

BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 18th, 2014
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

In attendance: Chair Wilkins, Commissioner Balding, Commissioner Anderson at 9:04, Clerk Prisco, Assessor Adamson, Sheriff Roeber, Chief Administrator Woodstrom.
Chair Wilkins called the meeting to order and the Pledge of Allegiance was recited.

COMMISSIONER DISCUSSION/COMMITTEE REPORTS: Chair Wilkins stated that she attended the City of Placerville Council meeting.

Commissioner Balding did not have any committee reports.

Commissioner Anderson stated the City of Crouch had their meeting and she received their draft minutes.

CONSTITUENT INPUT: There was none.

AMENDMENTS TO THE AGENDA: There were none.

MINUTES: Commissioner Anderson MOTIONED to approve the official meeting minutes for the Boise County Commissioners on Tuesday, December 17th, 2013 as presented. Commissioner Balding SECONDED. All ayes, motion passed.

DEPARTMENTAL ISSUES: P&Z Department: Mindy Dorau presented information on a request for a building permit extension. The developer, Brad Stone, was in attendance. Commissioner Anderson MOTIONED to grant a building permit extension for Brad Stone on lot 1, block 3, Canyon Ranch, with a new septic permit including \$210 in fees and this permit would be approved through November 20th, 2014. Commissioner Balding SECONDED. All ayes, motion passed.

Coroner's Budget Resolution – Clerk Prisco presented the resolution with an explanation of the adjustment. Commissioner Balding MOTIONED that Boise County Resolution 2014-23, adjusting the 2014 Boise County General Fund, in the Coroner's Department, increasing the Coroner's budget for salaries, in the amount of \$2,000, which is coming from the general reserve account, in the amount of \$2,000. Chair Wilkins SECONDED. Roll call vote: Chair Wilkins–aye; Commissioner Anderson–aye; Commissioner Balding–aye; motion passed unanimously.

Solid Waste - Grant Proposal: tabled to a later date, to be determined.

Sheriff's Department: Sheriff Roeber discussed the background for the resolution that was before the Commission. Commissioner Balding MOTIONED to approve the Boise County Resolution 2014-24, for the 2014 Justice Fund budget, Sheriff's Department salary line change, as they are staying within their budget regarding ranks and employees moving into different ranks. Chair Wilkins SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Anderson – nay; Commissioner Balding – aye; motion passed. Commissioner Balding MOTIONED that the effective date of these payroll changes be as of today's (February 18th, 2014) date, and approved. Commissioner Wilkins SECONDED. Roll call vote: Chair Wilkins–aye; Commissioner Anderson–aye; Commissioner Balding–aye; motion passed unanimously.

Mass gathering coordinator position – Gina Turner has stepped down, Sheriff Roeber will continue to search for a coordinator and will present options next week.

John Roberts, Emergency Service Coordinator, presented a request for an equipment purchase that would be covered by a BHS grant. Commissioner Balding MOTIONED to deny the request as it would be better spent on radios. Discussion: Commissioner Anderson and Chair Wilkins agreed that the request was valid but noted that they had denied the Sheriff's Office on a similar item. Chair Wilkins SECONDED. All ayes; motion passed.

ISSUE TRACKING: The Board reviewed items on the Issue Tracking document and noted changes to be made.

CONTRACTS/AGREEMENTS/GRANTS: Clerk Prisco presented a "Management Representation Letter that is for the 2013 audited financial statements. Commissioner Anderson had one item that was discussed and a change requested. This was tabled for Clerk Prisco to follow up with the auditors; Bailey & Co.

DEMAND WARRANTS: There were none.

INDIGENT: There were no indigent matters.

PA ISSUES: Chair Wilkins MOTIONED to go into executive session under Idaho Code 67-2345(1)(b): personnel. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins-aye; Commissioner Anderson-aye; Commissioner Balding-aye; motion passed unanimously. Chair Wilkins stated that, coming out of executive session on February 18th, 2014, under I.C. 67-2345(1)(b): personnel, no decisions were made.

EMERGENCY SERVICES: The Board discussed relevant state statute for ambulance services and also discussed the concept of overall county ambulance service. The Board intends to schedule a meeting with all of the County Medical Directors and the topic will be placed on a future agenda.

EMPLOYEE EVALUATION DISCUSSION: Using several example evaluation forms, the Board discussed what subjects they would like to see in the evaluation form for employees reporting to the Board. Commissioner Anderson will draft an evaluation form that represents a compilation of items that the Board would like to see on the form.

TITLE III DISCUSSION: The Board inquired as to how much funding is available at this time for Title III future projects. Funding for 2014 is estimated to be \$67,690 but has not yet been received. Prior to the current year funding, the available amount is approximately \$43,000 (\$45,000 less \$1,500 for a recently added item to the GIS project ongoing currently).

PILT DISCUSSION: Clerk Prisco stated that the FY 2014 budget (after Resolution 2014-02) includes total PILT (Payment In-Lieu of Taxes) revenue of just under \$145,000. Chair Wilkins initiated discussion of the current legislation for PILT funding at the federal government level. The matter will be discussed at a future date (to be determined) and it will be added to the Issue Tracking document.

EBCAD UPDATE: Chair Wilkins MOTIONED to recess as the Board of County Commissioners and reconvene as the EBCAD Governing Board. Commissioner Balding SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Balding-aye; Chair Wilkins-aye; motion passed unanimously. Jerry Newland and Jill Browning were both present and each presented information pertaining to the EBCAD operations. Chair Wilkins MOTIONED to go out of the EBCAD Governing Board and reconvene as the Board of County Commissioners. Commissioner Balding SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Balding-aye; Chair Wilkins-aye; motion passed unanimously.

MISCELLANEOUS & CORRESPONDENCE:

- Commissioner Balding MOTIONED to appoint the following (individuals) to the Garden Valley Translator District as Trustees and for the terms specified, on February 18th, 2014: Rich Smith – term to 2017 as Secretary; Richard Pullman – term to 2017; Bruce Heflin – term to 2016 as Chair; Jim Conlin – term to 2015; Ron Reil – term to 2016; and stated that there are five out of nine trustees assigned to that Board. Commissioner Anderson SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Balding-aye; Chair Wilkins-aye; motion passed unanimously.
- John Roberts, Emergency Services Coordinator, discussed the results of the bid opening for the Power Security Project. Mr. Roberts recommended using Mountain Power for the contract but the contract still needs to be reviewed by Prosecutor Gee and no action is required at this time.
- Administrative Procedures Policy and Resolution: one item in the document was revised by Commissioner Anderson. The document revision will be made and a resolution drafted for it, to be presented during 2/25/2014 meeting.
- Commissioner Balding MOTIONED to sign the representation letter to Bailey & Co., in connection with our audit and financial statements of FY 2013. Chair Wilkins SECONDED. Roll call vote: Commissioner Anderson-aye; Commissioner Balding-aye; Chair Wilkins-aye; motion passed unanimously.
- Clerk Prisco presented a payroll change for an employee of the Court. Commissioner Balding MOTIONED to make the payroll change, due to finishing of the probationary period, for a Court employee, from \$26,000 to 26,780, as provided for in the 2014 budget. Commissioner Anderson SECONDED. All ayes; motion passed unanimously.

FUTURE AGENDA TOPICS REVIEW: The Board discussed a number of topics for future agendas.

Approved this 25th day of February, 2014.

VICKI L. WILKINS, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board