

BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, MARCH 25<sup>th</sup>, 2014  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

In attendance: Chair Wilkins, Commissioners Balding and Anderson, Treasurer Hutchings, Sheriff Roeber, Chief Administrator Woodstrom.

Chair Wilkins called the meeting to order and the Pledge of Allegiance was recited.

**COMMISSIONER DISCUSSION/COMMITTEE REPORTS:** Commissioner Balding attended a seminar for Central District Health District, in which she is a Board member.

Commissioner Anderson stated she worked on House Bill 619a. Commissioner Anderson attended the Crouch Bridge design meeting along with several of the involved entities. Commissioner Anderson stated that the City of Crouch representative was not at the meeting. Chair Wilkins asked if the City of Crouch is going to pay their share for the bridge. Commissioner Anderson stated the UDO is progressing well. The next meeting is at 10:00 am at the Placerville Ambulance building.

Commissioner Balding stated that the Gem County Commissioners asked about the Gem/Boise County Fair Board funding and if Boise County would be participating, as we did not last year. The Board stated they would like to continue funding and have asked for an invoice. This will be a future agenda item.

Commissioner Anderson stated she received an email from Alan Lake, Chair of the Atlanta Highway District concerning maintenance of Arrow Rock Road. The Board will need to send a formal response to Atlanta Highway District.

Commissioner Anderson spoke about the Prosecutor resigning and that the job opening should be put in the paper. Commissioner Anderson also stated that it needs to put on the County website. Commissioner Balding stated she received information on the steps needed to replace the elected official position of the Prosecutor. The legal notice outlined the process and information from the AG's office was discussed.

Commissioner Anderson spoke about the Burser/Gardner right-of-way purchase for the Southfork Payette Bridge project.

Mass Gathering Coordinator position – Chair Wilkins spoke about the position. Sheriff Roeber was in attendance to answer questions.

**CONSTITUENT INPUT:** There was none.

**AMENDMENTS TO THE AGENDA:** Chair Wilkins stated that we do not have Contracts/Agreements/Grants or Demand Warrants today so the Chair requested that bills and miscellaneous be moved up to those areas for the reason being that the bills, staff will have the opportunity to process the bills today and get them out promptly instead of waiting until tomorrow to process and that the resolution for fair housing is a standard operating procedure that the County does and in order for us to be able to continue to work on the employee evaluations, if we have any issues or concerns, to continue discussion after their allotted times, would have the opportunity to do that. Chair Wilkins MOTIONED to amend the agenda to move the bills from the 4 o'clock timeslot agendized and in place of the Contract/Agreements/Grants for the 9 am slot after Departmental Issues and that we follow that with the resolution to declare April Fair Housing Month in lieu of Contracts/Grants/Agreements as well, for all the reasons to justify as discussed

earlier. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson; all ayes, motion passed.

**MINUTES:** Chair Wilkins MOTIONED to approve the Boise County Board of County Commissioner’s minutes from Friday, February 14, 2014, as presented. Commissioner Anderson SECONDED. All ayes, motion carried.

Chair Wilkins MOTIONED to approve the Boise County Board of County Commissioner’s official meeting minutes for Tuesday, March 11<sup>th</sup>, 2014, as presented. Commissioner Balding SECONDED. Discussion: Commissioner Anderson stated this agreement is for the use of equipment and county personnel in Elmore County. All ayes, motion passed.

Chair Wilkins MOTIONED to approve the Boise County Board of County Commissioner’s official meeting minutes from March 18, 2014, with corrections as discussed by Commissioner Anderson. Commissioner Balding SECONDED... All ayes, motion passed.

**DEPARTMENTAL ISSUES:** Sheriff Roeber handed out statewide stats and allocation for the rest of the state that has boating programs. This is for the RBS Grant (boating program) and it is a 50/50 match. Commissioner Anderson MOTIONED that Boise County enter into an agree with Idaho Department of Parks & Recreation for the purpose of accepting the Recreational Boating Safety funding, up to an amount not to exceed \$14,360.00, which requires Boise County to match at least one-half of the total amount as budgeted for the FY 2014. Chair Wilkins SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson; all ayes, motion passed.

Payroll request for J. Newland (new employee): Treasurer Hutchings was in attendance and stated it is a part-time position and that the employee is only entitled to sick leave if they work 20 hours or more. Commissioner Balding stated that we are operating under the “current” personnel policy, not the new revised (that has not been approved yet). Commissioner Anderson MOTIONED that we approve the payroll addition for the Treasurer’s office for a permanent, part-time employee working 20 hours per week, Jennifer Newland. Discussion: with an effective date of this week per Treasurer Hutchings. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson; all ayes, motion passed.

Emergency Management Services – generator donation discussion will take place later today as he is not able to attend.

P&Z trainings request – Mindy Dorau presented information on the request and stated that these trainings can be shared by all county employees. Commissioner Anderson MOTIONED to approve the request from Ms. Dorau to purchase the All-Access Training Pass for seminar trainings in the amount of \$199 to come out of the training budget line item 0439-00 for staff training. Commissioner Balding SECONDED. All ayes, motion passed.

**CONTRACTS/AGREEMENTS/GRANTS:** Nothing was presented.

**DEMAND WARRANTS:** Chair Wilkins stated that she has a bill from EBCAD, for the other half of the building which was Community Justice and EBCAD stated they (Community Justice) are refusing to pay as they state they were out of the building already. It was determined that March 8<sup>th</sup> was when EBCAD got access to the full building. Chair Wilkins recommends that Community Justice pay the bill and that it will be a demand warrant. Chair Wilkins MOTIONED to approve the demand warrant to Idaho Power for \$393.92, to come out of 06-54-461-04. Commissioner Balding SECONDED. All ayes, motion passed.

