

BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 24th, 2015
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

In attendance: Chair Wilkins, Commissioner Jackson, Commissioner Ward, Sheriff Roeber, Clerk Prisco, Chief Administrator Woodstrom, Treasurer Hutchings and Prosecutor Gee.

Chair Wilkins called the meeting to order and the pledge of allegiance was recited.

AMENDMENTS TO THE AGENDA: None.

CONSTITUENT INPUT: None.

MINUTES: Commissioner Ward MOTIONED to approve the meeting minutes for February 17th, 2015, with the requested change. Commissioner Jackson SECONDED. All ayes, motion passed.

DEPARTMENTAL ISSUES: Road Dept – Payroll addition request for J. Hileman Jr. - Mr. Hileman is going from being a part-time temporary employee to permanent full-time. Commissioner Ward MOTIONED to approve the move, for Mr. Hileman, from part-time to full-time. Chair Wilkins SECONDED. All ayes, motion passed.

Purchase in excess of \$1,000 – This is for the purchase of grader blades. Commissioner Jackson MOTIONED to approve this purchase for the grader blades. Commissioner Ward SECONDED. All ayes, motion passed.

Sheriff Roeber was in attendance and Chair Wilkins spoke about the new security system at the Public Safety Building. The Chair's concern is that Dispatch can't see who they would be buzzing in and suggested they should have a monitor system. Sheriff Roeber stated that they are working on the full security project in phases and that the monitoring will be the next phase.

Commissioner Ward spoke about yesterday's meeting discussion concerning Arrow Rock and the accidents that are happening there. Commissioner Ward stated that this needs to be discussed with the Prosecutor. Sheriff Roeber stated he is compiling stats on that and will give update on calls and frequency. Chair Wilkins spoke about the stats from the Road Department as to how many vehicles travel Arrow Rock Road.

P&Z - Anderson Creek Road – Administrator, Rora Canody, gave information about the road and stated that May 30th, 2012 was when she was first made aware of the issue. Ms. Canody has now created deeds that will clean up the issue. Commissioner Jackson MOTIONED for Rora to proceed. Clarification from Commissioner Ward: with the re-alignment of the Anderson Creek Road, parties being Boise County and the Castillo and Leslie properties. Commissioner Ward SECONDED. All ayes, motion passed. Ms. Canody will come back to the Board with the deeds for signature.

Draft letter to P&Z Commission – There was discussion on Ordinance 2004-02 and that it states that the P&Z Commission is to have 7 board members. Chair Wilkins MOTIONED to rescind the motion, from the meeting of February 17, moving the P&Z Commission from 7 to 5 members. Commissioner Jackson SECONDED. All ayes, motion passed. Chair Wilkins MOTIONED to rescind the motion from the meeting of February 17, 2015 with regards to removing Jayne Reed from the P&Z Commission, as motioned. Chair Wilkins MOTIONED to rescind her rescission. This will be tabled until the Board has further discussion with Prosecutor Gee.

Clerk Prisco – Request to purchase in excess of \$1,000 – Clerk Prisco spoke about document management software and stated that Integra is the only distributor of that particular software in

the area. Clerk Prisco stated that the document management system's total cost is approximately \$6,000 but she would like authorization for \$6,200. Commissioner Ward MOTIONED to do so. Commissioner Jackson SECONDED. Chair Wilkins – nay, Commissioners Ward and Jackson – aye, motion passed. Chair Wilkins further stated, for her opposition, that we are approving an expenditure based on an email that has no amounts or anything.

Clerk Prisco spoke about the retirement party for Sandi Seibel and asked if the County could pay for part of the party. Commissioner Ward MOTIONED to contribute 50% of the cost of for the retirement party for Sandi Seibel, not to exceed \$150. Commissioner Jackson SECONDED. All ayes, motion passed.

Clerk Prisco stated that a line item was unintentionally omitted during the budget process for the dues account, general fund and that the budget line item that is currently being used still has funds within the department.

