

BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, MARCH 26<sup>TH</sup>, 2013 – MORNING SESSION  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

**Present:** Chair Balding, Commissioners Wilkins and Anderson and Clerk Prisco.

Chair Balding called the meeting to order at 9:00 a.m. and the Pledge of Allegiance was recited.

**COMMISSIONER DISCUSSION/COMMITTEE REPORTS:** Commissioner Anderson reported on the Banks/Lowman Project Phase II, paid for by the Federal Access Funds, and requested consent to begin drafting a letter to the Governor on the subject. Commissioner Anderson discussed the sequestration and the effect on Title I, II, and III funding, including an overall 5.1% refund request from the federal government of the recent funding.

Commissioner Anderson made a MOTION to forward letters to President Barack Obama; The Honorable Tom Vilsack, Secretary, U.S. Department of Agriculture; The Honorable Jeffrey Zients, Acting Director, Office of Management and Budget; to protest the return of the 5.1% sequestered funds for FY 2012 SRS funding. Commissioner Wilkins SECONDED. All ayes; motion passed.

Commissioner Anderson made a MOTION to acknowledge the resignation of Dr. Nelson and also accept his offer of a 60 day extension to his contract. Commissioner Wilkins SECONDED. Vote: Commissioner Wilkins and Commissioner Anderson – aye, Chair Balding – nay. Motion carried.

Chair Balding attended the Idaho Council of Governments (ICOG), an organization, formerly known as SAGE, a 501(c)(3) organization which will continue in existence.

**AMENDMENTS TO THE AGENDA:** There were no amendments to the agenda.

**MINUTES:** Commissioner Wilkins made a MOTION to approve the official meeting minutes of Saturday, March 16<sup>th</sup>, 2013 (special) meeting held at the Public Safety Building, with the corrected spelling of last names. Commissioner Anderson SECONDED. All ayes; motion passed.

Commissioner Anderson made a MOTION to approve the Tuesday, March 19<sup>th</sup>, 2013 minutes of the Boise County Commissioners (meeting), with the addition of the lot split during the City of Crouch Council meeting and the spelling correction of Sentury Dynamics. Commissioner Wilkins SECONDED. All ayes; motion passed.

**DEPARTMENTAL ISSUES:** Assessor Adamson updated the Commissioners on legislation; HB 315 (personal property tax) and HB 242 (developers discount).

Rora Canody, Interim P&Z Administrator, discussed a request for a refund of fees associated with an appeal of a CUP violation decision.

Ms. Canody discussed an issue with the Valley of the Pines Volunteer Fire Department, C.M. LLC. (the developer of Napia Subdivision) and an illegal split of a parcel.

Commissioner Wilkins discussed a letter, from Ms. Canody, regarding the Alarmco, Inc. agreement, the monthly fee to them and the system not working properly.

Sheriff Roeber updated the Commissioners on the subject of panic buttons, the security system, and provided background/status information to the Commission. Commissioner Wilkins made a MOTION to hold the bill until April 2<sup>nd</sup> for further review. Commissioner Anderson SECONDED. All ayes; motion passed.

Sheriff Roeber briefly discussed a Code Red draft agreement document. It can be funded out of the E911 Fund (30) and is a reverse 911 system.

Sheriff Roeber presented payroll information on a proposed new hire, Joshua Lebow, with a start date of April 1<sup>st</sup>, 2013. Chair Balding made a MOTION to sign the payroll addition of Mr. Lebow, replacing Mr. West, for the Sheriff's Department. Commissioner Anderson SECONDED. All ayes; motion passed.

**CONTRACTS/AGREEMENTS/GRANTS:** There were none.

**DEMAND WARRANTS:** Commissioner Anderson made a MOTION to pay a demand warrant in the amount of \$42,300, to the Idaho Transportation Department, for the additional cost on the 7.34% match on the South Fork Payette River Bridge project. Commissioner Wilkins SECONDED. All ayes; motion passed. Commissioner Anderson MOTION to approve demand warrant, in the amount of \$3,156.78, for reimbursement to Michael Johnson, Chief Deputy Coroner, for the second half of medical insurance. Chair Balding SECONDED. All ayes; motion passed.

**INDIGENT:** Chair Balding made a MOTION to go into executive session under I.C. 67-2345(1)(d) and (1)(f), for indigent. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye; Chair Balding-aye. Motion passed unanimously. Coming out of executive session, Chair Balding made a MOTION to sign a lien on case 13-02-A. Commissioner Wilkins SECONDED. All ayes; motion passed. Chair Balding made a MOTION to approve case 12-10-C and table case 13-02-A. Commissioner Anderson SECONDED. All ayes; motion passed.

**BILLS:** Commissioner Anderson made a MOTION to approve the claims, as presented on March 26<sup>th</sup>, 2013 with the changes that the Clerk will make to a phone bill (Fund 30). Commissioner Wilkins SECONDED. All ayes; motion passed.

