

BOISE COUNTY BOARD OF COMMISSIONERS
WEDNESDAY, MAY 1ST, 2013
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

Present: Chair Balding, Commissioner Wilkins, Commissioner Anderson and Clerk Prisco. Commissioner Anderson called the meeting to order at 9:00 a.m. and the Pledge of Allegiance was recited.

COMMISSIONER DISCUSSION/COMMITTEE REPORTS: Chair Balding stated that she wanted to dispel the rumor that she was not going to continue her service and stated that she would be attending meetings.

Chair Balding stated that the Commission received a thank you letter from the Thompson's regarding the Race to Robie Creek mass gathering event.

Commissioner Wilkins attended a WICAP meeting and stated that they continue to look at cutting their budget to make the 5.1% reduction. WICAP continues to recruit for a permanent replacement for their Executive Director position.

Commissioner Wilkins attended a West Central Highlands RC&D meeting. Potential projects that Commissioner Wilkins presented: Idaho City Community Hall skating rink turning into tennis courts or basketball courts; little league field expansion; rodeo grounds looking for night lighting; Horseshoe Bend skate park; tree planting around the baseball field in Horseshoe Bend.

Commissioner Wilkins attended an Idaho City Council meeting, on behalf of Chair Balding.

Commissioner Wilkins stated that she attended a tree planting ceremony in Horseshoe Bend and the Garden Valley Spring Fling.

Commissioner Anderson stated that she also attended the Garden Valley Spring Fling.

Commissioner Anderson reported on the bid opening for the SouthFork Payette Bridge. The apparent low bidder construction cost came in at \$2.3 million.

Commissioner Anderson attended, along with Commissioner Wilkins, the UDO meeting in Centerville.

Commissioner Anderson stated that she will be attending the Board of Equalization training, sponsored by the State Tax Commission, in Emmett.

The P&Z Administrator job description was discussed by the Commission. Commissioner Anderson made a MOTION to approve the P&Z Administrator job description, as of May 1st, 2013, as presented, with the approval line removed. Chair Balding SECONDED. Roll call vote: Chair Balding-aye; Commissioner Anderson-aye; Commissioner Wilkins-aye. Motion passed unanimously.

AMENDMENTS TO THE AGENDA: There were no amendments to the agenda.

MINUTES: Commissioner Wilkins made a MOTION to approve the minutes of the April 11th, 2013 meeting, with the suggested change to bold the EBCAD information; and approved the minutes of April 15th and April 23rd, 2013. Commissioner Anderson SECONDED. Roll call vote: Commissioner Anderson-aye; Chair Balding-aye; Commissioner Wilkins-aye. Motion passed unanimously.

DEPARTMENTAL ISSUES: Sheriff Roeber discussed the North Fork Championship mass gathering event and stated that Crouch Ambulance has signed off on their portion of the event. Sheriff Roeber attended the fire training in Emmett where cost sharing agreements were discussed. Boise County was used as an example of what to do in an emergency situation. Sheriff Roeber attended a Fire Chief's (Association) meeting in Garden Valley earlier this week where the Fire Management Assistance Grant (FMAG) application process was discussed.

Sheriff Roeber presented a request for an addendum to the Idaho Rally 2013 mass gathering event.

Assessor Adamson stated that he was requested to contact Sentry Dynamics and has done so. Assessor Adamson stated that he is working on a contract to house a copy of the Assessor's data with the Department of Administration and that the fee schedule will need to be changed to reflect that relationship.

Rora Canody, P&Z Department, thanked the Board for moving forward with the advertisement of the (P&Z Administrator) position.

Ms. Canody requested that the Board make a decision as to the payment of an invoice from Home Depot for a handicap accessible door handle for the P&Z building. Commissioner Wilkins made a MOTION to pay the bill from Home Depot out of the general operations fund. Chair Balding SECONDED. Roll call vote: Commissioner Anderson-aye; Chair Balding-aye; Commissioner Wilkins-aye. Motion passed unanimously.

Clerk Prisco stated that there may be a jury trial on May 14th, 2013, which would affect the start time for the Board of Commissioners meeting that day.