CONTRACTS/AGREEMENTS/GRANTS: Treasurer Hutchings spoke about the Wells Fargo lease for a copier. The Board tabled this until the Prosecutor reviews the document. Treasurer Hutchings presented the maintenance agreement. That was also tabled until the Prosecutor can review it. Later in the day and after Prosecutor Gee's review, he stated there were no issues with the BOE maintenance agreement and the Wells Fargo lease agreement. Chair Wilkins MOTIONED to sign the Boise Office Equipment maintenance agreement for the Treasurer/Assessor's office as well as the Wells Fargo lease agreement as the Prosecutor states they are ok. Commissioner Ward SECONDED. All ayes, motion passed.

DEMAND WARRANTS: The demand warrant to Keller & Associates was discussed and Chair Wilkins MOTIONED to table this for further review. Commissioner Jackson SECONDED. All ayes, motion passed. Later in the morning, Road Department Superintendent, Bill Jones, spoke about the project and stated that this should be the final payment to them on this project.

Commissioner Ward MOTIONED to sign the demand warrant to Keller Associates. Commissioner Jackson SECONDED. All ayes, motion passed.

Miller Enterprises - Chair Wilkins MOTIONED to table the demand warrant to Miller Enterprises until the demand warrant is signed by the department head. Commissioner Ward SECONDED. All ayes, motion passed. Later in the day, the demand warrant to Miller Enterprises was signed by the department head. Commissioner Ward MOTIONED to pay the demand warrant for Miller Enterprises, in the amount of \$3,001.42, fund 2300, account 569 0000. Commissioner Jackson SECONDED. All ayes, motion passed.

Whitman demand warrant – Clerk Prisco stated that with any invoices concerning the Dauber case are to be discreetly held by the Clerk. Dan Chadwick, IAC, has given instruction to Clerk Prisco as to how to process these types of invoices. Chair Wilkins MOTIONED to table the demand warrant. Commissioner Jackson SECONDED. All ayes, motion passed.

INDIGENT: Nothing was presented.

The Board presented an appreciation certificate to Bea Glass, Accounts Payable, for 5 years of service to Boise County.

LHTAC: Trevor Howard from Horrocks Engineers was in attendance and spoke about the working procedures of the Middle Fork Bridge project. Road Department Superintendent, Bill Jones and Assistant, Chuck Morgan, were in attendance. Mr. Howard gave a power point presentation concerning the bridge project which included: meets the owners' needs, completed on time, completed within budget. Mr. Howard stated that concerning the budget, we need to maintain open lines of communication and identify issues early. CE&I selection discussion: John Stone, from Horrocks Engineers, stated that you cannot talk about costs if you are discussion of the selection and what they do. Mr. Howard spoke about the pre-construction schedule and what to

expect. Summary: June 17th construction date is critical, timely selection of the right CE&I firm and to be proactive. Need to identify CE&I short list, identify CE&I qualification questions, March 11th – April 14th CE&I RFI by LHTAC and then March 24th advertisement bid by LHTAC.

PA ISSUES: Prosecutor Gee, Chief Deputy Rosenthal and Jolene Maloney were in attendance. LHTAC Agreement & Demand Warrant – Prosecutor Gee spoke with ITD on the issue of the agreement and stated that they will not change anything that Prosecutor Gee wanted, in the agreement. Prosecutor Gee spoke about what changes he asked for in the document. Commissioner Ward MOTIONED to approve the demand warrant and the signing of the agreement with LHTAC, the amount being \$191,797, fund #02-00, account #813-01, vendor #354. Commissioner Ward amended the motion to include signing the agreement. Commissioner Jackson SECONDED. All ayes, motion passed.

Prosecutor Gee spoke about the Joint Powers Agreement and stated that the City of Horseshoe Bend has tabled it again.

