

BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, JANUARY 22<sup>nd</sup>, 2014  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

In attendance: Chair Wilkins, Commissioner Anderson, Sheriff Roeber, Prosecutor Gee and Deputy Administrator Woodstrom. Absent: Commissioner Balding and Clerk Prisco.

Chair Wilkins called the meeting to order at 9:00 a.m. and the Pledge of Allegiance was recited.

**COMMISSIONER DISCUSSION/COMMITTEE REPORTS:** Commissioner Anderson attended a meeting with the Garden Valley Syringa Club where they discussed creating a cemetery district.

Chair Wilkins attended the Placerville City Council meeting where they discussed election of new officers.

Commissioner Anderson spoke with Jerry Newland from EBCAD concerning new EMS proposed rules. Commissioner Anderson stated the rules will go into effect, as presented, July 1, 2014. Commissioner Anderson spoke about agreements/MOU's that are still needed for providing mutual aid.

**CONSTITUENT INPUT:** There was none.

**AMENDMENTS TO THE AGENDA:** There were no amendments.

**MINUTES:** The December 13, 2013 minutes were presented again as they were tabled previously. Although Chair Wilkins stated that the minutes look acceptable to her, Commissioner Anderson did not agree so they have been tabled again. Commissioner Anderson would like a copy of the recording.

**DEPARTMENTAL ISSUES:** P&Z job descriptions – Rora Canody and Mindy Dorau were in attendance. Commissioner Anderson spoke about the format of the job descriptions and stated that the "risk management" verbiage was not on the description. They will submit the corrected version later today.

Sheriff's Department – payroll change request: this was tabled until Commissioner Balding is in attendance.

**ISSUE TRACKING:** The Board reviewed each issue and discussed them further.

**CONTRACTS/AGREEMENTS/GRANTS:** Noxious Weeds Trail Grant and letter of support – Boise County has supported this for 15 years per Chair Wilkins. The Board tabled this until Miscellaneous time today.

During Miscellaneous, Commissioner Anderson MOTIONED to sign the letter of support to the Idaho City Ranger District for the Idaho Department of Parks & Recreation Grant Application for the Motorized Trail Noxious Weeds Project. Chair Wilkins SECONDED, motion passed.

**DEMAND WARRANTS:** Commissioner Anderson MOTIONED that Boise County pay the City of Idaho City, in the amount of \$1,127.06, for water bills for August and September, 2013, when we were in possession of the Prospector Hotel. Chair Wilkins SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Anderson – aye; motion passed.

**INDIGENT:** Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(d) to discuss cases 11-12-G, 12-12-D, 11-10-D, 12-03-B, 10-08-B, 11-08-B, 10-09-E, 12-12-B, 12-09-B, 12-04-B, 10-10-D, 12-05-D, 11-04-A, 11-1-C, 12-4-C, 11-6-B, 11-4-C, 11-10-A, 12-11-B and 14-01-C. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Anderson – aye; motion passed.

Chair Wilkins MOTIONED to place a lien on the following case; 14-01-B. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Anderson – aye; motion passed.

Chair Wilkins MOTIONED to sign the CAT assignments for the 19 cases: 11-12-G, 12-12-D, 11-10-D, 12-03-B, 10-08-B, 11-08-B, 10-09-E, 12-12-B, 12-09-B, 12-04-B, 10-10-D, 12-05-D, 11-04-A, 11-1-C, 12-4-C, 11-6-B, 11-4-C, 11-10-A and 12-11-B. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Anderson – aye; motion passed.

Commissioner Wilkins MOTIONED to approve the following case, 14-01-C, contingent upon the applicants proof that the February rent be paid by the 10<sup>th</sup> of February. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Anderson – aye; motion passed.

Chair Wilkins AMENDED her motion; that it will be paid in full, in the amount \$1,250, as what the contingency states. Commissioner Anderson SECONDED the amendment. Roll call vote: Chair Wilkins – aye; Commissioner Anderson – aye; motion passed.

**PA ISSUES:** Use of the Commissioner Room for a Community Club Event – The Board discussed the question of liability, what if something happens or there is damage, who is responsible. Prosecutor Gee will check on that issue, this has been tabled until later today. Chair Wilkins spoke of disruption to departments and staff during these events. She would like to deny at this time and stated the need for a policy, in the future. A letter would be sent to Community Club stating the denial and that the County will be working on a policy for future usage. The Board gave consent for Chair Wilkins to sign the letter.

UDO Schedule Timeline – What was sent out was different than what was supposed to be. Commissioner Anderson stated that the committee was to go through the document one more time before going to counsel but it had been sent to counsel first.

Right-of-Way Parcel Number discussion – Commissioner Anderson stated she would like to see closure on this.

Vacation Accrual Cap – Chair Wilkins stated there is question on legality and it, advertently, was omitted from the personnel policy. A letter from the Department Heads/Elected Officials is needed for documentation that their employees were aware of the cap.

