive session under Idaho Code 67-2345(1)(f) pending litigation and Idaho Code 67-2345(1)(b) personnel. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins-aye; Commissioner Balding-aye; Commissioner Anderson-aye, motion passed unanimously. Coming out of executive session for I.C. 67-2345(1)(f), under pending litigation, and 67-2345(1)(b), under personnel; under pending litigation, (legal) counsel was directed to request a status conference on a personnel issue and to keep the Board informed on that, and under personnel, an update was provided from the Clerk.

**CANVASS OF VOTES – PRIMARY ELECTION:** Following Clerk Prisco’s discussion of the procedures performed for the May 20<sup>th</sup> primary election, Commissioner Anderson Chair Wilkins MOTIONED that we, the Boise County Board of County Commissioners in the State of Idaho, acting as the Board of Canvassers of Election, approve the abstract of all votes cast within Boise County at the Primary Election held May 20<sup>th</sup>, 2014 and shown by the records that will be on file at the Boise County Clerk’s Office. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins-aye; Commissioner Balding-aye; Commissioner Anderson-aye, motion passed unanimously.

**MISCELLANEOUS & CORRESPONDENCE:**

- Title III advertisement: Commissioner Anderson handed out a draft document for a Request for Proposals. A clean copy will be forwarded to the Clerk’s Office with a submittal deadline of July 1<sup>st</sup>, 2014.
- Notice of Pending Tax Deed: This was tabled until Treasurer Hutchings is available and it can be determined if there are any internal liens on the property.
- NACO election: Commissioner Anderson MOTIONED to submit our credentials and give the Board’s proxy to Mr. Dan Chadwick, Executive Director for Idaho Association of Counties. Commissioner Balding SECONDED. Opposed: Chair Wilkins; Approved: Commissioner Balding and Commissioner Anderson, motion passed.
- Idaho Power - Notice of Modified Procedure: no action required.
- Chair Wilkins MOTIONED to send the document back to 6 Mile Engineering denying their access to the parcel as described, as Boise County does not own the property. Commissioner Anderson SECONDED. All ayes, motion passed unanimously.

**PUBLIC HEARING – MASS GATHERING ORDINANCE:** Chair Wilkins closed the regular meeting of the Board of Boise County Commissioners, of Tuesday, May 27<sup>th</sup>, 2014 and opened the public hearing. John Roberts and John Krempa were in attendance. There was no public comment during the public hearing. Chair Wilkins recessed the public hearing for the Mass Gathering Ordinance and reconvened the regular meeting of the Boise County Board of County Commissioners, Tuesday, May 27<sup>th</sup>, 2014 in discussing the Mass Gathering Ordinance.

**BILLS:** Chair Wilkins MOTIONED to approve claims in the amount of \$122,550.48, with the caveat that Community Justice and the Sheriff’s Office justify where they are going to make up their funds in their budgets for the negative balances in their E911 and power (accounts). Commissioner Balding SECONDED. All ayes, motion passed unanimously.

General Fund	\$	28,086.44	Solid Waste	\$	10,184.50
Road & Bridge	\$	9,384.08	Weeds	\$	8,624.00
Justice Fund	\$	46,012.41	E911	\$	9,727.97
EBCA	\$	4,634.11	Sheriff's Vessel	\$	119.79

District Court                      \$        4,489.79    Revaluation                      \$        930.10

**RECORDS RETENTION DISCUSSION:** The subject will be included on the June 30<sup>th</sup>, 2014 DH/EO meeting. Research will be done on potential vendors to provide destruction services and the Board will review a selection of vendors at the June 17<sup>th</sup> meeting, working towards a July timeframe for the records to be destroyed.

**MASS GATHERING ORDINANCE ADOPTION:** Chair Wilkins MOTIONED to approve the Boise County Mass Gathering Ordinance 2014-02, an ordinance for licensing and regulating mass gatherings, special events or other public assemblies in Boise County. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins-aye; Commissioner Balding-aye; Commissioner Anderson-aye, motion passed unanimously. Chair Wilkins MOTIONED for John Roberts to produce the forms to comply with the newly adopted ordinance. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins-aye; Commissioner Balding-aye; Commissioner Anderson-aye, motion passed unanimously.

Chair Wilkins MOTIONED to move the future agenda topics for times and efficiency in the schedule of the day, up to the current time, 4:10, for expediency for staff and the Board. Commissioner Anderson SECONDED. All ayes, motion passed unanimously.

**BOARD OF EQUALIZATION:** There were no matters for the BOE. Commissioner Anderson discussed agricultural exemptions approved in prior years.

**FUTURE AGENDA TOPICS REVIEW:** The Board discussed future agenda items.

Chair Wilkins MOTIONED for Commissioner Anderson to contact Assessor Adamson to find out the progress on the parcel number assignments for the ROW parcels. Commissioner Anderson SECONDED. All ayes, motion carried unanimously.

Chair Wilkins MOTIONED to recess the Board of Boise County Commissioners' meeting of Tuesday, May 27<sup>th</sup>, 2014 and reconvene on Tuesday, June 3<sup>rd</sup> at 9:00. Commissioner Anderson SECONDED. All ayes, motion passed unanimously.

Approved this 17<sup>th</sup> day of June, 2014.

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**VICKI L. WILKINS**, Chair  
Boise County Board of Commissioners

**Attest:**

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MARY T. PRISCO, Clerk to the Board