

BOISE COUNTY BOARD OF COMMISSIONERS
FRIDAY, FEBRUARY 15th, 2013
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

PRESENT: Chair Balding, Commissioner Wilkins and Clerk Prisco. Commissioner Anderson entered the meeting during the first part of the executive session.

Chair Balding called the meeting to order at 10:00 a.m. and the Pledge of Allegiance was recited.

AGENDA: Chair Balding made a motion to amend the agenda for: 1) update from Assessor Adamson on legislative update; 2) demand warrants for expenditures from the Technology Committee meeting; and 3) demand warrants associated with the IAC Mid-Winter Conference. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye. Motion passed.

LEGISLATIVE UPDATE: Assessor Adamson provided an update on legislative matters.

DEMAND WARRANTS: Chair Balding made a MOTION for the demand warrants to The Riverside Hotel be approved for payment. Commissioner Wilkins SECONDED. All ayes; motion passed. Commissioner Anderson made a MOTION to direct Chair Balding to sign the quote of \$13,459.00 expenditure to Computer Arts for coordinating the purchase of: Barracuda backup servers 390 and 490; Barracuda Cloud Storage for each server; (Barracuda) backup instant replacement and energize updates necessary for the Sheriff's (Department) server. Commissioner Wilkins SECONDED. All ayes; motion passed.

EXECUTIVE SESSION: Chair Balding made a MOTION to go into executive session under I.C. 67-2345(1)(b); personnel matters. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye. Motion passed. Coming out of executive session, Commissioner Wilkins made a MOTION that a Department Head has been instructed to work with the Prosecutor on a personnel issue, to be dealt with through the Prosecuting Attorney's office and that he will inform the Board of that decision at a later date. Commissioner Anderson SECONDED. All ayes; motion passed. Commissioner Wilkins made a MOTION to revisit the P&Z Administrator's job requirements, for a future date of putting the position out for applications. Chair Balding SECONDED. All ayes; motion passed.

Commissioner Anderson made a MOTION to recess for lunch. Commissioner Wilkins SECONDED. All ayes; motion passed.

JOB DESCRIPTIONS DISCUSSION: Clerk Prisco was directed to draft a letter, on Commissioner letterhead, to Mr. Mike Williams, a temporary employee of the P&Z Department, notifying him that his professional services are no longer needed by the county. The Commission discussed which department heads are supervised by them: Solid Waste/Noxious Weeds, Road & Bridge, Planning & Zoning and Emergency Services. The Community Justice employees' job descriptions currently state that they report to the Judge and the Commission, jointly. Commissioner Wilkins made a MOTION to have all Department Heads and Elected Officials submit job evaluations, along with job descriptions, no later than April 22nd, for the Commission's review by April 30th. Commissioner Anderson SECONDED. All ayes; motion carried.

CONDENSED MINUTES/LEGAL ADS: Clerk Prisco updated the Commission on the status of condensed minute publication. Clerk Prisco reported to the Commission on her meeting with Wayne Hart, Editor of The Idaho World. Mr. Hart graciously offered to start publishing the

agendas in his paper, free of charge, due to the county being back to timely publication of condensed meeting minutes.

MINUTES: Commissioner Wilkins made a MOTION to approve the minutes of the January 29th, 2013 meeting after changes in terminology regarding the BLM. Chair Balding SECONDED. All ayes; motion passed.

Without objection, the meeting was adjourned until 9:00 a.m., Tuesday, February 19th, 2013 at the Miners Exchange, Commissioner's Room.

Approved this 26th day of February, 2013.

BARBARA M. BALDING, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board