P&Z Legal Counsel – Prosecutor Gee stated he met with his Chief Deputy and Mr. Rosenthal will put the word out and get some names. The Board directed Prosecutor Gee to pursue this.

Tax Deed discussion – Prosecutor Gee interpreted that the issue was (McKee/Frank) property – (RP075010000120) already approved.

Prospector Hotel – RPI000100K003B – Treasurer Hutchings spoke about I.C. 31-808. Ms. Hutchings stated that the Commissioners duties were not followed according to the statute so the money that should go to the Indigent Fund, will not. Commissioner Anderson MOTIONED that the balance of the tax deed sale on parcel #RPI000100K003B, be paid to the Boise County Indigent lien, consistent with the terms of that lien, for said parcel after all costs (after all taxes, late charges, interest and including the cost of maintaining the property thereof) and direct Treasurer

Hutching to report back to the Board on the disbursement. Chair Wilkins SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Anderson – aye; motion passed.

Idaho Waste Systems invoice – Chair Wilkins stated she had an issue with paying bills at the last meeting. The particular invoice she is referring to has that Boise County is paying bonuses to IWS employees. A copy of the agreement was sent to Prosecutor Gee.

Prosecutor Gee spoke about whether or not the County adopted a map for the Comprehensive Plan. Commissioner Anderson stated that the actual Comprehensive Plan was not adopted by resolution.

Prosecutor Gee asked about the request from the Garden Valley School for a fuel tank being placed at the Road Department. Commissioner Wilkins stated that Mr. Jones was to check into it further and get back to the Board.

Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(f): under pending litigation for the Prosecutor. Commissioner Anderson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Anderson – aye; motion passed. Coming out of executive session, no action was taken.

**TAMARACK ROAD NAME CHANGE:** Rora Canody, from Planning & Zoning, is in attendance and spoke about the proposed name change. Ms. Canody gave information, in general, on road name changes. Commissioner Anderson asked who made the application? Sacred Mountain Monastery is on the request but it is the Society of Compassionate Heart who owns the property. Commissioner Anderson stated that property owner, Horace Smith, is also on that road and she asked Ms. Canody if he was aware of the name change and is he in agreement? Commissioner Wilkins directed Ms. Canody to send certified letters, to all property owners on that road so they may comment within 30 days. Commissioner Anderson agreed. Chair Wilkins asked that the name be changed on the FCO's to reflect the real owners and that the parcel number be corrected. Chair Wilkins spoke of the FCO's and suggested references to the original plat and that 45 days after signing of the FCO's, the applicant is to have the new sign in place.

**NON-MEDICAL INDIGENT POLICY REVISIONS:** Deputy Clerk Loya and Prosecutor Gee were in attendance for the discussion. The Board discussed their suggested changes and stated that the policy should be approved by resolution. The Board directed Ms. Loya and Prosecutor Gee to make the suggested changes and have Prosecutor Gee review the final draft.

**MISCELLANEOUS & CORRESPONDENCE:**

- P&Z job descriptions – The Board reviewed the changes and would like signature lines and the effective date added to the documents. The Board received the final draft and
- Chair Wilkins MOTIONED to sign the job descriptions for Mindy Dorau with the job description presented as Tech II Code Enforcement dated January 22<sup>nd</sup>, 2014 and for Rora Canody, P&Z Administration Tech III with the job description dated January 22<sup>nd</sup>, 2014, as presented. Commissioner Anderson SECONDED. Motion passed.
- EBCAD Stats – reviewed. The Board would like a breakdown of the stats and that Ms. Browning is to attend for the discussion, in March, with Jerry Newland.
- USDA Rewards Placer Exploration Project – Prosecutor Gee stated he had reviewed this and gave information to Planning & Zoning concerning a possible CUP.
- Idaho Power Notice of Application (2) – The Board reviewed the notices.
- DEQ Watershed Advisory Group info – Commissioner Anderson would like to be a part of the North Fork Payette Watershed Group and for Chair Wilkins to be part of the Lower

Payette River Watershed Advisory Group. Commissioner Anderson will draft a letter, for the January 28<sup>th</sup>, 2014 meeting, to DEQ on watershed committees.

- Revitalizing Idaho's Brownfields – This is a current list of brownfields in Boise County. Chair Wilkins stated they don't have a current list.
- Certificates of Residency - Chair Wilkins MOTIONED to approve the Certificates of Residency for C. Ambrose, R. Gilbertson and A. Hall. Commissioner Anderson SECONDED. Motion carried.
- Payette River Water Trail press release – Commissioner Anderson and Chair Wilkins had sent it to the Idaho World.

FUTURE AGENDA TOPICS REVIEW: The Board discussed several topics.

Chair Wilkins MOTIONED to recess until the Department Head/Elected Official meeting on Monday, January 27<sup>th</sup>, 2013. Commissioner Anderson SECONDED. Motion passed.

Approved this 8<sup>th</sup> day of April, 2014.

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**VICKI L. WILKINS**, Chair  
Boise County Board of Commissioners

**Attest:**

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MARY T. PRISCO, Clerk to the Board