**INDIGENT:** Chair Wilkins MOTIONED to go into executive session per IC 67-2345(1)d) to place a lien on case 14-03-A and to discuss cases 14-02-A and 14-02-B. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson; all ayes, motion passed. Ms. Loya presented a lien on 14-03-A and discussion on 14-02-B and 14-02-B. Chair Wilkins motioned to come out of executive session. Commissioner Wilkins MOTIONED to sign a lien on case 14-03-A. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson; all ayes, motion passed. Chair Wilkins MOTIONED to approve case 14-02-A. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson; all ayes, motion passed. Chair Wilkins MOTIONED to suspend case 14-02-B pending SSD and medical retro eligibility. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson; all ayes, motion passed.

**PA ISSUES:** Prosecutor Gee was not in attendance. Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(b) for personnel issues. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson; all ayes, motion passed. Chair Wilkins stated, coming out of executive session 67-2345(1)(b), no decisions were made, only discussion. Chair Wilkins MOTIONED to go back into executive session per I.C. 67-2345(1)(b), personnel issues. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson; all ayes, motion passed. Chair Wilkins stated that, coming out of executive session, the topic was employee evaluations, no decisions were made.

**ARROW ROCK ROAD/READER BOARD DISCUSSION:** Road Department Superintendent Bill Jones and Assistant Chuck Morgan were in attendance. Chair Wilkins spoke about the spring maintenance being done on the road. Commissioner Anderson stated that she was contacted by Mr. Lake, Atlanta Highway Department, concerning getting a formal letter. Mr. Jones stated they (AHD) want to start blading and cleaning pipes, etc. Mr. Jones stated that the Boise County road crews were up there for three weeks and did extensive blading. Mr. Jones stated he prefers to do the summer maintenance through his department, not Atlanta Highway District. Commissioner Anderson asked about Cottonwood Road. Mr. Jones stated they have not done the work yet as they have to pick up the grader further down the road so on the way back, the road will be graded. Mr. Jones stated that he would like to continue the spring & fall maintenance but could contract with Atlanta Highway District for the winter maintenance. Chair Wilkins stated she would prepare a draft letter.

Reader Board discussion – Chair Wilkins spoke about the LEPC concerns. Bill Jones spoke about getting the information to the Idaho Transportation Department to put on the reader board. Mr. Jones stated that we do not have an agreement with them. Mr. Jones stated that it would be nice to have our own reader board for when issues come up. Mr. Jones stated he may be able to purchase a used one from ITD. Mitchel Tain spoke about LEPC and options of alerting the public for emergencies, etc.

**EMPLOYEE EVALUATIONS:** Chair Wilkins MOTIONED to go into EXECUTIVE SESSION per I.C. 67-2345(1)(b), personnel for employee evaluations. The Board will discuss further, at the March 30<sup>th</sup> afternoon meeting, during executive session. Coming out of executive session per I.C. 67-2345(1)(b), personnel, for conducting employee evaluations, we now have John Roberts before us and has been asked to address a letter from the Placerville Fire Protection District in regards to thanking us for the generator donated to them. This letter was given to the Board during Miscellaneous & Correspondence last week and they (Board) had no knowledge of this transaction and that proper procedures were not taken, per Chair Wilkins. Mr. Roberts stated that it is a

portable generator from the Sheriff's office and that he "loaned" it to them. There is no paperwork on the "loan" of the equipment so the Board instructed Mr. Roberts needs to get a document from Placerville Fire District that this is "on loan", not given to them.

**MISCELLANEOUS & CORRESPONDENCE:**

- April Fair Housing Resolution - Chair Wilkins MOTIONED to approve Resolution 2014-30 a Boise County resolution to declare April Fair Housing Month. Commissioner Balding SECONDED. All ayes, motion passed.

**BILLS:** This was moved to the Contracts/Agreements/Grants time in the morning. Chair Wilkins MOTIONED to approve the claims report as presented Tuesday, March 25, 2014, in the amount of \$52,174.76 with the understanding that the Clerk's staff is looking into the questions as discussed today on the old balances. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson; all ayes, motion passed.

General Fund	\$	6,770.90	Solid Waste	\$	5,400.57
Road & Bridge	\$	8,845.36	Weeds	\$	1,806.31
Justice Fund	\$	11,556.35	E911	\$	480.21
EBCA	\$	490.52	Snowmobile IC8-A	\$	461.60
District Court	\$	1,942.46	Snowmobile GV8-B	\$	29.85
Tort	\$	6,335.00	Sheriff's Vessel	\$	30.00
Jr. College Tuition	\$	5,950.00	Revaluation	\$	260.25

**BOARD OF EQUALIZATION:** Monthly reports/action – nothing to report.

**FUTURE AGENDA TOPICS REVIEW:** The Board discussed future items.

Chair Wilkins MOTIONED to recess this meeting and reconvene on March 31<sup>st</sup> at the Public Safety Building in Idaho City at 9:30 am for the Department Head/Elected Officials meeting. There was unanimous consent.

Approved this 22<sup>nd</sup> day of April, 2014.

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**VICKI L. WILKINS**, Chair  
Boise County Board of Commissioners

**Attest:**

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MARY T. PRISCO, Clerk to the Board