

BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 11th, 2014
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

Present: Chair Wilkins, Commissioner Balding, Commissioner Anderson, Clerk Prisco, Assessor Adamson, Treasurer Hutchings and Chief Administrator Woodstrom.

Chair Wilkins called the meeting to order and the Pledge of Allegiance was recited.

COMMISSIONER DISCUSSION/COMMITTEE REPORTS: Commissioner Anderson discussed a presentation from the IAC Conference made by Brandon Wolfe, State Controller, concerning transparency.

Commissioner Anderson discussed an invite from LHTAC for a March meeting and a list of their current projects.

The Commission discussed a proposal they received, for early spring maintenance on the Arrowrock Road, from Atlanta Highway District.

Commissioner Anderson spoke about an article concerning dental insurance for indigent services.

Chair Wilkins has been contacted by businesses that were concerned about the raising of the minimum wage.

There were no committee reports.

CONSTITUENT INPUT: There was no constituent input.

AMENDMENTS TO THE AGENDA: There were no amendments.

MINUTES: The Commission addressed the minutes of the December 3rd, 2013 meeting. Commissioner Anderson asked if the changes that she submitted yesterday had been made. Clerk Prisco discussed which changes that were incorporated into the minutes. Chair Wilkins MOTIONED to approve the minutes of the December 3rd, 2013 official meeting. Commissioner Balding SECONDED. Discussion - Does not reflect Ms. Anderson's conception of what is on the recording. Roll call vote: Commissioner Balding-aye; Commissioner Anderson-nay; Chair Wilkins-aye; motion passed.

Commissioner Wilkins MOTIONED to approve the official meeting minutes for Tuesday, December 10th, 2013, as presented, with the changes. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins-aye; Commissioner Anderson-aye; Commissioner Balding-aye; motion passed unanimously.

The minutes for the December 13th, 2013, were tabled to properly reflect Commissioner Anderson's departure from the meeting. Commissioner Anderson still had issue with wording and the minutes were tabled again.

The Commission reviewed the draft minutes of the December 20th, 2013 meeting. Commissioner Anderson would like a discussion, which took place outside of the motion-second-discussion-vote process, included in the official meeting minutes. These minutes were tabled to the next week.

DEPARTMENTAL ISSUES: Auditor/Treasurer Qtly Report – Treasurer Hutchings and Clerk Prisco were in attendance to answer questions. Commissioner Balding MOTIONED to accept the Treasurer and Auditor's Joint Quarterly Report, as presented, with the notations and clarifications, from 10/1/2013 through 12/31/2013. Commissioner Anderson SECONDED. Roll call vote: Chair

Wilkins–aye; Commissioner Anderson–aye; Commissioner Balding–aye; motion passed unanimously.

P&Z Dept: clarification of specific job duties, in regard to set back variances. Rora Canody and Mindy Dorau were in attendance and provided information on this issue. A new reporting format was discussed with the Board.

Emergency Management Services: John Roberts discussed the proposed purchase of a used generator with the Board.

Mr. Roberts reported on his attendance at the Mass Fatality Exercise in Boise.

Mr. Roberts informed the Commission that he is going to be changing his “furlough” dates for April 5 – May 5, 2014, in order for him to participate in an LEPC exercise.

Mr. Roberts handed out a document to the Commission regarding an opportunity to acquire resources/supplies that might be needed in a first responder situation, within the first few hours. The cost of the items is a permissible purchase from Bureau of Homeland Security.

Bill Jones, Road Department Superintendent, spoke to the Commission regarding work that has been requested for the Road Rally mass gathering event.

CONTRACTS/AGREEMENTS/GRANTS: A document that provides a due date for proposals of using Title II funding, to the South West RAC, was discussed. Letters of support for proposals will be addressed at the Board meeting of March 11th, 2014.

DEMAND WARRANTS: There were none.

INDIGENT: Chair Wilkins MOTIONED to go into executive session under I.C. 67-2345(1)(d), to discuss the following cases: 13-06-B, 14-01-A, 14-01-C and 14-01-E. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins–aye; Commissioner Anderson–aye; Commissioner Balding–aye; motion passed unanimously. Coming out of executive session, Chair Wilkins MOTIONED to approve on case 13-06-B - the release of lien, to approve case 14-01-C as the Board received the documentation that was requested, to approve case 14-01-A, which is for a medical, and to approve case 14-01-E, which is a non-medical, in the amount of \$709.30. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Anderson – aye; Commissioner Balding – aye, motion passed unanimously.

Chair Wilkins MOTIONED to approve the Memorandum of Understanding between the Department of Health & Welfare, the Division of Health & Welfare and Boise County, as presented.

Commissioner Balding SECONDED. Discussion: Commissioner Anderson stated it is for the use of the Idaho Eligibility System. Roll call vote: Chair Wilkins–aye; Commissioner Anderson–aye; Commissioner Balding–aye; motion passed unanimously.