There was discussion on Ordinance 2004-02 for P&Z Commission regulations. Commissioner Ward spoke about the rescission of the motion concerning the number of Commissioners that should be on the P&Z Board. Commissioner Jackson MOTIONED to rescind the motion, from last week's meeting, to remove Jayne Reed from the P&Z Commission. Commissioner Wilkins SECONDED. All ayes, motion passed.

Dates for the gaming committee meetings are March 5th in Horseshoe Bend and March 6th in Idaho City.

Weilmunster MOU update – there had been positive resolution with the approach that the County is taking on this (getting illegal split resolved).

Arrow Rock Road – Commissioner Ward spoke about the request for guardrails. The Board stated that the County needs to do some sort of a statement and there was discussion on signage concerning stats of fatalities and property damage. The Board stated they will discuss this further when they get stats from Sheriff Roeber.

Chair Wilkins MOTIONED to go into EXECUTIVE SESSION per I.C. 67-2345(1)(f): pending litigation and EXECUTIVE SESSION per I.C. 67-2345(1)(b): personnel. Commissioner Jackson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Jackson – aye; Commissioner Ward – aye, motion passed. Coming out of executive session for (1)(f) pending litigation, there were updates on trials and other legal issues facing the County, and under (1)(b) personnel, there was no action taken. Chair Wilkins MOTIONED to approve the extension of Ms. Maloney's position to full time for the remainder of the year and the legal counsel remaining as is. Commissioner Jackson SECONDED. All ayes, motion passed.

BANKS/LOWMAN ROAD UPDATE: Commissioner Ward spoke about finding information on the agreements. Road Department Superintendent, Bill Jones, stated that they are tracking down the agreements. Mr. Jones stated that 7,000 yards of road material would be needed to be hauled in if the road is to be fixed as best as possible considering what they have to work with. A Public Records Request went out today per Prosecutor Gee.

Prosecutor Gee will soon have information on the toll booth discussion. Prosecutor Gee stated that in 1864, there was a toll booth between Ada County and Boise County.

Commissioner Ward stated he is working on sections 2 & 3. Road Superintendent, Bill Jones and Prosecutor Gee are working on section 1.

ATLANTA HIGHWAY DISTRICT: In attendance are: David Gill, Atlanta, Road Supervisor, Alan Lake, Atlanta Highway Department, Ron Sherer and Bob Larimosa from Elmore County. Alan Lake spoke about Arrow Rock Road, the maintenance of and is looking for a long-term agreement for that piece of road. Chair Wilkins and Commissioner Jackson stated they have no comments at this time. Commissioner Ward stated he wants to see the road maintained and that he is open to suggestions. Mr. Lake spoke about House Bill 619 and he also proposes to reach an agreement.

Chair Wilkins asked about the revenue and spoke about the stats on the expenses that the Road Department incurred maintaining the road. Prosecutor Gee spoke about the house bill and the petition portion of the document. Chair Wilkins stated that the initial contract was for up to \$40,000. Mr. Lake spoke about the SRS funds and that he would like to have the road brought up to a higher standard. Commissioner Jackson spoke about the past agreement. Prosecutor Gee asked what Mr. Lake's "higher standards" would be. Mr. Lake spoke as to what their standards would be. Chair Wilkins asked Mr. Lake to bring a proposal back to them. Chair Wilkins stated that they will work out a date and meet, possibly in Twin Springs, to negotiate.

T-O ENGINEERS: Bill Russell, T-O Engineers, spoke about the Alder Creek Bridge Project and that they oversee the project and will be turning it over to LHTAC soon. Mr. Russell stated that the costs should be on schedule. Mr. Russell gave the Board information on what the company he works for does.

ROAD DEPT BUDGET DISCUSSION: Clerk Prisco spoke about the schedule that was prepared by the Road Department. Bill Jones, Road Superintendent, spoke about the schedule and reviewed it line by line. Clerk Prisco spoke about the Highway Users Allocation funds and stated to let this stand, for now, and that she will review it again in a few months.