General Fund	\$	8,411.61	Solid Waste	\$	4,545.87
Road & Bridge	\$	15,315.51	Tort	\$	8,707.00
Justice Fund	\$	13,709.50	Weeds	\$	346.27
EBCA	\$	2,475.80	E911	\$	5,376.70
District Court	\$	3,016.48	Snowmobile IC8-A	\$	423.69
Indigent	\$	11,700.00	Snowmobile GV8-B	\$	25.06
Jr. College Tuition	\$	6,002.00	Sheriff's Vessel	\$	133.23

**MISCELLANEOUS & CORRESPONDENCE:**

Commissioner Wilkins made a MOTION to approve Resolution 2013-36, to surplus and sell unneeded Road Department equipment and vehicles. Chair Balding SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye; Chair Balding-aye. Motion passed unanimously.

Commissioner Wilkins made a MOTION to approve Resolution 2013-35, to update the official Investment Policy for Boise County. Chair Balding SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Wilkins-aye; Chair Balding-aye. Motion passed unanimously. Commissioner Wilkins made a MOTION to hold off on approving a resolution establishing a timeline for the P&Z Commission recommendations or final decisions rendered until the Board has a conversation with Prosecutor Gee and further research. Commissioner Anderson SECONDED. All ayes; motion passed.

Commissioner Wilkins made a MOTION to approve the letters to the exempt employees, with the changes on the letterhead, to: John Archer, Mike Bottoms, William Jones, John Roberts, Dale Rogers and Rora Canody. Commissioner Anderson SECONDED. All ayes; motion passed.

Commissioner Wilkins made a MOTION to sign the letters on the C&W Placer Exploration and Dalton's Delight Placer Exploration, to Brandt Peterson, USFS District Ranger. Chair Balding SECONDED. All ayes; motion passed.

Commissioner Wilkins made acknowledgment of a decision memo from the USFS regarding the Avalene Salvage Project. No action taken.

Commissioner Wilkins stated that the Commission received the quarterly newsletter from the City of Horseshoe Bend.

Chair Balding recognized the draft EBCAD organizational chart prepared by Commissioner Anderson. Commissioner Wilkins discussed the Solid Waste/Noxious Weeds Supervisor job description acknowledgement.

Chair Balding made a MOTION that we approve the letter to the Garden Valley Translator District, approving their Board members and their list of members. The motion was amended to include the names of the appointed trustees: Bruce Heflin, term renewal - February 2016; Jim Conlin, term renewal – February 2015; Rich Smith, Secretary, term renewal – February 2014; Richard Pulman, term renewal - February 2014; and Ron Reil, term renewal – February 2016. Commissioner Wilkins SECONDED. All ayes; motion passed.

**P.A. ISSUES:** There were none.

**CONSTITUENT INPUT:** There was no constituent input.

Commissioner Wilkins made a MOTION to recess for lunch. Chair Balding SECONDED. All ayes; motion passed. The meeting was reconvened at 1:30 p.m. in the Public Safety Building. Chair Balding introduced the instructor of the workshop, Jim McNall from ICRMP, to those present.

**IN ATTENDANCE:** Elected Officials: Chair Balding, Commissioner Anderson, Commissioner Wilkins, Sheriff Roeber, Clerk Prisco, Assessor Adamson, Treasurer Hutchings, Coroner Garlock. Department Heads: Mike Bottoms, Rora Canody, Val Delyea, John Roberts, Bill Jones. Supervisors: Dale Rogers, Paul Rekow, Jackie Bridwell, Rana Klingner, Dee Woodstrom, Kim Kennedy, Brandee Kline, Steve Dorau, Marilyn Newman, Chuck Morgan, John Archer, Vicki Beall, Lisa London.

**PERSONNEL MANAGEMENT WORKSHOP:** Mr. McNall proceeded with the "Public Employment Guidelines & Procedures" presentation.

**DEPARTMENT HEAD/ELECTED OFFICIALS MEETING:** The vacation and compensated time benefits were discussed and the language, pertaining to those benefits, as stated in the County Personnel Policy was addressed. The existing vacation benefit policy needs to be revised and more clearly stated. Additionally, accruals in the payroll system will need to be adjusted for the policy as it currently stands and the interpretation of such policy language. The compensation timepiece of donated time will need to be removed from the Personnel Policy, based on input from Jim McNall, ICRMP.

With unanimous consent, the meeting was adjourned until 9:00 a.m., Tuesday, April 2<sup>nd</sup>, 2013.

Approved this 2<sup>nd</sup> day of April, 2013.

---

**BARBARA M. BALDING**, Chair  
Boise County Board of Commissioners

**Attest:**

---

MARY T. PRISCO, Clerk to the Board

Mar. 26, 2013 reg. min.