

BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, APRIL 9TH, 2013
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

Present: Chair Balding, Commissioners Wilkins and Anderson and Clerk Prisco.

Chair Balding called the meeting to order at 9:00 a.m. and the Pledge of Allegiance was recited.

COMMISSIONER DISCUSSION/COMMITTEE REPORTS: Commissioner Anderson stated that the next joint UDO meeting is on April 25th, 2013.

Commissioner Anderson attended a Payette River Scenic Byway meeting. Commissioner Anderson stated that a State Scenic Byway meeting has been scheduled.

Chair Balding had no committee reports.

Commissioner Wilkins had no committee reports.

The Commission discussed designation of a Vice Chair (which would be done by resolution) vs.

using the "Temporary Chair" statute and that the item should be discussed with Prosecutor Gee.

Clerk Prisco addressed the status of the publication of the remaining condensed minutes and that the information has been sent to the Idaho World.

AMENDMENTS TO THE AGENDA: There were no amendments to the agenda.

MINUTES: Commissioner Wilkins made a MOTION to approve the minutes for Tuesday, April 2nd, 2013. Commissioner Anderson SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye; Chair Balding-aye. Motion passed unanimously.

DEPARTMENTAL ISSUES: Treasurer Hutchings entered the meeting and provided information regarding the tax cancellation requests before the Commissioners. All tax cancellation requests were initiated by the Treasurer, due to either the owner being deceased or the Sheriff's Dept. was unable to find the titled owners. Commissioner Anderson made a MOTION to approve the request for tax cancellations on MHI00000440020, in the amount of \$435.09, MHI00000440030, in the amount of \$225.98; MHH00000450310, in the amount of \$176.35; and MHH0000045014B, in the amount of \$236.05. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye; Chair Balding-aye. Motion passed unanimously.

Assessor Adamson provided a legislative update to the Commission. There are still several bills that are on the Governor's desk, awaiting signature.

Interim P&Z Administrator, Rora Canody, discussed a family lot split application, with the Commission, for a piece of property that straddles the boundary between the City of Crouch and Boise County. Ms. Canody will be attending the Crouch City Council meeting, at Prosecutor Gee's recommendation, to discuss the matter. A public hearing date of May 1st, 2013, for an illegal lot split involving Valley of the Pines/CCM, LLC., was confirmed.

Sheriff Roeber discussed a recently issued directive from the EPA regarding recreational dredging.

Bill Jones, Road Department Superintendent, presented information on two payroll requests before the Commission. Commissioner Wilkins made a MOTION to approve payroll additions for the Road Department, for D. Root and J. Sells, as presented. Chair Balding SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye; Chair Balding-aye. Motion passed unanimously.

Mr. Jones discussed the opening that his department currently has on the Garden Valley side of the county. Mr. Jones reported that the lease agreement for the pneumatic roller, used for chip sealing and rolling, ends in July, 2013. Mr. Jones suggested that the equipment go back to the lessor as the County has not had sufficient funds to do any chip sealing for several years and the cost to purchase or continue the lease is over \$40,000. The Commission will review the matter at a later date.

Clerk Prisco stated that draft audited financial statements and proposed journal entries, for FY 2012, were received via email at the end of the day yesterday. The numbers will need to be tied into the accounting system, the journal entries reviewed and the report itself reviewed. Once that has been done, the draft financial statements will be provided to the Commissioners for their review.

Clerk Prisco reported on the status of the personnel policy document, in preparation for the Thursday meeting. Clerk Prisco has drafted proposed changes/additions to the document, Deputy Clerk Julian is also reviewing, and the draft document will be used for discussion on Thursday. However, Prosecutor Gee has not yet reviewed the proposed changes and they should be used for discussion only.

CONTRACTS/AGREEMENTS/GRANTS: Sheriff Roeber presented information on the Cooperative Law Enforcement agreement, between Boise County and the USFS, also known as the SISK agreement. Commissioner Wilkins made a MOTION to approve the Cooperative Law Enforcement Plan and Financial Plan, FS agreement number 12-LE-11040205-007, in the amount of \$21,403.25, as well as the attached Modification of Agreement. Commissioner Anderson SECONDED. Roll call vote: Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye; Chair Balding-aye. Motion passed unanimously.

Sheriff Roeber presented information on the Code Red (reverse 911 software) agreement with an annual cost of \$5,500 for 10,000 minutes and unlimited email communications. Implementation of the software would allow, for example; a much quicker notification to the public for evacuation situations. It also allows communications through email, as well as land lines and cell phones. The funding would come from the E911 Fund (Fund 30) for this. Commissioner Anderson made a MOTION to proceed with the Code Red purchase, with E911 funds. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-nay; Commissioner Anderson-aye. Motion carried.

Sheriff Roeber discussed the new air conditioning unit installed on the outside of building and problems with the unit freezing up, due to inadequate duct work, and which is placing undue strain on the new unit. Commissioner Wilkins made a MOTION to approve the estimate #212, in the amount of \$1,600, for Boise Valley Heating & Air to supply and install new duct work and thermostat, as presented by the Sheriff's office. Chair Balding SECONDED the motion. Commissioner Wilkins AMENDED her motion for the expenditure to come out of the 03-03 fund, and the 0491 maintenance & repair account. Chair Balding AMENDED her SECOND. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye; Chair Balding-aye. Motion passed unanimously.

