

BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, JANUARY 6<sup>th</sup>, 2015  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

In attendance: Chair Wilkins, Commissioner Balding, Commissioner Anderson, Chief Administrator Woodstrom, Assessor Adamson, Clerk Prisco.  
Also, incoming Commissioners Alan Ward and (in the afternoon) Roger Jackson.

Chair Wilkins called the meeting to order and the pledge of allegiance was recited.

**COMMISSIONER DISCUSSION/COMMITTEE REPORTS:** This was moved to the afternoon Miscellaneous & Correspondence timeslot.

**AMENDMENTS TO THE AGENDA:** Chair Wilkins MOTIONED to move the Commissioner Discussion and Committee Reports to Miscellaneous & Correspondence which is the timeslot that the Board unanimously consented to doing to correct an error on the agenda item placement. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye, motion passed.

**CONSTITUENT INPUT:** None

**MINUTES:** Chair Wilkins MOTIONED to approve the minutes for December 16, 2014, as amended. Commissioner Balding SECONDED. All ayes, motion passed.  
Chair Wilkins MOTIONED to approve the minutes for December 30, 2014, as presented. Commissioner Balding SECONDED. All ayes, motion passed.

**DEPARTMENTAL ISSUES:** P&Z – Administrator, Rora Canody, handed out a new timeline of the ULO.

Ms. Canody stated last August that one of their daily transmittals was put into the District Court Trust Fund but it has now gone through the proper procedure and she has documented all the information.

Ms. Canody handed out a copy of an email from a constituent thanking her for helping them.

Road Department - request for expenditures over \$1,000 – still no information.

Mr. Jones spoke about the surplus of the 1984 Bellydump and that a resolution needs to be created and presented next week.

Local Federal Aid Incentive Program – Donn Carnahan from Keller Associates is in attendance. Road Department Superintendent, Bill Jones, handed out information from Keller Associates concerning this grant application for Middlefork Road; Warm Springs Road and Dry Creek Road. Commissioner Anderson MOTIONED that they sign the resolution to support the STP Rural 2015-2016 application and that we provide a letter of support to Scott Ellsworth, the Federal Aid Manager at Local Highway Technical Assistance Council for this application. Commissioner Balding had a friendly amendment to include the resolution number of 2015-17. Commissioner Balding SECONDED. Chair Wilkins – nay; Commissioners Balding and Anderson – aye, motion passed. Commissioner Anderson MOTIONED to direct the Chair to sign the Boise County Middlefork Road Warm Springs Road and Dry Creek Local Federal Aid Incentive Program STP Rural 2015-2016 Application. Commissioner Balding SECONDED. Chair Wilkins – nay; Commissioners Balding and Anderson - aye, motion passed. Commissioner Anderson MOTIONED to sign the letter of support to Mr. Scott Ellsworth, Federal Aid Manager, Local Highway Technical Assistance Council, for the

application for Rural 2015-2016 Federal Aid Incentive Program, STP Rural. Commissioner Balding SECONDED. Chair Wilkins – nay; Commissioners Balding and Anderson – aye, motion passed.

**CONTRACTS/AGREEMENTS/GRANTS:** None.

**DEMAND WARRANTS:** Commissioner Anderson MOTIONED to approve the cash advance, in the amount of 60% (\$581.85), for per diem and mileage for Ms. Delyea, for expenses for the Restorative Justice training in Post Falls and Pocatello. Commissioner Balding SECONDED. Chair Wilkins – nay; Commissioners Balding and Anderson – aye, motion passed.

Commissioner Anderson MOTIONED to approve the payment (\$22,492.28) to Keller & Associates for Key #13607, Project A013607, #8830, for the Pavement and Sign Data Project and instruct the Road & Bridge Department to request LHTAC initial or resubmit their letter and worksheet for our records. Commissioner Balding SECONDED. Chair – nay; Commissioners Balding and Anderson – aye, motion passed.

**INDIGENT: - EXECUTIVE SESSION per I.C. 67-2345(1)(d):** Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(d) to discuss case #11-01-C. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye, motion passed. Coming out of executive session for case #11-01-C, Chair Wilkins MOTIONED to sign the release of lien for case 11-01-C. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye, motion passed.

**PA ISSUES:** Prosecutor Gee gave information on the following:

EMS Joint Powers Agreement – still need a few signatures. Commissioner Anderson spoke about the agreement. This is about transport of persons. Still have not heard from City of HSB as to whether they signed or not. Commissioner Anderson MOTIONED to enter into a Joint Powers Agreement for the coordinated and cooperative division of emergency medical service transport in Boise County. This one signature, from the Garden Valley Fire Protection District, we will be a second signature on behalf of Boise County. This Joint Powers Agreement is between Boise County, EBCAD, City of Horseshoe Bend and the Garden Valley Fire Protection District. Commissioner Balding SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye, motion passed.

Weilmunster MOU update – Prosecutor Gee had a meeting with the Assessor, specific issues were raised and the Prosecutor will continue to research. Prosecutor Gee stated that Mr. McDevitt will be receiving a letter from his office. Prosecutor Gee stated that he will need to discuss a resolution to the legal description issue. Commissioner Anderson spoke about assigning parcel numbers to the properties.

SWICHA MOU – Prosecutor Gee stated he did review the document, asked questions of the Board and asked that we fix the typos. Chair Wilkins MOTIONED to sign the Third Amendment To And Restatement Of Joint Exercise Of Powers Agreement For The Purpose Of Creating A Multi-County/City Housing Authority To Foster Housing Development In The Jurisdictions Participating Public Agencies aka SWICHA MOU. Commissioner Balding SECONDED. All ayes, motion passed.