Chair Wilkins spoke about yesterday's meeting (Department Head/Elected Officials) and was asked to consider changing the day of the meeting each month. Chair Wilkins stated that they could have the Department Head/Elected Officials meeting the same day as the regular meeting, the last Tuesday of each month. Chair Wilkins stated that they could incorporate the departmental issues into the Department Head/Elected Officials portion of the meeting. From 9 am to 10 am, do all morning items, 10 am – 12 pm Department Head/Elected Officials meeting (including the departmental issues), lunch, 1:15 PA Issues with the remainder of the day filling in with the rest of the afternoon items. The rest of the Board was agreeable to try this new schedule for the last Tuesday of each month.

EBCAD UPDATE: Chair Wilkins MOTIONED to recess the regular meeting of the Board of Commissioners and reconvene as the EBCAD Governing Board. Commissioner Jackson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Jackson – aye; and Commissioner Ward - aye, motion passed. Mr. Newland gave updates from the last month, including the quarterly stats. The ambulances are called out by unit numbers and they are: Unit 12 – Lowman, Unit 13 - Placerville, Unit 14 – Idaho City, Unit 15 - Mores Creek and Unit 11 is for the mass gatherings, etc. Mr. Newland stated that the Mores Creek Ambulance lease has expired and he has sent a letter to Mores Creek Ambulance Inc. asking for an extension of the lease until they can put together a new one. Mr. Newland spoke about having a business strategy discussion with the EBCAD Board and the Boise County Board of Commissioners. The Board agreed on March 18th from 3 to 5 pm. The Board spoke about the discussions with Dr. Sturkie and would like to have him involved in the strategy. Chair Wilkins MOTIONED to recess as the Governing Board and went back into the regular meeting. Commissioner Ward SECONDED. All ayes, motion passed.

MISCELLANEOUS & CORRESPONDENCE:

- Bills – Chair Wilkins MOTIONED to approve the Claims Approval Report for Tuesday, February 24th, 2015, as presented, in the amount of \$132,017.30. Commissioner Jackson SECONDED. All ayes, motion passed.

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| General Fund | \$ | 14,396.23 | Solid Waste | \$ | 10,631.79 |
| Road & Bridge | \$ | 28,893.08 | Weeds | \$ | 641.86 |
| Justice Fund | \$ | 44,847.57 | E911 | \$ | 2,162.94 |
| EBCA | \$ | 1,823.93 | Snowmobile IC8-A | \$ | 320.39 |

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| District Court | \$ | 823.06 | Snowmobile GV8-B | \$ | 82.62 |
| Indigent | \$ | 1,132.48 | Bond | \$ | 25,856.25 |

- Board of Equalization - Monthly reports/action – nothing to report.
- Certificates of Residency – Chair Wilkins motioned to approve the Certificates of Residency. Commissioner Jackson recused himself as he has a personal relationship with one of them. Commissioner Ward SECONDED. Chair Wilkins and Commissioner Ward – aye, motion passed.
- Commissioner Discussion/Committee Reports – Commissioner Ward has been working on the Banks/Lowman Road issue.
Chair Wilkins attended a Weed Seminar and the City of HSB council meeting.
Commissioner Ward stated he will be attending the GV School Board meeting where they will be discussion refinancing of bonds.
Chair Wilkins spoke about Sandi Siebel’s retirement party on Saturday.
Chair Wilkins spoke about the Travel Policy – in particular, the reimbursement of \$.45 vs \$.55 (state’s rate). The “state rate” verbiage needs to be removed from the policy.
Chair Wilkins spoke about Liquor Licenses and Ordinance 2004-03 where it stated that the Sheriff needs to sign off, taxes must be paid in full (Treasurer) and that there is no gambling on any premises that serves alcohol. This will be reviewed further.

Future Agenda Topics Review: The Board discussed future topics.

Chair Wilkins MOTIONED to recess the meeting of February 24th, 2015 and reconvene on Tuesday, March 3rd, 2015. Commissioner Jackson SECONDED. Motion passed.

Approved this 3rd day of March, 2015.

VICKI L. WILKINS, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board