



BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, MARCH 29<sup>th</sup>, 2016  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

**IN ATTENDANCE:** Chairman Ward, Commissioner Jackson, Commissioner Baker, Clerk Prisco, Deputy Clerk Coffelt, Assessor Juszczak, PA Maloney, Community Justice Administrator Leader.

**ALSO IN ATTENDANCE:** Robie Creek Resident-Jerry White.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

**AMENDMENTS TO THE AGENDA:** None.

**CONSTITUENT INPUT:** Mr. White spoke to the Board concerning the lack of road maintenance on Robie Creek Road. Discussion ensued.

**MINUTES:** Commissioner Jackson MOTIONED to accept, as amended, the official meeting minutes from Tuesday March 22<sup>nd</sup>, 2016. Commissioner Baker SECONDED; All Ayes.

**CONTRACTS/AGREEMENTS/GRANTS:** A grant agreement, between the Idaho Department of Parks & Recreation and Boise County for the Sheriff's Department, was presented to the Board for approval. Chairman Ward MOTIONED to approve the agreement between Idaho Department of Parks & Recreation, and Boise County for the Sheriff's Department, in the amount of \$8,007.00. Commissioner Jackson SECONDED; All Ayes.

**DEMAND WARRANTS:** Several demand warrants were presented to the Board for review and approval. Chairman Ward MOTIONED to approve the demand payment to Denise Annis, for reimbursement for mileage for the Circuit Breaker Workshop, in the amount of \$76.14, fund number 01-02, as per request of Mr. Juszczak. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED to approve the Demand Warrant for Jim Steffen for travel to the Garden Valley Area, in the amount of \$52.92, from fund number 02-00. Commissioner Jackson SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay Air St. Luke's for a new hire membership, fund number 01-18, in the amount of \$35.00. Commissioner Baker SECONDED; All Ayes. Chairman Ward MOTIONED to pay the Demand to Mike Baker, a meal cash advance, in the amount of \$135.00, for per diem training, April 4<sup>th</sup> through April 6<sup>th</sup>, fund number 03-01. Commissioner Jackson SECONDED; Chairman Ward-Aye, Commissioner Jackson-Aye, and Commissioner Baker-Abstained. Motion Carries. Commissioner Baker MOTIONED to pay the Demand Warrant to Dave Anthony, a cash advance meal per diem for training in Idaho Falls, out of fund number 03-01, in the amount of \$135.00. Commissioner Jackson SECONDED; All Ayes.

**INDIGENT:** None

**DEPARTMENTAL HEAD/ELECTED OFFICIAL MEETING:** Deputy Clerk Loya (Elections), Chief Deputy Treasurer Turner, Assessor Juszczak, Sheriff Roeber, Solid Waste Superintendent Bottoms, P&Z Administrator Canody, Coroner Garlock, Community Justice Administrator Leader,

Clerk Prisco, Supervising Court Clerk Schiffer, Road & Bridge Superintendent Jones and Prosecuting Attorney Maloney gave updates to the Board on their perspective departments. Prosecuting Attorney Maloney provided training on an employee documentation form with the Department Heads and Elected Officials. A discussion ensued about the applicant for the Boise County Desktop Support Technician position.

**PA ISSUES:** Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, and per I.C. 74-206(1)(b), personnel. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Baker; Aye, Commissioner Jackson; Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation and per I.C. 74-206(1)(b) personnel, no action required.

**MISCELLANEOUS AND CORRESPONDENCE:**

- A letter of support for the USDA was drafted and presented to the Board for approval. The letter was amended with some additional language from the Board. Chairman Ward MOTIONED to approve the letter from the Boise County Commissioners to the United States Department of Agriculture supporting the Bogus Basin Forest Health Project. Commissioner Jackson SECONDED; All Ayes.
- A letter to reinstate Mr. John Roberts as the Emergency Management Coordinator was presented to the Board for approval. Commissioner Baker MOTIONED to accept the rehire letter for John Roberts as the Emergency Management Coordinator for Boise County, effective April 4<sup>th</sup>, 2016. Commissioner Jackson SECONDED; All Ayes.
- A Retail Alcoholic Beverage License Application was presented to the Board for approval. Commissioner Baker MOTIONED to accept the Retail Alcoholic Beverage License Application from HSB Hilltop, LLC-Thomas Whiteley, for the Longbranch Saloon. Commissioner Jackson SECONDED; All Ayes.
- An FYI from Idaho Association of Counties for Adult Misdemeanor Probation was presented to the Board.
- Several Resolutions were presented to the Board for approval. Chairman Ward MOTIONED to approve Resolution #2016-17, A Boise County Resolution Adjusting the Boise County District Court Fund, Community Justice Department, FY 2016 Budget. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED to approve Resolution #2016-18, A Boise County Resolution Adopting Boise County Cash Handling Policy, as amended, for all Departments. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED to approve Resolution #2016-19, A Boise County Resolution to Declare April Fair Housing Month. Commissioner Jackson SECONDED; All Ayes.
- A request to waive Solid Waste Fees for the "Celebrate Idaho City" annual clean-up event. Chairman Ward MOTIONED to approve the waiving of fees for Solid Waste, requested by Beth Wilson, the president of the Annual Clean up Event in Idaho City, the Idaho Historical Foundation sponsors the cleanup. Commissioner Jackson SECONDED; All Ayes.
- No Board of Equalization matters at this time.
- Commissioner Discussion/Committee Reports: Chairman Ward discussed the resolutions/policy binder that is being worked on. Commissioner Baker had spoken to Mr. Fry about joining the Planning & Zoning Commission which he respectfully declined.
- Future Agenda Topics were reviewed and discussed.

**INDIGENT/ELECTION WORKSHOP:** Deputy Clerk Loya, Clerk Prisco, PA Maloney and the Board discussed the functions of the two departments.

**ROAD DEPARTMENT WORKSHOP:** Superintendent Jones, Assistant Superintendent Morgan, PA Maloney and the Board discussed the functions of the Road & Bridge Department.

Chairman Ward adjourned the meeting until April 5<sup>th</sup>, 2016.

Approved this 5<sup>th</sup>, day of April 2016



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**ALAN D. WARD** Chairman  
Boise County Board of Commissioners

**ATTEST:**



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MARY T. PRISCO, Clerk to the Board