

BOISE COUNTY BOARD OF COMMISSIONERS
MONDAY, APRIL 28TH, 2014
BOISE COUNTY PUBLIC SAFETY BUILDING
OFFICIAL MEETING MINUTES

In attendance for the morning session: Chair Wilkins, Commissioner Anderson, Commissioner Balding, Chief Administrator Woodstrom, Sheriff Roeber, Coroner Garlock, Treasurer Hutchings, Bill Jones, Rora Canody, Mike Bottoms, Paul Rekow, Valarie Delyea, Assessor Adamson. Absent: Clerk Prisco.

Chair Wilkins called the meeting to order at 9:40 a.m. and the Pledge of Allegiance was recited.

DEPT HEAD/ELECTED OFF MONTHLY MEETING:

Purchasing Resolution – Commissioner Anderson spoke about an email she sent in February (handout was given to all). Mike Bottoms spoke about inventory and said that ICRMP stated not to deal, individually, with the small inventory. Bill Jones stated there are some items that they need taken care of and there are only two companies close by that can do the work. Commissioner Anderson stated that if you can only get two, just let the Board know. Commissioner Balding spoke about the Sheriff's vehicle fleet and asked if they can shop around for repair service or do they have to go with where the vehicles were purchased. The Board discussed raising the capital purchases (tagged inventory) from \$250 to \$500. The resolution will be changed to reflect that new limit.

IT Support discussion: Corporate Technologies Presentation - Tim Glenn and Jim Merritt, general manager, were in attendance. Jim gave background on their support system and stated that Twin Falls and Gem County use Corporate Technologies. Several topics were discussed, such as, monitoring remotely, help desk, doing a complete assessment when first working with a company. Jim also spoke about CAI software and Tim spoke about looking into the future. The initial assessment for Boise County, that has approximately 63 pc's and 9 servers, would be \$3,500 then it would be \$32.15 each monthly for helpdesk, monitoring, consulting, planning and 40.5 hours of on-site work per month. The Board discussed that CAI could be software and Corporate Technologies could be hardware (IT). Every department head and/or elected official, that was at the meeting, stated they are "for" the change.

Department discussions: Rora Canody stated the UDO is getting close to being completed and the committee has changed the title to ULO (Unified Land Ordinance). Val Delyea stated the Community Justice office will have an open house the end of May and that they received the forestry grant. Treasurer Hutchings stated she is working on pending issues. Sheriff Roeber thanked the Department Heads/Elected Officials for having employees come to the training. Sheriff Roeber spoke about CERT (citizen emergency response team). Bill Jones spoke about the Banks/Lowman Road clean-up. Mike Bottoms said they are getting geared up for spray season. Assessor Adamson stated they are doing the annual spring push to set values and send out assessments and that he has a new employee on staff. Chair Wilkins attended the trainings that Sheriff Roeber put on and spoke about a radio training. Commissioner Balding asked of the Sheriff, is your department fully staffed? Sheriff Roeber stated that one employee is in POST and Deputy Lebow is back so his department is almost there. Commissioner Anderson stated that the Board will be meeting on budgets.

The Administrative Procedures Resolution 2014-25 was discussed.

The Board will not have a Department Head/Elected Officials meeting in May.

With unanimous consent, the meeting was recessed until 12:30 pm when it will reconvene in the Miner's Exchange Building.

The Board reconvened at the Miner's Exchange Building, Commissioner's Chambers, 420 Main St., Idaho City.

In attendance: Chair Wilkins, Commissioner Anderson, Commissioner Balding and Clerk Prisco.

Chair Wilkins called the meeting back to order at 12:32 pm. Chair Wilkins stated the amendments to the agenda that are required. Chair Wilkins MOTIONED to amend the agenda for 2:00 p.m. in order to sign the Closing Statement for the property located at 355 Rimview, as the funds cannot be released until the closing is finalized (good faith reason for amendment). Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye; motion passed unanimously.

Chair Wilkins MOTIONED to do their employee evaluation discussion and it is agendaized for 12:30 pm as an executive session due to it being a personnel issue under Idaho Code 67-2345(1)(b). Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye; motion passed unanimously.

AMENDMENT - EMPLOYEE EVALUATION DISCUSSION: Executive session I.C. 67-2345(1)(b) personnel

Chair Wilkins MOTIONED to go into executive session under Idaho Code 67-2345(1)(b), personnel, to complete employee evaluations. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye; motion passed unanimously. Coming out of executive session, Chair Wilkins stated that no decisions were made but that all employees signed their evaluations, with the exception of one employee who is not available this week.

AMENDMENT – CLOSING STATEMENT FOR 355 RIMVIEW: Realtor Jacque Moore presented a closing statement to the Board, reflecting the purchase price of \$10,000 and amounts deducted from the sales price. Chair Wilkins thanked Ms. Moore and stated that the net proceeds are \$9,400. Chair Wilkins MOTIONED to sign the sellers' settlement statement for the property located at 355 Rimview Drive, in the amount of \$10,000, with \$600 being held back to go to ERA Westwind. Commissioner Balding SECONDED. All ayes, motion passed. Chair Wilkins MOTIONED that all three Commissioners sign the sellers' settlement statement. Commissioner Anderson SECONDED. All ayes, motion passed.

PERSONNEL POLICY (final edits):

Commissioner Anderson MOTIONED that all full-time regular and permanent, part-time, non-exempt employees, who are required to work on an official County holiday, will be compensated at the rate of 1 ½ times the employees regular rate of pay for the hours worked; first sentence, second paragraph #4, Holidays. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – nay; Commissioner Anderson – aye; Commissioner Balding – aye, motion passed.

Chair Wilkins MOTIONED for the following verbiage; these required holiday hours worked will NOT be credited against the employees accrual of overtime hours during their respective FSLA work period. Commissioner Balding SECONDED. All ayes, motion passed.

Chair Wilkins MOTIONED that the changes to the personnel policy that were discussed today and motioned upon be included in the Personnel Policy changes so that the Board may review one final time. Commissioner Anderson SECONDED. Chair Wilkins rescinded her motion.

With unanimous consent, a brief recess.

Commissioner Anderson made a MOTION to change all non-exempt to all full-time regular employees and all part-time nonexempt employees. Chair Wilkins SECONDED. All ayes, motion passed.

Chair Wilkins MOTIONED to approve Resolution 2014-36, a Boise County Resolution amending the Boise County Personnel Policy otherwise known as Resolution 2014-36. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye; motion passed unanimously.

MASS GATHERING ORDINANCE (final edits): Commissioner Anderson MOTIONED to accept the Boise County Mass Gathering Ordinance for licensing and regulating mass gatherings, special events and other public assemblies with the last change under the appeal section on page 7 and we will move this forward to a public hearing. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye; motion passed unanimously.

Chair Wilkins MOTIONED to recess until tomorrow. Commissioner Balding SECONDED. All ayes, motion passed.

Approved this 23rd day of May, 2014.

VICKI L. WILKINS, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board