



BOISE COUNTY BOARD OF COMMISSIONERS  
WEDNESDAY, MARCH 14<sup>TH</sup>, 2018  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

**IN ATTENDANCE:** Chairman Ward, Commissioner Jackson, Commissioner Baker, Clerk Prisco, Deputy Clerk Coffelt, Prosecuting Attorney Blocksom, Assessor Juszczak, Emergency Manager Showalter, Sheriff Kaczmarek, Human Resources Director Schiffer.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

**PA ISSUES:** Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Baker - aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, and per I.C. 74-206 (1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management, no action required.

**CONSTITUENT INPUT:** None.

**MINUTES:** Commissioner Jackson MOTIONED to approve the official meeting minutes for Tuesday March 6<sup>th</sup>, 2018, as presented. Commissioner Baker SECONDED; All Ayes.

**DEPARTMENTAL ISSUES:** The job description for the Planning & Zoning Administrator was revisited, revised and discussed. Chairman Ward MOTIONED to approve the Planning & Zoning Department Administrator job description. Commissioner Jackson SECONDED; All Ayes. Sheriff Kaczmarek spoke with the Board concerning a possible exception to the Personnel Policy on donating sick time to an employee. Chairman Ward MOTIONED to approve the exception from the Personnel Policy for the donation of sick leave time (from any Boise County employee) to a Boise County employee as requested by the Sheriffs' Office. Commissioner Jackson SECONDED; further discussion ensued; All Ayes. The Findings of Facts, Conclusions and Order; for the three (3) Springs Hunting Ranch Appeal was tabled until later today. Clerk Prisco updated and discussed with the Board the SRS funds that have been received for the Road Department and the schools in Boise County. Clerk Prisco also presented documents and discussed with the Board the capital projects that were budgeted for during fiscal year 2018. The sheriff withdrew his request for out of state training. The employee review is being tabled until executive session. Chief Deputy Treasurer Turner let the Board know that steps have been taken to change banks, due to fee increases for on line payments, with our current banking institution, UMPQUA, and transfer accounts to Mountain West Bank. Community Justice Administrator Leader introduced the new Juvenile & Adult Misdemeanor Probation Officer, Mr. David St. Pierre. Clerk Prisco updated the Board on the unofficial results from Tuesday's election, two hundred fifty one (251) in favor of and one hundred thirty one (131) against. Clerk Prisco also informed the Board of a hiccup that happened with some of the ballots at the Idaho City Precinct. A mistake with the official ballot date stamp had occurred early in the day, in order to