Clerk Prisco presented a contract, on behalf of Valerie Delyea, Community Justice, for reservation terms of the Hilton Hotel, in Philadelphia, as part of the Restorative Justice Grant. Commissioner Wilkins made a MOTION to approve the contract with the Hilton Philadelphia Hotel, for 12 rooms at \$98.00 per room, for the reasons stated by Clerk Prisco, in the amount of \$1,354.75. Chair Balding SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye; Chair Balding-aye. Motion passed unanimously.

DEMAND WARRANTS: Commissioner Wilkins made a MOTION to approve a demand warrant to Valerie Delyea, for reimbursement of the rooms for the Restorative Justice travel to the

Philadelphia Hilton, in the amount of \$1,354.75. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Commissioner Anderson-aye; Chair Balding-aye. Motion passed unanimously. Commissioner Wilkins made a MOTION to approve demand warrants to Alarmco for invoice #46322, in the amount of \$75.00; #46320, in the amount of \$75.00; #46319 and #46318, in the amount of \$75.00 each; and #46321 in the amount of \$75.00, for security system monitoring for April through June, 2013. Chair Balding SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye; Chair Balding-aye. Motion passed unanimously.

INDIGENT: Commissioner Wilkins made a MOTION to go into executive session per I.C. 67-2345(1)(d). The motion was AMENDED to discuss placement of a lien on case 13-03-C and make a determination of approval or denial on case 13-03-C. Commissioner Anderson SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye; Chair Balding-aye. Motion passed unanimously. Coming out of executive session, Chair Balding made a MOTION to sign a lien on case 13-03-C. Commissioner Wilkins SECONDED. Chair Balding made a MOTION to deny case 13-03-C, due to insufficient information. Commissioner Anderson SECONDED. Roll call vote (both motions): Commissioner Anderson-aye; Commissioner Wilkins-aye; Chair Balding-aye. Motion passed unanimously.

BILLS: Commissioner Anderson made a MOTION to approve the bills, with the exception of the EMT Class instructor reimbursement, for claims presented April 9th, 2013. Chair Balding SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye; Chair Balding-aye. Motion passed unanimously.

General Fund	\$	22,350.74	Solid Waste	\$	2,562.68
Road & Bridge	\$	61,297.59	Tort	\$	89,853.27
Justice Fund	\$	15,852.51	Weeds	\$	259.53
EBCA	\$	54,244.36	E911	\$	2,628.91
District Court	\$	1,408.27	Snowmobile IC8-A	\$	430.33
Indigent	\$	11,094.50	Sheriff's Vessel	\$	203.58
Revaluation	\$	91.45			

Commissioner Anderson called the meeting back to order after lunch recess. Commissioner Wilkins stated that Chair Balding had left for the day and then made a MOTION to nominate Commissioner Anderson as Chair for the remainder of the meeting. Commissioner Anderson SECONDED. All ayes; motion passed.

CONSTITUENT INPUT: Brandt Peterson, Idaho City District Ranger, USFS, introduced himself to the Commission. There was discussion about the CuMo mining operations and establishing a public hearing date. The process for the County's involvement on that subject was discussed.

COUNTY MAINTENANCE FACILITY BID AWARD: Steven Yearsley, Forsgren & Associates, presented recent changes to the original bid on the Maintenance Facility building. The original bid was for \$187,964.70, with a caveat on an additional \$2,500 for a ten year guarantee on the garage doors (but not included in the total). Additionally, there was another \$9,347.50 of Davis/Bacon Act payroll fringe benefits that were not included on the original bid. The Notice of Award, to RC Hayes Construction, reflects a total amount of \$199,880.99, after both additions. Commissioner Wilkins made a MOTION that we sign the agreement between the County and the contractor, RC Haynes Construction, in the amount of \$199,880.99. Commissioner Anderson SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye. Motion passed unanimously. Commissioner Wilkins made a MOTION to sign the Notice of Award to the contractor, RC Hayes Construction, located at 3835 Hwy. 21, Idaho City, Project #02-11-0135, in the amount of \$199,880.99. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye. Motion passed unanimously. Commissioner Wilkins made a MOTION to include: effective date

will be prior to receipt of the performance and payment bonds and certificate of insurance dates. Commissioner Anderson SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye. Motion passed unanimously.

ACCIDENT REPORTING POLICY & PROCEDURES: Commissioner Anderson began the discussion of reporting policies and procedures and provided background information as to existing resolutions/policies.

MISCELLANEOUS & CORRESPONDENCE: Commissioner Wilkins, on behalf of Mike Bottoms, stated that Mr. Bottoms is tentatively scheduled for shoulder work to be done on May 21st. Commissioner Wilkins stated that Mr. Bottoms was contacted about the Idaho City Clean Up Day, scheduled for May 3rd, and was asked if the Warm Springs site could be open that day (it is not a regularly scheduled day to be open). Commissioner Wilkins requested that the BOCC establish a policy regarding "free" clean-up days to the communities. Commissioner Wilkins will work with Mr. Bottoms on developing a draft policy for this.

EBCAD OPERATING PLAN: Temporary Chair Anderson and Commissioner Wilkins discussed the most recent draft EBCAD Operation Plan which reflected changes made by Prosecutor Gee based on the meeting held on Tuesday evening, April 2nd, 2013.

FUTURE AGENDA TOPICS:

- EBCAD Operation Plan Resolution – April 23rd, 2013, at 4:00 p.m.
- Accident Reporting Resolution – May 1st, 2013, at 4:00 p.m.

With unanimous consent, the meeting was adjourned until April 11th, 2013, at 10:00 a.m.

Approved this 16th day of April, 2013.

BARBARA M. BALDING, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board