

BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, MARCH 5TH, 2013
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

Present: Chair Balding, Commissioner's Wilkins and Anderson and Clerk Prisco.

Chair Balding called the meeting to order at 9:00 a.m. and the Pledge of Allegiance was recited.

COMMISSIONER DISCUSSION/COMMITTEE REPORTS:

Commissioner Anderson stated that she attended the most recent UDO joint meeting.

Commissioner Anderson attended an (IAC) legislative committee meeting and provided the Commission with an update on legislative issues that were discussed.

Commissioner Wilkins attended an RC&D meeting and stated that the Board includes: Robert Fry, Member-At-Large, Chairman of the Board; Carlos Bilbao, Gem County Commissioner, Vice Chair; and Sharon Pratt, Executive Director of the organization.

Chair Balding stated that she attended an Idaho City Council meeting last week and Sheriff Roeber updated the Commission on the status of the easement negotiations between Idaho City and the County.

The Commission discussed the county seal and the fact that no policy exists for distribution of the seal. Chair Balding made a MOTION to have Clerk Prisco look into trademark process for the logo of the county. Commissioner Anderson SECONDED. All ayes; motion passed.

Commissioner Anderson stated that there will be a meeting with the City of Crouch on March 13th, 2013 in which a tax issue and a lot split issue will be addressed, in preparation for the final purchase of right-of-way on the Crouch Bridge.

AMENDMENTS TO THE AGENDA: There were none.

MINUTES: Chair Balding made a MOTION to approve the official meeting minutes of the Commissioner meeting of February 19th, 2013 with corrections. Commissioner Anderson SECONDED. All ayes; motion passed. Commissioner Anderson made a MOTION to approve the official meeting minutes of the February 26th, 2013 meeting of County Commissioners. Chair Balding SECONDED. All ayes; motion passed.

DEPARTMENTAL ISSUES:

Rora Canody, P&Z Interim Administrator, provided the Commission with an update on the Red Zone photo attaching project.

John Roberts, Emergency Services Coordinator, thanked the Department Heads, that provided staff for the three day training, that took place last week and reported to the Commission on the results of that training.

Sheriff Roeber discussed the need for an improved heating and air conditioning unit for the Dispatch E911 server room and presented three bids on such system. The Commission asked Sheriff Roeber to follow up on a couple of items prior to approving the expenditure.

Sheriff Roeber discussed obtaining a new shredder for his department as their current one has failed. Commissioner Wilkins made a MOTION to let Sheriff Roeber purchase a commercial grade shredder, to be used by Dispatch, Disaster Services, Coroner and the Sheriff's Department, which warrants the expenditure. Commissioner Anderson SECONDED. All ayes; motion passed.

Clerk Prisco stated that she will send a reminder, to all the Departments, that the Friday before a regularly scheduled Commissioner meeting is the deadline for submitting information to the Clerk's Office, to be forwarded on for the Commissioners review.

CONTRACTS/AGREEMENTS/GRANTS: John Roberts, Emergency Services Coordinator, discussed the SHSP Grant Application with the Board. Commissioner Anderson made a MOTION to approve the application for the 2012 Homeland Security Grant Program, in the amount of \$17,651.30. Chair Balding SECONDED. All ayes; motion passed.

DEMAND WARRANTS: Chair Balding made a MOTION to approve demand warrants to Boise County Weed Control, ARRA, for salary/benefit reimbursement for Mike Bottoms and Kari Allred, in the amount of \$1,111.32; South West Idaho Weed Control Association, for 5 person training, in the amount of \$125.00; Dee Woodstrom, for reimbursement of supply cost, in the amount of \$5.81 and for reimbursement of elections workshop expenses for Dee Woodstrom and Sarita Loya, in the amount of \$141.44; All Around Glass, for Road Department windshield replacement cost, in the amount of \$180.00. Commissioner Wilkins SECONDED. All ayes; motion passed.