PA ISSUES: The Prosecutor discussed the email received from Alan Lake, Atlanta Highway District, regarding spring maintenance work on Arrow Rock Road, no action was taken. Prosecutor Gee updated the Board on recent discussions he has had with the Idaho City legal counsel, including the Idaho City Area of Impact.

Prosecutor Gee discussed the Idaho City Ambulance (EBCAD) building lease with the City of Idaho City. The City’s attorney stated that the City of Idaho City will be covering the insurance premiums for the building.

Prosecutor Gee updated the Board on the Mores Creek property owned by the County. The parties involved are hoping to close the sale on or before February 24th, 2014.

Chair Wilkins MOTIONED to go into executive session under I.C. 67-2345(1)(f), pending litigation, 67-2345(1)(b), under personnel, and 67-2345(1)(a), at the request of the Prosecutor.

Commissioner Balding SECONDED. Roll call vote: Chair Wilkins–aye; Commissioner Anderson–aye; Commissioner Balding–aye; motion passed unanimously.
 Chair Wilkins, coming out of executive session for I.C. 67-2345(1)(f), pending litigation, 67-2345(1)(b) and 67-2345(1)(a), stated that the Assessor’s Office was given a directive and to get back to the Board and the Road Department (Superintendent) was given a directive and to get back to the Board and no action was taken.

BILLS: Commissioner Balding MOTIONED to approve the Claims Approval Report in the amount of \$86,506.00, for the date of February 11, 2014. Commissioner Anderson SECONDED, with the statement that certain amounts have yet to be recoded (i.e. reclassified). Roll call vote: Chair Wilkins–aye; Commissioner Anderson–aye; Commissioner Balding–aye; motion passed unanimously.

General Fund	\$	5,303.12	Solid Waste	\$	3,595.31
Road & Bridge	\$	15,046.99	Weeds	\$	468.11
Justice Fund	\$	14,413.15	E911	\$	16,535.14
EBCA	\$	4,550.56	Snowmobile IC8-A	\$	985.50
District Court	\$	6,619.75	Sheriff's Vessel	\$	132.97
Indigent	\$	4,222.99	Revaluation	\$	275.06
Health Preventative	\$	17,425.00			

ADMINISTRATIVE PROCEDURES POLICY: The Board discussed a draft document which contained revisions suggested by Commissioner Anderson. Clerk Prisco expressed concern over the appropriateness of a resolution (i.e. Boise County policy) over the document, as some of the procedures relate only to the Clerk’s Office. Chair Wilkins suggested, and Clerk Prisco agreed, to sit down later in the week and discuss which items to carve out for resolution purposes.

MASS GATHERING ORDINANCE REVIEW: John Roberts discussed the most recent draft of the Mass Gathering Ordinance revisions with the Board and Prosecutor Gee.

COMPREHENSIVE PLAN DISCUSSION: P&Z Department, Rora Canody, spoke to the Board about the land use map. After discussion, the matter was tabled to a further date.

MISCELLANEOUS & CORRESPONDENCE:

- Chair Wilkins opened the two bids that were received for the Power Security Project Request for Quote. 1st bid – White Electric - Matt White, the following were provided in the bid package: Certificate of Liability, Public Works License, Contractor’s License, Scope of Work (5 locations) addendums 1 & 2, Boise County Courthouse and Public Safety Building, Centerville Community Center, Idaho City Senior Center and Placerville Ambulance building. This bid is for \$71,675.
 2nd bid – Mountain Power Electrical Contractors – Sean Nelson, paperwork includes synopsis on qualifications, etc. Broken out by each site: Boise County Courthouse, Public Safety Building, Centerville Community Center, Placerville Ambulance building. Certificate of Liability was included. The bid is for \$49,800. Installation to be completed by May 2, 2014. Exclusions and clarifications: there will be Idaho Power utility fees assessed directly to Boise County for the project, Idaho Power has not yet determined what these fees will be but will contact Boise County once these fees are determined, does not include generator fuel and all work to be done during regular business hours when possible.

The award of the work will take place on February 18th , at 4:30 p.m., during Miscellaneous & Correspondence.

- Certificates of Residency for Gonzalez, Lanham, and Lane were presented and discussed. No motion was made, no action was taken. The Certificates of Residency will be submitted again at a future meeting.
- Commissioner Anderson MOTIONED that the BOCC request Commissioner Barbara Balding to continue serving (on the Magistrate Commission Committee) at the direction of Chair Wilkins. Chair Wilkins SECONDED. All ayes; motion passed.

FUTURE AGENDA TOPICS REVIEW: The Board discussed several future agenda topics.

Chair Wilkins asked to recess, by unanimous consent, the regular meeting of the Board of County Commissioners until Tuesday, February 18th, 2014 at 9:00 in the Boise County Commissioner room in Idaho City.

Approved this 25th day of February, 2014.

VICKI L. WILKINS, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board