Clerk Prisco stated that she attended the PRIMA (Public Risk Management Association) risk management training on April 30th, 2013 and stated that there was a good turnout of Boise County representatives: Dee Woodstrom and Julie Frost, Clerk's Department; Rora Canody, P&Z Department; Bill Jones, Chuck Morgan and Marilyn Newman, Road Department. Clerk Prisco received her certification at that meeting.

Clerk Prisco provided a status report, to the Commission, on filling the Jury Commissioner position at the Court. Clerk Prisco provided the Commission with an overview of changes that are in process with the juror selection process.

Commissioner Wilkins brought up the fact that the Clerk's offices are now being locked (after office hours and weekends) and stated that she would have appreciated it if Clerk Prisco had let her know that was being done. Clerk Prisco stated that the change was made for risk management and security purposes.

Mike Bottoms, Solid Waste/Noxious Waste Department Head, discussed the status of the weed spraying season and upcoming programs. Mr. Bottoms stated that the department was still having problem with batteries being stolen from the Idaho City site. Batteries are hazardous and they need to keep track of them.

ISSUE TRACKING: Adjustments to the Issue Tracking Report were as follows:

- Remove the Placerville Ambulance Building from report.
- Change Land Use Ordinance to include updates on UDO meetings only.
- Remove all Arrowrock Road items except for the 4/2/13 entry.
- EBCAD: Reflect MOU only.

Commissioner Wilkins made a MOTION to defer the Idaho State Animal Damage Control letter and the Boise County/ITD MOU to the 3:00 timeslot. Chair Balding SECONDED. All ayes; motion passed.

CONTRACTS/AGREEMENTS/GRANTS: A budget request, from the Idaho Animal Damage Control Board, was discussed. Commissioner Wilkins made a MOTION to deny the request for \$1,500 and request a detail report of their work in Boise County. Commissioner Anderson SECONDED. All ayes; motion passed.

The draft MOU between Boise County and ITD, on plowing of parking lots, was discussed.

Commissioner Wilkins made a MOTION to table the Boise County/ITD snowmobile parking lot agreement, for State Highway 21, until we have further information from the Prosecutor. Commissioner Anderson SECONDED. All ayes; motion passed.

DEMAND WARRANTS: There were none.

INDIGENT: Commissioner Wilkins made a MOTION to go into executive session under I.C. 67-2345(1)(d) and (1)(f), to discuss indigent cases: 13-03-D, 13-04-A, 12-12-B and 13-03-B. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously. After coming out of executive session, Chair Balding made a MOTION to sign liens on cases 13-03-D and 13-04-A. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously. Chair Balding made a MOTION to approve indigent cases 12-12-B and 13-03-B. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

PA ISSUES: Chair Balding made a MOTION to go into executive session under I.C. 67-2345(1)(f), pending litigation for the Ravenscroft case(s). Commissioner Anderson SECONDED. Roll call vote: Commissioner Anderson-aye; Chair Balding-aye; Commissioner Wilkins-aye. Motion passed unanimously. Coming out of executive session, Chair Balding stated that no action was taken.

Prosecutor Gee addressed the EBCAD matter and provided a revised EBCAD Operations Plan document. Clerk Prisco left the meeting at this time to attend another meeting. Chief Administrator Woodstrom took over clerking the meeting until her return. Chair Balding made a MOTION to adopt the corrected EBCAD Operation Plan, page 6 C 3, under voting as a part of the total plan, as passed by Resolution 2013-39. Chair Balding AMENDED her motion to acknowledge the final version .2. Commissioner Anderson SECONDED. Roll call vote: Commissioner Anderson-aye; Chair Balding-aye; Commissioner Wilkins-aye. Motion passed unanimously. Prosecutor Gee handed out and discussed the Transition Process Plan for EBCAD. The Commission discussed a press release for the status of EBCAD. Chair Balding made a MOTION to have Prosecutor Gee put a press release out regarding the EBCAD status. Commissioner Wilkins SECONDED. All ayes; motion passed.

A computer security agreement, for Red Zone laptops that went to local fire departments, was discussed.

A recycling agreement for the Solid Waste Department was discussed and the status provided by Prosecutor Gee.

Prosecutor Gee stated that the SouthFork Payette Bridge reimbursement issue was still on his list of items to be addressed.