INDIGENT: Chair Balding made a MOTION to go into executive session for indigent matters under I.C. 67-2345(1)(d) and (f). Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed. Coming out of executive session on indigent matters, Chair Balding made a MOTION to deny cases 12-11-C and 12-11-H. Commissioner Anderson SECONDED. All ayes; motion passed. Chair Balding made a MOTION to sign a legal document to compel an applicant to appear upon a subpoena. Commissioner Anderson SECONDED. All ayes; motion passed.

P.A. ISSUES: Prosecutor Gee discussed the legal negotiations for the proposed easement/lease between the City of Idaho City and Boise County, associated with the proposed Maintenance Building at the Sheriff's Department.

Prosecutor Gee provided the legal status of the draft lease agreement, between Hinckley's, Inc. and Boise County, for the purchase of vehicles for the Sheriff's Department.

Prosecutor Gee stated that his Chief Deputy, Jay Rosenthal, is back this week and Prosecutor Gee will be working on catching up on civil matters.

Prosecutor Gee stated that the county does not have a Fighting Ordinance and described how such an ordinance might read.

The Commission discussed an employees' request to purchase county furniture that is not currently being used. It was determined that all items must go through the surplus property process, according to statute, and there may be reason to do a pooling of smaller items to auction off on the same date.

Chair Balding made a MOTION to go into executive session under I.C. 67-2345(1)(f) and (1)(b). Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed. Coming out of executive session, Chair Balding stated that the personnel matter is still under investigation and no action was taken on personnel or pending litigation.

CONSTITUENT INPUT: There was no constituent input.

SHERIFF'S OFFICE MAINTENANCE FACILITY - BID OPENING:

The bids were opened by Chair Balding and read by Commissioner Anderson who then called out the bids as follows:

- 1st bid – Luekenga Construction – \$205,915 and included a bid bond.
- 2nd bid – Wright Brothers Construction - \$234,773 & included a bid bond.
- 3rd bid – Alta Construction - \$275,000 & included a bid bond.
- 4th bid – Bideganeta Construction - \$253,719 & included a bid bond.
- 5th bid – Dave Allen Construction - \$232,000 & included a bid bond.
- 6th bid – Hayes/Secor Construction - \$187,964.70 & included a bid bond.

All bidders acknowledged the addendum.

Commissioner Anderson stated that the apparent low bidder is Hayes/Secor Construction and all bids will need to be reviewed by engineering staff of Forsgren Associates. All bids were provided to Steve Yearsley, Forsgren Associates to review.

P&Z ADMINISTRATOR JOB DESCRIPTION: The Commission discussed the current job description for the P&Z Administrator and various aspects of the position.

MISCELLANEOUS & CORRESPONDENCE:

- Chair Balding made a MOTION to sign a letter of intent, to the Squaw Creek Soil Conservation District, in the amount of \$2,600, as requested for the State FY 2015. Commissioner Wilkins SECONDED. All ayes; motion passed.
- Chair Balding made a MOTION to forego, based on Commissioner input, the 2013 Arbor Day Grant Program. Commissioner Wilkins SECONDED. All ayes; motion passed.
- Chair Balding made a MOTION to sign a letter to Mike Williams, with regards to his employment. Commissioner Wilkins SECONDED. All ayes; motion passed.

RESOLUTION FOR BACK PAY ISSUE: Commissioner Anderson made a MOTION to approve Resolution 2013-29, a Boise County resolution to increase the FY 2013 budget due to unanticipated, deferred, payroll expenses. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed.

FUTURE AGENDA TOPICS:

- Fighting Ordinance draft: April 16th, 2013, agenda.
- Public Hearing for the Snowmobile Ordinance: April 23rd, 2013.
- Prosecutor's office: discussion of operations – April 2nd, 2013, tentative.
- Lowman Transfer Station Operating Plan – March 12th, 2013, agenda.
- Financial Reporting Information: April 9th, 2013, agenda.
- Accident Reporting Policy & Procedures: April 9th, 2013, agenda.
- Department Head/Elected Officials Meeting: March 26th, 2013, tentative.

Without objection, the meeting was adjourned until 9:00 a.m., Tuesday, March 12th, 2013 in the Commissioner's Room.

Approved this 19th day of March, 2013.

BARBARA M. BALDING, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board