Use of Snowmobile Groomed Trails Ordinance review – The Board discussed Boise County Ordinance 2014-01 and in the “definition of snowmobile”, should be changed from 1,000 lbs to 2,000 lbs. The Board asked that this be added to Issue Tracking “Seasonal closure for snow grooming trails”. Prosecutor Gee stated that we need to give notice to the public and hold a public hearing.

Prosecutor Gee spoke about the Court Facilities Fund. Community Justice Administrator, Valarie Delyea, was in attendance for this portion of the meeting and spoke about restricted funds. Commissioner Balding asked that Prosecutor Gee put his opinion, given for the Court Facilities, in writing.

#### **MISCELLANEOUS & CORRESPONDENCE:**

- Periodic review for HSB Transfer Station – the Board reviewed the information.
- Letter from Public Defense Commission – reviewed.
- Commissioner Discussion/Committee Reports – Commissioner Anderson was working with BLM state office, they have provided copies of the original documents conveying Banks Lowman Highway right-of-way to Idaho Transportation Department.
- Letter of Support – Snow groomers Program Grant – on behalf of Garden Valley 8B area. Chair Wilkins MOTIONED to sign the letter of support for the Garden Valley Snow Grooming Program for the off road motor vehicle funding request. Commissioner Balding SECONDED. All ayes, motion passed.
- Future Agenda Topics Review: the Board discussed topics for upcoming agendas.
- Commissioner Anderson spoke about the Interagency MOU (cooperative agreement to manage the foothills).
- Court Facilities Fund Resolution – Clerk Prisco stated that she would like to review her paperwork with the Board. The Board reviewed the resolution drafts that were prepared by Commissioner Anderson. Chair Wilkins MOTIONED to approve Resolution 2015-18, a Boise County resolution to transfer additional funds to the Court Facilities Fund, in the resolution that Commissioner Anderson drafted, excluding restricted funding, in the amount of \$156,999.36, as stated on the resolution. Commissioner Balding SECONDED. Friendly amendment from Commissioner Anderson to include the calculation page for future calculations. Roll call vote: Chair Wilkins – aye; Commissioner Balding – aye; Commissioner Anderson – aye, motion passed.

**PUBLIC HEARING:** GV Recreation District – Chair Wilkins closed the regular meeting and opened the public hearing. Prosecutor spoke about the issue – related to the correction that was proposed. Clerk received the email documents from Lee Ward (in attendance from the GVRD) and he has certified copies with him today. Alan Ward, #3 Main St., Garden Valley, spoke about the resolution and collection and asked, was protocol/procedure followed by the Rec. District? Jayne Reed, Garden Valley, spoke about why the Clerk had not contacted the GV Rec. District. Lee Ward, 126 Warm Springs Rd, Garden Valley and president of the GV Rec. District. Lee Ward gave the Clerk the certified copy of their resolution. Prosecutor Gee asked Mr. Ward about the certified resolutions. Clerk Prisco spoke about what we have in our files; ie: L-2 forms, etc. Chair Wilkins closed public hearing and the Board proceeded to discuss the issue. Commissioner Anderson spoke about the resolution and L-2. The Board is in agreement to take corrective action to the clerical error. Chair Wilkins MOTIONED to move forward in getting the GV Rec. District their budgeting monies for 2014 fiscal year, per I.C. 67-1810, due to an unintentional clerical error and failure to acknowledge or advise the taxing district of procedures required to move forward with that. Commissioner Balding SECONDED. Discussion: Commissioner Balding stated that going forward, because they are such sensitive documents, that more than one person should receive the information from the districts. All ayes, motion passed. Commissioner Anderson MOTIONED that the corrected action be taken by Boise County to correct the error by staff at the sole expense of Boise County in the next 90 days. Commissioner Balding SECONDED. All ayes, motion passed.

**MIDDLEFORK PAYETTE RIVER BRIDGE:** Jerry Flatz, LHTAC, spoke about the bridge project in Crouch. Mr. Flatz recommended, to the Board, to buying property from the wetland mitigation bank. Prosecutor Gee spoke about the area (land)and possible mitigation. Commissioner Anderson spoke about the mitigation.

**NEWLY ELECTED WORKSHOP/TRANSITION DISCUSSION:** In attendance are: Chair Wilkins, Commissioner Balding, Commissioner Anderson, Prosecutor Gee, Jay Rosenthal, Jolene Maloney, Clerk Prisco, incoming Commissioners – Alan Ward and Roger Jackson. Chair Wilkins thanked Mr. Ward and Mr. Jackson for joining them. There was group discussion: Commissioner Balding's concerns are the bridges, resolutions, budget, gaming and the ULO. Prosecutor Gee spoke about the ULO, legislative session (bond levy – sunset issue) that may need an amendment. Chief Deputy Prosecutor, Jay Rosenthal, spoke about court cases. Alan Ward asked about the Prosecutor's office and who does what. Deputy Prosecutor, Jolene Maloney, spoke about the civil forfeiture procedure and possible funds for the County. Commissioner Anderson handed out nine pages of notes that she wants to share and spoke about the EBCAD transition, Procurement Card Program, Title III, CUMO Project, Internal Controls, budgeting and policies. Chair Wilkins stated that the Board meets on Tuesdays, has monthly EO/DH meetings and that the new Commissioners will have to do payroll paperwork and that they (the Board) need to be supportive of each other, as a whole.

Chair Wilkins, by unanimous consent, recessed the meeting of January 6, 2015 and to reconvene on Monday, January 12<sup>th</sup>.

Approved this 12<sup>th</sup> day of January, 2015.

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**VICKI L. WILKINS**, Chair  
Boise County Board of Commissioners

**Attest:**

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MARY T. PRISCO, Clerk to the Board