The City of Crouch/Boise County Joint Powers Agreement was discussed. Commissioner Wilkins made a MOTION to send a letter to the City of Crouch, through Prosecutor Gee, as stated. Chair Balding SECONDED. All ayes; motion passed. Commissioner Wilkins made a MOTION for Prosecutor Gee to send a rider to City of Crouch regarding the lot split for the Crouch Bridge right-of-way and acknowledging the approval of that. Chair Balding SECONDED. All ayes; motion passed.

Commissioner Wilkins made a MOTION to recess for lunch and reconvene at 1:15 for constituent input. Chair Balding SECONDED. All ayes; motion passed.

The meeting reconvened and Commissioner Anderson stated that Chair Balding would not be present for the remainder of the afternoon. Commissioner Wilkins made a MOTION to appoint Commissioner Anderson as Temporary Chair for the remainder of the meeting. Commissioner Anderson SECONDED. All ayes; motion passed.

CONSTITUENT INPUT: There was no constituent input.

BOISE FOOTHILLS OPEN SPACE PROGRAM: Commissioner Anderson introduced Julia Grant, City of Boise, and described that the purpose of her presentation was to provide an update to the Commission on the Boise Foothills Open Space Program. At the conclusion of the presentation, Commissioner Wilkins expressed concern over the project's impact on Boise County. Commissioner Anderson explained that the presentation, by Ms. Grant, was the first step in the process and that the next step would be to set up public hearings to obtain input from the constituents of Boise County.

COUNTY GIS/MAPPING PRESENTATION: Assessor Adamson stated that the Commissioners are aware of his department's mapping status and, without John Roberts present, was not certain exactly what the Commission was expecting. Assessor Adamson described some of the issues that they face including the need to realign areas at times. Lengthy discussion ensued regarding expectations and who would lead the project. Commissioner Wilkins made a MOTION to have Assessor Adamson head the project and prepare an Request For Proposal in order to continue moving forward on the project. Commissioner Anderson SECONDED. Commissioner Wilkins AMENDED her motion to reflect that the decision to move forward would be made after the Commission reviews the Request For Proposal. All ayes; motion passed.

PUBLIC HEARING - ILLEGAL LOT SPLIT: Commissioner Anderson closed the regular meeting of the County Commissioners and opened the public hearing for the illegal lot split. Rora Canody, Acting P&Z Administrator, provided the Staff Report, with supporting maps, for the Matter of Hardship Exemption Application for C-M, LLC and Valley of the Pines Volunteer Fire Department (VOPVFD), to the Commission. Dan Cano and David Haney, both from the Thorn Creek area, presented their case for the hardship request and answered questions from the Board. Issues included: two deeds, second deed reflects 2 acres and a record of survey for the parcel. Commissioner Anderson closed the public hearing for the Hardship Application and opened the regular meeting for deliberation. Commissioner Wilkins and Commissioner Anderson stated their positions on the matter and provided instructions to Ms. Canody for preparation of the FCO's.

Commissioner Wilkins made a MOTION to take a break. Commissioner Anderson SECONDED. All ayes; motion passed.

MISCELLANEOUS & CORRESPONDENCE:

- Commissioner Wilkins made a MOTION to pay out the request for Mr. Watson of 100 hours of accrued comp time, as requested by the Assistant Superintendent of the Road Department. Chair Balding SECONDED. All ayes; motion passed.
- The Old China, Dalton's Delight, Rewards and C&W Placer project letters from the USDA were reviewed.

COMMUNITY JUSTICE HSB BUILDING: Commissioner Anderson asked Commissioner Wilkins to present the introduction for this agenda item. Items that she is concerned with: doors and windows do not lock and need to be replaced, fire extinguisher (there is only one), possible problems with the handicap railing. Judge Cockerille asked that the matter be addressed as part of the budget process for FY 2014 and to possibly use fund balance carryover from the Court Fund as

a funding source. Commissioner Wilkins made a MOTION to allow Community Justice, in Horseshoe Bend, to move into the court facility until a more permanent structure can be arranged. Commissioner Anderson SECONDED. All ayes; motion passed.

FUTURE AGENDA TOPICS:

- Discussion of County facilities/buildings – date to be determined.

The meeting was unanimously adjourned until Tuesday, May 7th, 2013.

Approved this 14th day of May, 2013.

BARBARA M. BALDING, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board